



Agenda

Riverland Mallee Coorong Local Health Network Governing Board

Date: Thursday 25 August 2022
Time: 1.30 pm – 4.30 pm
Venue: Murray Bridge Hospital/TEAMS

Members: Peter Joyner (PJ) – Chair, Elaine Ashworth (EA), Claudia Goldsmith (CG),
Mel Ottaway (MO), Fred Toogood (FT)

Attendees: Wayne Champion (WC) – CEO, Craig Lukeman (CL) – CFO, Sharon Wingard (SW) - DAH

Guests: Louise Greenlees (LG) - Director People and Culture, Kelli Ramm (KR) -A/ EDONM, Pam Thomson (PT) – DON - Aged Care

Apologies: Cathy Teager, Manager Ageing and Disability Reform, RSS

Minute taker: Jeanette Brown (JB)

Acknowledgement

We would like to acknowledge the Aboriginal custodians of the Land and waters we are meeting upon today. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the cultural authority of Aboriginal people in attendance from other areas.

| Item no. | Item | Member | Page no. | Timing |
|----------|--|--------|----------|----------------|
| 1 | PRESENTATION | | | 1.30 pm |
| 1.1 | Pam Thomson, Director of Nursing – Aged Care | | | 30 mins |
| 2 | IN CAMERA DISCUSSION | | | 2.00pm |
| 3 | MEETING OPENING | | | 2.20pm |
| 3.1 | Acknowledgement / Present and Apologies | PJ | - | |
| 3.2 | Interests and Conflicts Disclosure Log | All | 5 - 6 | |
| 3.3 | Confirmation of Minutes from the meeting held 29 June 2022 | PJ | 7 - 18 | |
| 3.4 | Review Actions Log | PJ | 19 - 20 | |
| 3.5 | Review Board Work Plan | PJ | 21 -22 | |

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| 4 | MATTERS FOR DECISION | | | 2.35 pm |
| 4.1 | Updated Terms of Reference - Clinical Governance Committee and Aged Care and Disability Governance Committee | WC | 23 -42 | 5 mins |
| 5 | MATTERS FOR DISCUSSION | | | 2.40 pm |
| 5.1 | RMCLHN Audit and Risk Committee Annual Evaluation | WC | 43 – 54 | 5 mins |
| 5.2 | RMCLHN Annual Report | WC | 55 – 56 | 5 mins |
| 5.3 | RMCLHN Annual Public Meeting | PJ/WC | 57 – 58 | 5 mins |
| 5.4 | Health Performance Agreement (Work Plan) | WC | Verbal | 5 mins |
| 6 | STANDARD AGENDA ITEMS FOR DISCUSSION | | | 3.00 pm |
| 6.1 | Performance Reports 6.1.1 Finance and FTE Report 6.1.2 KPI Monthly Performance Report 6.1.3 People and Culture Report 6.1.4 Quality and Safety Reports | CL/ WC/ LG | 59 – 62 63 - 64 65 – 68 69 – 104 105 – 116 | 35 mins |
| 6.2 | RMCLHN Planning Update | WC | 117 – 140 | 10 mins |
| 7 | MATTERS FOR NOTING | | | 3.45 pm |
| 7.1 | Chairperson Report | PJ | 141 -142 | 5 mins |
| 7.2 | Chief Executive Officer Report | WC | 143 – 146 | 5 mins |
| 7.3 | COVID-19 Update | WC | Verbal | 5 mins |
| 7.4 | RMCLHN Annual Compliance Certification | WC | 147 – 160 | 5 mins |
| 8 | MATTERS FOR INFORMATION | | | 4.05 pm |
| 8.1 | RMCLHN Board Finance Committee 8.1.1 - Minutes 29 July 2022 (Draft) 8.1.2 - Minutes Combined Finance and Audit & Risk Committees 8 August 2022 (Draft) 8.1.3 – Chair Update | CG | 161 – 170 171 – 174 Verbal | 5 mins |
| 8.2 | RMCLHN Board Clinical Governance Committee 8.2.1 - Minutes July (3 August) 2022 (Draft) 8.2.2 – Chair Update | CG | 175 – 186 Verbal | 5 mins |
| 8.3 | RSS Governance Committee 8.3.1 RSS Governance Committee Meeting Minutes June 2022 (approved) | MO | 187 – 190 | 5 mins |

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| | 8.3.2 RSS Governance Committee Meeting Minutes July 2022 (draft) | | 191 – 196 | |
| | 8.3.3 RSS Governance Committee Meeting Summary July 2022 | | 197 – 198 | |
| | 8.3.4 RMCLHN Representative Update | | Verbal | |
| 9 | ITEMS APPROVED BY CEO FOR NOTING - Nil | | | |
| 10 | CORRESPONDENCE | | | 4.20pm |
| 10.1 | Incoming | | | |
| | 10.1.1 AGD - Interim Audit Management Letter | | 199 – 213 | |
| | 10.1.2 – DHW – RMCLHN Insurance & Risk Management Agreement 2022-23 | WC | 214 – 254 | |
| | 10.1.3 – ACQSC – Bonney Lodge and Hawdon House Notices | | 255 -268 | |
| 10.2 | Outgoing | | | |
| | 10.2.1 RMCLHN Financial Statement Certification | WC | 269 – 270 | |
| | 10.2.2 RMCLHN Response – Interim Audit Management Letter | | 271 - 272 | |
| 11 | MEETING FINALISATION | | | 4.25 pm |
| 11.1 | Questions / Comments | PJ | - | |
| 11.2 | Review actions to be taken | PJ | - | |
| 11.3 | Meeting Evaluation/Suggestions | PJ | - | |

Meeting Close: 4.30 PM

Next Meeting: **Date:** Thursday 29 September 2022
Time: 11.30am – 2.30 pm
Location: Waikerie Hospital / Teams

Apologies:



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