Dear [Name],

I refer to your application made under the Freedom of Information Act 1991 (the Act) dated 15 January 2018 seeking access to the following:

"Documents, specifically ministerial/executive briefing notes and attachments, reports, audits, powerpoint presentations, internal correspondence relating to:
1. unexpected deaths of patients in the emergency department, in ambulances waiting to get into the emergency department and patients who are waiting for admission to hospital. Please limit searches to the office of the Chief Executive. Please exclude duplicates, documents that have already been publicly released, media reports/statements/articles and correspondence with media. Please note, I consent to being provided edited copies of documents/footage/photos with exempt material (such as personal details) redacted/pixilated. Timeframe: 1 January, 2016 to the date of this application."

A comprehensive search of the Department for Health and Ageing files has been undertaken and found that no documents exist that fit within the parameters of your request.

If you are dissatisfied with this determination, you may seek an internal review by writing to the Chief Executive, Department for Health and Ageing. Your request should be sent within 30 days of receipt of this letter and accompanied by the prescribed fee. I have also enclosed a copy of Your Rights to Review and Appeal, which explains your review options.

Should you require further information or clarification on this matter, please contact Ben Twigg, Accredited Freedom of Information Officer on 8226 6145.

Yours sincerely

[Signature]

Ben Twigg
Accredited Freedom of Information Officer

[Date]
1. INTERNAL REVIEW

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the Freedom of Information Act (SA), 1991, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

2. INVESTIGATION BY THE OMBUDSMAN/POLICE OMBUDSMAN

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Ombudsman of the determination. The Ombudsman/Police Ombudsman is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application determination was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Ombudsman. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Ombudsman if you have no right to an internal review.

The application for review by the Ombudsman/Police Ombudsman should be lodged within 30 days of the after the date of a determination. The Ombudsman/Police Ombudsman cannot extend this time limit.

Investigations by the Ombudsman/Police Ombudsman are free. Further information is available from the Office of the Ombudsman or Police Ombudsman.

3. REVIEW BY SOUTH AUSTRALIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review. Any costs will be determined by SACAT, where applicable.

For more information contact SACAT - Phone: 1800 723 767 Email: sacat@sacat.sa.gov.au