

## NORTHERN ADELAIDE LOCAL HEALTH NETWORK GOVERNING BOARD MEETING CONFIRMED MINUTES

Date: Wednesday, 13 October 2021  
Time: 8.00am to 12.30pm  
Location: SA Bank Building, Smart Road, Modbury

P = Present, A = Apology, X = Not Present, Pr = Proxy, T = Teleconference,  
V= Video Conference and \* = Extraordinary Meeting

Name	Position	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ray Blight	Chair	P	P	P	P	P	P	P	P	P		
Michael Forwood	Deputy Chair	P	P	P	P	P	P	P	P	P		
Anne Burgess	Member	V	P	P	P	P	P	P	P	P		
Francis Lampard, OAM	Member	P	P	P	P	P	P	P	P	P		
Robin Moore	Member	P	V	P	P	P	-	-	-	-		
Mary Patetsos	Member	P	P	P	P	P	P	P	P	P		
Dr Carolyn Roesler	Member	P	P	P	P	P	P	P	P	P		
Linda South	Member	P	P	P	V	P	P	P	A	P		
<b>Executive</b>												
Maree Geraghty	Chief Executive Officer	P	P	P	P	P	V	P	P	P		
<b>Secretariat</b>												
Andrej Knez	Director, Executive Services and Governance	A	P	P	P	P	P	A	Pr	P		
Kellie Manson	Coordinator, Board Services	P	P	P	P	P	P	P	P	P		

ITEM NO.	ITEM	DISCUSSION
<b>1 STANDING ITEMS</b>		
1.1	Welcome, Apologies and Acknowledge Traditional Owners	The Chair provided the <i>Acknowledgement of Country</i> in the traditional Kaurna language and welcomed all members.
1.2	Continuous Disclosure	No conflicts of interest were declared by members. Statements of interests were noted, and the register amended.
1.3	Confirmation of Previous Minutes	The minutes of the previous meetings dated 8 September 2021 were accepted as a true and accurate record.

ITEM NO.	ITEM	DISCUSSION
1.4	Action Items	The Governing Board noted the Action Items.
1.5	COVID-19 Update	<p>The Chief Executive Officer provided a verbal update on COVID-19 activities, noting the following:</p> <ul style="list-style-type: none"> <li>• As of 4 October 2021, the NALHN testing clinic has swabbed and treated 65,927 members of the community and taken 17,666 phone calls.</li> <li>• As of 4 October 2021, the total number of COVID-19 cases in South Australia were 906 with one active case which remains in Medi-Hotel Quarantine.</li> <li>• The number of vaccinations provided at the Elizabeth COVID-19 Vaccination Clinic since opening on 31 May 2021 through to 4 October 2021 was 111,849.</li> <li>• As of 5 October 2021, the overall 1<sup>st</sup> dose vaccination rates for NALHN staff is 70.6% and 2<sup>nd</sup> dose vaccination rate for NALHN staff is 65%.</li> <li>• A Pop-Up vaccination clinic has been stood up at the Harvey Norman Home Maker Centre. This Pop-Up will provide 3,500 vaccination time slots per week with a primary focus on walk-in vaccinations.</li> <li>• A drive through testing site will be operational from late October 2021, located within the old General Motors Holden site in Elizabeth. Once this clinic is operational the Lyell McEwin Hospital Clinic will cease.</li> </ul> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the NALHN COVID-19 update as at 5 October 2021.</li> </ol>
1.6	ACHS Accreditation	The paper for this item was taken as read. The Executive Director, Nursing and Midwifery was in-attendance.
1.6.a	ACHS Accreditation Progress Report	<p>The Chief Executive Officer provided an update on ACHS Accreditation.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the ACHS Accreditation Progress Report.</li> </ol>
1.7	Digital Health Update	The Deputy Chair provided a verbal update on NALHN Digital Health.

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<b>2 GENERAL ITEMS</b>		
2.1	Chief Executive Officer's Report	<p>The report for this item was taken as read. The Chief Executive Officer provided a verbal update on strategic and high-level operational matters within the Local Health Network and across the health system.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the Chief Executive Officer's Report.</li> <li>2. Noted the My Home Hospital correspondence.</li> </ol>
2.2 2.2.a	Performance Report Monthly Performance Report	<p>The report for this item was taken as read. The Chief Operating Officer was in-attendance and spoke to the report cards to address areas for improvement against Key Performance Indicators.</p> <p>The Key Performance Indicator <i>Effectiveness of Care – Emergency Department Left at own risk - Aboriginal Health</i> was discussed. Further commentary on the data is to be provided in the next monthly report.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the September 2021 Monthly Performance Report reflecting August 2021 data on Tier 1 and Tier 2 Key Performance Indicators as outlined within the NALHN Service Agreement 2020-21.</li> <li>2. Noted NALHN's Performance 2020-21 has been assessed at Level 2.</li> </ol>
2.2.b	Monthly Finance Report	<p>The report for this item was taken as read. The Chief Finance Officer was in-attendance and spoke to the Budget position and activity performance.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the Finance Report for the month of August 2021 from the meeting of the NALHN Performance and Finance Committee to the Board.</li> </ol>

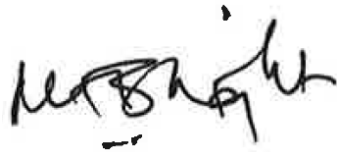
ITEM NO.	ITEM	DISCUSSION
2.2.c	NALHN Service Agreement 2021-22	<p>The report for this item was taken as read. The Chief Finance Officer was in-attendance and provided an update about the status of the NALHN Service Agreement 2021-22.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the status of the NALHN Service Agreement 2021-22.</li> </ol>
<b>3 GOVERNANCE AND RISK ITEMS</b>		
3.1	Amendments to the Health Care Act 2008 and Board Charter (Volume 1)	<p>The paper for this item was taken as read. The Director, Executive Services and Governance was in-attendance and spoke to the Amendments to the <i>Health Care Act 2008</i> and Board Charter (Volume 1).</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the amendments to the <i>Health Care Act 2008</i> which came into operation on 23 August 2021 and revised Board Charter (Volume 1).</li> </ol>
3.2	Clinical Governance and Risk Service Report May – June 2021	<p>The paper for this item was taken as read. The Executive Director, Nursing and Midwifery was in-attendance and spoke to the report.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the NALHN Clinical Governance and Risk Service Report May – June 2021 which was endorsed by the Clinical Governance Committee to the Board on 31 August 2021.</li> </ol>
3.3	Northern Adelaide Mental Health Alliance	<p>The Divisional Director, Allied Health and Community Mental Health, Division of Mental Health was in-attendance and provided an update on the Northern Adelaide Mental Health Alliance.</p> <p>The Alliance met on Friday, 8 October 2021. The Minister for Health and Wellbeing attended and heard directly from members about the positive impact of the initiative and some of the outcomes achieved in the first 12 months of operation.</p>

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3.4	NALHN Aboriginal Health Framework and Action Plan 2021-2026	<p>The paper for this item was taken as read. The Executive Director, Aboriginal Health was in-attendance and spoke to the Aboriginal Health Framework and Action Plan 2021-2026. The Governing Board acknowledged the excellent work undertaken in the development of the Framework and Plan.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the NALHN Aboriginal Health Framework and Action Plan 2021-2026.</li> </ol>
<b>4 STRATEGY AND PLANNING</b>		
4.1	NALHN Research Strategy 2021-2024	<p>The paper for this item was taken as read. The Executive Director, Medical Services was in-attendance and spoke to the Research Strategy 2021-2024.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Approved the NALHN Research Strategy 2021-2024.</li> <li>2. Noted the NALHN Research Strategy 2021-2024 was released as part of NALHN Research Day on Friday, 10 September 2021.</li> </ol>
4.2	NALHN Highlights Brochure	<p>The paper for this item was taken as read. The Executive Director, Strategy and Innovation was in-attendance for items 4.2 to 4.4 and spoke to each report.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Approved NALHN's A year in review 2020-21 infographic with some updates. The document will be presented at the Annual Public Meeting (APM) on 9 November 2021.</li> </ol>
4.3	Annual Public Meeting 2021	<p>The report for this item was taken as read.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the progress in planning for the NALHN Governing Board APM on Tuesday, 9 November 2021.</li> <li>2. Noted the APM 2021 invitation and event running sheet.</li> </ol>

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4.4	NALHN Community and Consumer Consultation Update	The Governing Board noted that consumer representation has been allocated to Tier 2 Committees and that the next quarterly NALHN Consumer Community workshop is planned for 28 October 2021. This workshop will be an opportunity to discuss participation on committees, review terms of reference of the NALHN Consumer Community and explore other areas of interest related to the north and NALHN.
<b>5 NOTING ITEMS</b>		
5.1	South Australian Intellectual Disability Health Service Model of Care Implementation	The report for this item was taken as read. The Chief Operating Officer was in-attendance and spoke to the report. <b>Recommendation(s)</b> The NALHN Governing Board: 1. Noted the implementation of the South Australian Intellectual Disability Health Service model of care.
5.2	Unconfirmed Minutes of the Performance and Finance Committee to the Board	The Unconfirmed Minutes were taken as read. <b>Recommendation(s)</b> The NALHN Governing Board: 1. Noted the Unconfirmed Minutes of the Performance and Finance Committee to the Board dated 3 September 2021.
5.3	Unconfirmed Minutes of the Audit and Risk Committee to the Board	The Unconfirmed Minutes were taken as read. <b>Recommendation(s)</b> The NALHN Governing Board: 1. Noted the Unconfirmed Minutes of the Audit and Risk Committee to the Board dated 24 August 2021.
5.4	Unconfirmed Minutes of the Clinical Governance Committee to the Board	The Unconfirmed Minutes were taken as read. <b>Recommendation(s)</b> The NALHN Governing Board: 1. Noted the Unconfirmed Minutes of the Clinical Governance Committee to the Board dated 31 August 2021.

ITEM NO.	ITEM	DISCUSSION
<b>6 INNOVATION DISCUSSION</b>		
6.1	Innovation update	The Chief Executive Officer provided an update on the work undertaken to-date in relation to the Northern Adelaide Precinct, TEAM North rollout and current digital projects planned across the organisation.
<b>7 PRESENTATION</b>		
7.1	Nil	
<b>8 ANY OTHER BUSINESS</b>		
8.1	Nil	
<b>9 EVALUATION AND IMPROVEMENT ITEMS</b>		
9.1	Meeting Feedback/Q&A	Meeting feedback was discussed.
<b>10 IN CAMERA</b>		
The meeting finished at 12.30pm. Chair thanked the Chief Executive Officer and Secretariat for their contribution and attendance.		
<b>11 NEXT MEETING Wednesday, 10 November 2021   Lyell McEwin Hospital   Level 2   CEO Meeting Room   8.00am to 12.30pm</b>		

**CONFIRMED** that these Minutes constitute a true and correct record of the proceedings of the meeting.  
**DATED** this 10<sup>th</sup> Day of November 2021.



Ray Blight  
**Chair, NALHN Governing Board**  
**Northern Adelaide Local Health Network**