



Our ref: 19FOI-0125

Northern Adelaide Local Health Network
ABN 46 371 200 573
Freedom of Information Office
Lyell McEwin Hospital
Haydown Road
ELIZABETH VALE SA 5112

Tel 61 08 8282 0395
Email Health.NALHNFOI@sa.gov.au

Dear [REDACTED]

Re: FREEDOM OF INFORMATION – INTERNAL REVIEW DETERMINATION

I refer to your application under the *Freedom of Information Act 1991* (FOI Act) in which you sought access to:

“Any documents (including but not limited to emails, minutes, briefings, letters, notes and messages) detailing plans or proposals for upgrades or additional services at the James Nash House site from 18 March 2018 to the 18 February 2019”.

I apologise that your application was not dealt with in a timely manner resulting in a “deemed refusal” under S.19(2) of the FOI Act.

Please be advised, pursuant to Section 34 of the FOI Act, I have today determined to vary the original determination as follows.

A total of 142 documents fall within the scope of your request. Of those, I have determined that 132 documents can be released in full. For the purpose of brevity, I have not listed those documents separately here; instead, those documents are listed in the attached schedule.

Documents 7.1, 14.1.1, and 59.1 consist of site plans for James Nash House. Document 7.1 shows proposed locations for CCTV cameras and document 14.1.1 is a site plan for Ashton House. Page 2 of document 59.1 also consists of a site plan of James Nash House. I consider these documents are exempt in accordance with Clause 4(2)(v) of Schedule 1 of the FOI Act. Clause 4(2)(v) reads as follows:

4—Documents affecting law enforcement and public safety

- (2) A document is an exempt document if it contains matter the disclosure of which—
- (a) could reasonably be expected—
 - (v) to endanger the security of any building, structure or vehicle; or
 - (vi) to prejudice any system or procedure for the protection of persons or property; and
 - (b) would, on balance, be contrary to the public interest.

Clause 4(2)(v) is applied in circumstances where the release of information would render the security of a building ineffective. The release of the site plans would, I believe, compromise the security of James Nash House and could potentially facilitate the escape of persons detained there under S.269 of the *Criminal Law Consolidation Act 1935*. There is a strong public interest in James Nash House’s ability to securely house forensic mental health patients. Disclosure of site plans would have the potential to significantly compromise the

integrity of those measures. I have therefore refused access to the site plans of James Nash House (documents 7.1, 14.1.1 and page 2 of document 59.1).

Documents 31 and 32 relate to a report prepared by the Head of Inpatient Services at James Nash House and a response provided by the Divisional Director – Medical, Mental Health Directorate, NALHN and document 69 is a list of Forensic Mental Health Services Strategies/Priorities. I have determined to provide you with full access to the information that relates to “plans or proposals for upgrades or additional services at the James Nash House site” and have removed from those documents the information which is out of scope.

Documents 51, 51.1 and 51.2 contain information relating to Cabinet matters.

I consider document 51 is exempt in accordance with Clause 1(1)(e) as disclosure would reveal information concerning the deliberations of a Cabinet committee. The relevant Clause reads as follows:

1—Cabinet documents

- (1) A document is an exempt document—
(e) if it contains matter the disclosure of which would disclose information concerning any deliberation or decision of Cabinet.

I have not provided document 51.1 and 51.2 as they are documents specifically prepared for Cabinet and are therefore exempt in accordance with Clause 1(1)(b) of Schedule 1 of the FOI Act as follows:

1—Cabinet documents

- (1) A document is an exempt document—
(a) if it is a document that has been specifically prepared for submission to Cabinet (whether or not it has been so submitted)

Documents 67, 67.2, 67.3 and 67.4 contain exempt information. Section 20(4) of the FOI Act provides that if it is practicable to give access to a copy of a document with exempt matter deleted, and it appears that the applicant would wish to be given such a copy, the agency must give access to a copy of the document to this limited extent. Therefore, I have determined to grant you partial access to these documents and to deny you access to the remaining parts of the documents I consider to be exempt.

The reasons I have refused access to certain parts of the documents is explained below.

Documents 67, 67.2, 67.3 and 67.4 relate to a James Nash House client’s grant application for the provision of Tai Chi lessons. I have determined to provide you with partial access to these documents. I have removed the client’s name from these documents on the basis that it is exempt in accordance with Clause 6 of Schedule 1 of the Freedom of Information Act, 1991. The relevant part of this clause reads as follows:

6—Documents affecting personal affairs

- (1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

If you are unhappy with this determination you are entitled to exercise your rights of external review with the Ombudsman SA. Alternatively, you can apply to the South Australian Civil and Administrative Tribunal (SACAT). If you wish to seek a review, you must do so within 30 calendar days of receiving this internal review determination. For more information about seeking a review, please contact the Ombudsman SA on telephone (08) 8226 8699 or SACAT on 1800 723 767.

Please note, where access is given to non-personal information in accordance with the FOI Act, agencies are required to publish a summary of the application and the documents that have been released (with the exception of exempt information and the applicant's personal information) on the agency's website in the form of a disclosure log. The policy that authorises this is Cabinet Circular PC045.

If you have any further queries or require clarification on any of the above please telephone the Freedom of Information Office on: 8282 0395 or email Health.NALHNFOI@sa.gov.au

Yours sincerely



Maree Geraghty
Chief Executive Officer
NORTHERN ADELAIDE LOCAL HEALTH NETWORK

1918119.

19FOI-0125 – [REDACTED] – Any documents (including but not limited to emails, minutes, briefings, notes, and messages) detailing plans or proposals for upgrades or additional services at James Nash House site from 18 March 2018 to 18 February 2019”.

Document	Attachment	Determination
1. Emails dated 8/2/18 - 19/3/18 regarding quotes for anti-ligature tapware at Aldgate ward Pages 1 - 6	1.1 Quote from Tadpole Plumbing Page 7 - 8	Full release
2. Emails dated 6/10/17 – 20/3/18 regarding quote to supply access to air conditioning system at KOB Pages 9 - 11	2.1 Quote from Hallweld Bennett P/L Page 12	Full release
3. A727197 Brief to Deputy Chief Executive, SA Health regarding additional budget appropriation to minimise restrictive practice Page 13 - 15		Full release
4. Emails dated 9/3/18 – 21/3/18 regarding costings associated with attached brief Pages 16 - 19	4.1 A464457 Brief to CEO, NALHN regarding Forensic Mental Health Consumers Access to Primary Health Services Pages 20 - 27 4.2 Options paper – forensic consumer’s non-mental health needs analysis Pages 28 - 36	Full release
5. Emails dated 26/2/18 – 22/3/18 regarding KOB bedroom doors and CCTV in Aldgate corridors Page 37 - 43	5.1 Quote from Security and Technology Services Page 44 - 46	Full release
6. Emails dated 29/9/17 – 23/3/18 regarding supply and installation of bedroom door locks Page 47 -	6.1 Quote from Salisbury Locksmiths for bedroom door locks Page 48 - 49	Full release
7. Emails dated 26/3/18 – 29/3/18 regarding CCTV for medication rooms Pages 50 - 51	7.1 Site plan showing proposed location of CCTV cameras Page 52	7 Full release 7.1 Exempt - Clause 4(2)(a)(iv) Documents affecting law enforcement and public safety

<p>8. Emails dated 23/4/18 re meeting this afternoon Page 53 - 54</p>	<p>8.1 Minimising Restrictive Practices - operating and capital works budget impacts Page 55 - 61</p> <p>8.2 Quote from Security and Technology Services for supply and installation of reed switches Page 62 - 64</p> <p>8.3 Emails dated 23/11/17 regarding anti-climb security fence for James Nash House Page 65 - 66</p> <p>8.4 Quote from Salisbury Locksmiths Page 67 - 68</p> <p>8.5 Emails dated 20/10/17 regarding quote for extra responder 1900hrs – 0700hrs Page 69 - 70</p> <p>8.6 Emails dated 20/3/18 – 21/3/18 regarding A553115 minimising restrictive practices brief Page 71 - 75</p> <p>8.6.1 A727197 brief to the Deputy CE, SA Health – additional budget appropriation to minimise restrictive practices Page 76 - 78</p>	<p>Full release</p>
<p>9. Forensic MHS Repairs and maintenance action list (24/4/18) Page 79 - 80</p>		<p>Full release</p>
<p>10. A731149 brief to the CEO, NALHN re: Forensic Mental Health Services – Inpatient – Senior Nursing Structure (unsigned) Page 81 - 87</p>		<p>Full release</p>
<p>11. Emails dated 7/5/18 – 9/5/18 regarding supply and installation of window tinting at James Nash House Page 88 - 90</p>	<p>11.1 Quote from Northern Suburbs Glass Service Page 91</p>	<p>Full release</p>

<p>12. Emails dated 10/5/18 – 11/5/18 regarding briefing on changes in Forensics Business Case Page 92</p>	<p>12.1 Draft brief to CE, SA Health – change in approved costings forensic least restrictive practices Page 93 - 95</p> <p>12.2 Brief to CEO, NALHN – James Nash House – minimising restrictive practices Page 96 - 101</p> <p>12.3 Brief to Deputy CE, SA Health – additional budget appropriation to minimise restrictive practices Page 102 - 104</p>	<p>Full release</p>
<p>13. Emails dated 13/2/18 – 21/5/18 regarding budget bid – court diversion/minimising restrictive practice/prison in-reach Page 105 - 108</p>	<p>13.1 Brief to Deputy CE, SA Health – additional budget appropriation to minimise restrictive practices Page 109 - 111</p>	<p>Full release</p>
<p>14. Emails dated 18/5/18 – 21/5/18 regarding installation of rear access gate to Ashton House Page 112 - 114</p>	<p>14.1 Emails dated 17/4/18 – 17/4/18 regarding installation of rear access gate to Ashton House Page 115 - 116</p> <p>14.1.1 Ashton House site plan Page 117</p>	<p>14 Full release 14.1 Full release 14.1.1 Exempt – Clause 4(2)(a)(iv) Documents affecting law enforcement and public safety</p>
<p>15. Emails dated 3/4/18 – 23/5/18 regarding anti-ligature sanitary ware quotations Page 118 - 120</p>	<p>15.1 Quote from Tadpole Plumbing Page 121 - 123</p>	<p>Full release</p>
<p>16. Draft internal memorandum to Forensic Staff notice of intention to install CCTV in medication rooms (track changes) Page 124 - 126</p>		<p>Full release</p>
<p>17. A731149 brief to CEO, NALHN regarding Forensic Mental Health Services – inpatient – senior nursing structure (unsigned and dated 1/6/18) Page 127 - 132</p>		<p>Full release</p>

18.	A830273 Internal memorandum to Forensic Staff notice of intention to install CCTV in medication rooms dated 4/6/18 Page 133 – 134		Full release	
19.	Draft brief to CE, SA Health – differences in approved costings to Forensic Mental Health Service (FMHS) least restrictive practices business case Page 135 - 137	19.1	A553115 Brief to the CE, SA Health re James Nash House – Minimising Restrictive Practices Page 138 - 143	Full release
20.	Brief to CE, SA Health – differences in approved costings to Forensic Mental Health Service (FMHS) least restrictive practices business cases (signed by DMHSO 5/6/18) Pages 144 - 146			Full release
21.	Emails dated 18/6/18 from ANMF enclosing its response to the Consultation Paper – Aldgate Ward – Minimising Restrictive Practices Service Delivery Model Page 147 - 148	21.1	Letter from ANMF dated 18/6/18 providing feedback on Consultation Paper – Aldgate Ward – Minimising Restrictive Practices Service Delivery Model Page 149 - 151	Full release
22.	Emails dated 22/6/18 quote for secure fence and fabrication Page 152 - 153	22.1	Quote from Secura Fence and Fabrication Page 154	Full release
23.	Emails dated 31/5/18 – 19/6/18 quote for bench tops at Aldgate Page 155 - 156	23.1	Quote from Kemp Carpenters Page 157	Full release
24.	Emails dated 22/5/18 – 18/6/18 quote for improving air conditioning at Aldgate and Birdwood Page 158 - 164	24.1	Quote from Butterfields Page 165 - 166	Full release
25.	Email dated 27/6/18 to ANMF enclosing letter regarding CCTV in medication rooms at James Nash House Page 167	25.1	letter dated 27/6/18 to ANMF regarding CCTV in medication rooms at James Nash House page 168	Full release

26.	emails dated 9/7/18 – 18/7/18 regarding supply and installation of data points at James Nash House page 169 - 171	26.1	quote from Connex Solutions page 172 - 173	Full release
27.	emails dated 22/11/17 – 25/7/18 power circuit installation page 174 - 178	27.1	quote from PRIMA Electrical page 179	Full release
28.	emails dated 8/6/17 – 25/7/18 supply and installation of split system into conference room page 180 - 187	28.1	quote from Butterfields page 188 - 189	Full release
29.	emails dated 30/7/18 – 6/8/18 supply and installation of basketball ring page 190 - 192	29.1	quote from Acromat page 193 - 196	Full release
30.	emails dated 3/4/18 – 10/8/18 supply and installation of anti-ligature tapware at Aldgate page 197 - 200	30.1	quote from Tadpole Plumbing page 201 - 203	Full release
31.	A986855 report from Dr Craig Raeside, Head of Inpatient Services, James Nash House, dated May 2018, Oakden Review – implications for James Nash House Page 204 - 214			Full release of information in scope
32.	Emails dated 31/5/18 – 1/6/18 regarding Dr Raeside's report Page 215 - 218			Full release of information in scope
33.	NUMBER NOT USED			
34.	Emails dated 31/7/18 – 17/8/18 – quote for James Nash House Nurses Station Page 219 - 220	34.1	Quote from Kemp Carpenters Pty Ltd Page 221 - 222	Full release
35.	Email dated 3/9/18 enclosing brief – Forensic Mental Health Services – inpatient – senior nursing structure Page 223	35.1	A731149 Brief to I/CEO, NALHN re Forensic Mental Health Services – inpatient – senior nursing structure (unsigned dated 31/8/18) Page 224 - 229	Full release

36. A731149 Brief to I/CEO, NALHN re Forensic Mental Health Services – inpatient – senior nursing structure (approved 19/9/18) Page 230 - 237		Full release
37. Emails dated 6/8/18 – 17/8/18 re A731149 business case – FMHS proposed inpatient senior nursing structure Page 238 - 240	37.1 A731149 Brief to I/CEO, NALHN re Forensic Mental Health Services – inpatient – senior nursing structure (unsigned) Page 241 - 246 37.2 A731149 Brief to I/CEO, NALHN re Forensic Mental Health Services – inpatient – senior nursing structure (approved in principle – with handwritten notes) Page 247 - 252	Full release
38. Email dated 26/9/18 re A731149 business case – FMHS proposed inpatient senior nursing structure Page 253	38.1 A731149 Brief to I/CEO, NALHN re Forensic Mental Health Services – inpatient – senior nursing structure (approved 19/9/18) Page 254 - 261 38.2 Objective tracking sheet Page 262	Full release
39. Emails dated 8/6/18 – 27/9/18 installation of card access readers to nurses station doors Page 263 265	39.1 Quote from Security and Technology Services Page 266 - 275	Full release
40. Draft SA Forensic Mental Health Service Aldgate Ward Model of Care – formatted Page 276 - 286		Full release
41. Aldgate Ward Least Restrictive Practices Expert Working Group Frequently Asked Questions Page 287		Full release
42. Draft SA Forensic Mental Health Service Aldgate Ward Model of Care (pre-formatting) Page 288 - 297		Full release

<p>43. Email dated 5/10/18 to FMHS staff enclosing A1052161 Internal Memo Forensics – notice of intention to install and record CCTV in JNH Page 298 - 299</p>	<p>43.1 A1052161 Internal Memo Forensics – notice of intention to install and record CCTV in JNH Page 300 - 301</p> <p>43.2 Acceptable Surveillance Policy Directive Page 302 - 317</p>	<p>Full release</p>
<p>44. Email dated 15/10/18 regarding letter to ANMF – minimising restrictive practices service delivery model at Aldgate Ward Page 318 - 319</p>	<p>44.1 Draft SA Forensic Mental Health Service – Aldgate Ward – Model of Care Page 320 - 331</p> <p>44.2 Aldgate Ward Least Restrictive Practices Expert Working Group Frequently Asked Questions Page 332</p> <p>44.3 A1067499 letter to the ANMF dated 15/10/18 re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 333 - 334</p> <p>44.3.1 Draft Aldgate Ward Minimising Restrictive Practice Operational Service Plan Page 335 - 350</p> <p>44.4 A1067506 letter to Health Services Union re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 351 - 352</p> <p>44.5 A1067511 letter to PSA re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 353 - 354</p> <p>44.6 A1067558 letter to SASMOA re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 355 – 356</p>	<p>Full release</p>

	44.7 A1067596 letter to United Voice re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 357 - 358	
45. Email dated 15/10/18 regarding letter to ANMF – minimising restrictive practices service delivery model at Aldgate Ward Page 359 - 360	45.1 Draft SA Forensic Mental Health Service – Aldgate Ward – Model of Care Page 361 - 371 45.2 Aldgate Ward Least Restrictive Practices Expert Working Group Frequently Asked Questions Page 372 45.3 A1067499 letter to the ANMF dated 15/10/18 re proposed Minimising Restrictive Practices Aldgate Ward Model of Care and Operations Plan Page 373 - 374 45.3.1 Draft Aldgate Ward Minimising Restrictive Practice Operational Service Plan Page 375 - 389	Full release
46. Emails dated 15/10/18 – 16/10/18 supply and installation of uninterrupted power supply units to support security escort duress computers Page 390 - 391	46.1 Quote from Access Datacom Page 392 - 393	Full release
47. Invitation to all Forensic Mental Health Nursing staff re new projects, updates to the service, innovations and for general information sharing Page 394		Full release
48. NALHN Forensic Mental Health Service – mental health workshop presentation 19/10/18 Page 395 - 397		Full release
49. Draft Aldgate Ward – Minimising Restrictive Practice Operational Service Plan, October 2018 Page 398 - 410		Full release
50. NUMBER NOT USED		

51. Emails dated 16/11/18 – 19/11/18 re follow up from Social Affairs Cabinet Committee meeting Page 411 - 413 .	51.1 Draft 2017-18 FMH – JNH redevelopment _updated_20170309.doc Page 414 - 419 51.2 JNH costs summary.xls Page 420 - 426	51 EXEMPT – Clause 1(1)(e) 51.1 EXEMPT – Clause 1(1)(b) 51.2 EXEMPT – Clause 1(1)(b)
52. Emails dated 27/11/18 – 28/11/18 re supply and installation of polycom conference phone Page 427	52.1 Labour Acceptance form Page 428	Full release
53. A1158875 Letter dated 4/12/18 to ANMF re Proposed Minimising Restrictive Practices Adgate Ward Model of Care and Operations Plan Page 429 - 430		Full release
54. Email dated 5/12/18 re supply and installation of locks Page 431	54.1 Quote from Salisbury Locksmiths Page 432 - 433	Full release
55. Emails dated 5 December re James Nash House – Minimising Restrictive Practices Page 434	55.1 Forensic Nursing Analysis – restrictive practices modelling Page 435 - 436 55.2 Brief to the CEO, NALHN re James Nash House – Minimising Restrictive Practices (unsigned) Page 437 - 442 55.3 NMH Nursing Analysis – forensic restrictive practices changes update Dec 04.12.18 Page 443 - 444	Full release
56. Draft Clare Ward – Minimising Restrictive Practice Operational Service Plan, December 2018 Page 445 - 455		Full release
57. Draft SA Forensic Mental Health Service Clare Ward Model of Care 2018 Page 456 - 464		Full release
58. NUMBER NOT USED		

59. Emails dated 11/12/18 – 17/12/18 re supply and installation of LED lighting Page 465 - 467	59.1 Quote from PRIMA Electrical Page 468 - 469	59.1 PARTIAL RELEASE – site map exempt on grounds of Clause 4(2)(a)(iv) – documents affecting law enforcement and public safety
60. Email dated 9/1/19 request for minor works – carpet at Aldgate House Page 470	60.1 EBS request for minor works Page 471 - 472	Full release
61. Emails dated 19-12-18 - 11/1/19 request for minor works – data points at Aldgate House Page 473 - 474	61.1 EBS request for minor works Page 475 - 476	Full release
62. Emails dated 11/12/18 – 11/1/19 quote for intercom at JNH Page 477 - 478	62.1 Quote from Security and Technology Services Page 479 - 483	Full release
63. Emails dated 14/1/19 – power and data points for CCTV Page 484	63.1 EBS request for minor works Page 485 - 486 63.2 Emails dated 12/1/19 - 14/1/19 re extra power and data points Page 487 - 488	Full release
64. Email dated 16/1/18 – licence for Gallaher system for door alarms Page 489	64.1 EBS request for minor works Page 490 - 491 64.2 Emails dated 12/1/19 – 14/1/19 additional GPO (CCTV) Page 492 - 493 64.2.1 Quote from Security and Technology Services Page 494 - 495	Full release
65. Email dated 16/1/18 Page 496	65.1 EBS request for minor works Page 497 - 498	Full release
66. Internal memorandum to Forensic Inpatient Services re planned rollout of least restrictive practice – Aldgate Ward 21/1/19 Page 499		Full release

<p>67. Emails dated 3/1/19 – 25/1/19 re successful innovation round 9 – Tai Chi lessons for patients at James Nash House Page 500 - 503</p>	<p>67.1 NALHN Innovation Program Implementation Report Page 504 - 505 67.2 Email from 27/9/19 re innovation program application Page 506 - 507 67.3 Proposal for Tai Chi lessons to be provided by a qualified instructor at James Nash House Page 508 - 512 67.4 Letter to successful innovation program award winner Page 513</p>	<p>67 PARTIAL RELEASE – Clause 6(1) documents affecting personal affairs 67.1 Full release 67.2 PARTIAL RELEASE – Clause 6(1) documents affecting personal affairs 67.3 PARTIAL RELEASE – Clause 6(1) documents affecting personal affairs 67.4 PARTIAL RELEASE – Clause 6(1) documents affecting personal affairs</p>
<p>68. A1274251 Letter to Chief Psychiatrist dated 8/2/19 – implementation of lease restrictive practice at Aldgate Ward, James Nash House Page 514 - 515</p>		<p>Full release</p>
<p>69. Forensic Mental Health Services Strategies/Priorities Page 516 - 529</p>		<p>Full release of information in scope</p>

Documents relating to this request are available by contacting

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