

## Guidelines for Suppliers - New Medical Product/Consumable/ Equipment Submission

The following information aims to assist Suppliers regarding the introduction of new medical products, consumables and equipment within SA Health.

New products are primarily introduced into use within SA Health *after* consideration by Local Health Networks (LHNs). SA Health Procurement and Supply Chain Management (PSCM) work with the LHNs in the assessment and addition of new products introduced into SA Health.

The Supplier may be required to complete the SA Health's New Medical Product/Consumable/Equipment Submission via Microsoft Forms. If required, the link for this form will be forwarded to the supplier via the requesting LHN.

Please ensure the following documentation is available if requested, to support your submission (PDF format), including –

- TGA certification
- Product Instruction for Use
- Product Information/brochure

On completion of New Product Submission form, SA Health PSCM will notify you if further information is required. This may be requested via email or Sharepoint access – depending on file size.

SA Health expects that the new product submission information provided is accurate and up to date.

### **New Medical Product/ Consumable/ Equipment Definitions:**

To assist in identifying if a product is a new medical product/consumable/equipment item, the relevant definitions follow.

A New Medical Product/Consumable/Equipment is either:

- New innovative medical technology that has recently been released to the market; or
- New version of existing medical technology already present in the market and available from other suppliers,
- Medical product/consumable/equipment previously only supplied to SA Health as a result of a hospital ethics committee approved clinical trial that has concluded,
- A medical product/consumable/equipment not otherwise marketed or sold to any SA Health entity.

New Medical Product/ Consumables/Equipment are NOT:

- Simple extensions to an existing medical product range (e.g. addition of a new size option to an existing sized range of catheters).
- Medical products that a supplier has had for a period of time that are not being utilised across SA Health for whatever reason.
- Medical products where the distributor has changed.

For more information

Procurement and Supply Chain Management

[Supplier information | SA Health](#)



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