



Health
Yorke and Northern
Local Health Network

Minutes for Yorke and Northern Local Health Network Governing Board Meeting 2 August 2023

02/08/2023 | 09:00 AM - AUS Central Time

Booleroo Centre District Hospital and Health Services

Board Members Attending

John Voumard; Julianne Badenoch; Glenise Coulthard; Liz Malcolm; John OConnor; David Banham; Gregory Crawford; Kym Thomas; Verity Paterson; Roger Kirchener (CEO Ex-Officio); Hayley Barich (Executive Support)

Attendees: Verity Paterson until 3pm, Glenise Coulthard (via Teams) 11.30am to 2.17pm, Brett Humphrys (via Teams) at item 2.1 and 6.1, Ryan Ackland, Lisa Vogelsang and Steve Richmond at item 3.1 and 3.2, Vincent Bellifemini at item 5.1, Melissa Koch (via Teams) at item 5.6, Rochelle Griffin (via Teams) at item 5.2, Hendrika Meyer (via Teams) at item 5.3

Agenda

1. Opening

1.1 In-camera discussion

The Board held a brief in-camera session

1.2 Open and welcome

Chair opened the meeting at 9.07am

1.3 Welcome to Country

K. Thomas provided a welcome to Country and spoke of the Nukunu connection to the area around Booleroo and the importance of honouring Elders and Country.

1.4 Present and apologies

G. Coulthard to join via Teams where possible throughout the day

Nil apologies

1.5 Meeting evaluation

The Board noted the July meeting evaluation

1.6 Interests and conflict disclosure log

The Board noted the interests and conflict disclosure log

J. Badenoch identified a conflict for item 5.4, employment at Medical HQ

1.7 Confirmation of previous minutes

The Board accepted the July minutes as a true and accurate record of the meeting

1.8 Actions arising from previous minutes

The Board noted the overdue actions and progress on actions and closed some actions

2. Matters for decision

2.1 Operational plan 2023-24

Director Strategy, Planning and Partnerships attended to speak to the item.

The Board

- Endorsed YNLHN Executive to implement the draft 2023-24 Operational Plan
- Approved the allocation of financial resources of \$534,417 to achieve the draft 2023-24 Operational Plan

2.2 Attestation statement

The Board approved the 2023 Attestation Statement for signing by the Board Chair and Chief Executive Officer

2.3 Board charter review

The Board discussed and agreed on minor changes to Volume 2.

The Board:

- Noted the board charter review brief and attachment 1 Charter for Local Health Network Governing Boards Volume 1
- Approved the minor updates to Yorke and Northern LHN Governing Board Charter Volume 2 at attachment 2

2.4 General purpose financial statements

The Board approved delegated authority being granted to the Board Members of the Audit and Risk Standing Committee, Chief Executive Officer and Chief Finance Officer to sign the Final Draft General Purpose Finance Statements and Final Audited General Purpose Financial Statements.

2.5 Obstetrics at YNLHN birthing sites

The Board noted the challenges in maintaining an obstetric service in YNLHN birthing sites as highlighted in the brief

2.6 GP services to Mid North hospitals

The Board

- Noted information regarding the current and emerging challenges in maintaining Medical Services across the 4 towns within Mid North health
- Approved the introduction of sessional payments at Orroroo Hospital until end of current GP agreement

2.7 2022-23 Compliance certification

The Board approved the Annual Compliance Certification for 2022-23

2.8 Biannual risk declaration report

The Board approved Department of Health and Wellbeing (DHW) Risk Management and Audit Committee Briefing, YNLHN Strategic Risk Report, and YNLHN Risks Mapped to Department for Health and Wellbeing (DHW) Risk Themes for signing by the Board Chair and Chief Executive Officer and returning to the DHW by 15 September 2023.

3. Presentations to the Board

3.1 EO/ DON Booleroo and Laura and Medical centre update

EO/ DON Booleroo Centre and Laura and Practice Manager, Booleroo Medical Centre attended to speak to the Board. The Board received the following updates:

- Both hospitals have minimal staffing models, therefore any staff vacancies are keenly felt
- Leecare has been implemented at both aged care sites, continue to work towards meeting standards
- Booleroo has 6 acute beds, no obstetrics (6 acute beds at Laura)
- Approximately 10 - 20 acute presentations per month (activity is higher at Laura)
- Catchment for patients is expanding, e.g. Patients are coming from Port Germain, Port Pirie

3.2 Mid North Health Advisory Council

Mid North Health Advisory Council Presiding Member attended to speak to the Board. The Board received the following updates:

- Role and functions of the Health Advisory Council
- Appointment process, including types of membership
- Staff accommodation at Booleroo

4. Lunch

The Board were joined at lunch by Doctors from the Medical Practice and Mid North HAC Presiding Member

5. Matters for discussion

5.1 YNLHN Financial report

Chief Finance Officer attended to speak to the Finance report. The Board received the following updates:

- Budget roadshow has focused on upskilling DONs and will ensure new staff learn budgeting tools
- Work being done to interrogate costs, e.g. Ambulance

Health Performance Agreement

- Port Pirie, Clare and Wallaroo National Efficient Price has increased by 4.1% (on 22-22)
- 2023-24 NWAU target 17,277
- Net budget increase \$12.438m, noting there will be some increased expenses
- Around \$1.84m in expenditure items currently not budgeted

The Board noted the YNLHN Finance report, June 2023

5.2 EDNM Report

The Executive Director Nursing and Midwifery attended and provided the following updates:

- Recruitment of aged care specific nurses ongoing
- Orreroo, Peterborough and Kara House aged care have applied for exemptions
- Ongoing delay to the 2023 TPPP recruitment
- Improvement needed to governance and reporting structures to ensure decision are informed by data

The Board noted the EDNM Report

5.3 EDMS Report

The Executive Director Medical Services provided the following updates:

- Undertaken visits to Wallaroo, Clare and meetings with DONs and GPs and other staff

- Engagement - a schedule of meetings with Doctors and stakeholders is being undertaken

Key items going forward:

- Training network (2025) need to start discussions and planning now
- Medical administration, support to medical officers, credentialing
- Clinical governance, medical safety
- Delivery of surgical services

The Board noted the EDMS verbal report

5.4 Chief Executive Officer report

The Board discussed items in the report.

The Board noted the CEO Report

5.5 Board Chair report

The Board Chair provided the following updates:

- Outcomes from meeting with Minister
- Dialysis is on the rural LHN Chairs agenda
- Riverton Hospital Centenary a successful event
- RSS Operational stakeholder and rural workforce forum
- Wallaroo rehab opening and clinical services plan launch

The Board formally thank the YNLHN Awards Working Party for delivering a very successful 2023 Awards Night

The Board noted the Board Chair report

5.6 EDCAH Report

The Executive Director Community and Allied Health attended to provided the following updates:

- Continued increased referrals for Home Care Packages
- Working to solve the funding issue for respiratory service
- Additional 2 allied health pipeline milestones completed
- Project to review community health structure (ZED management)
- Positive feedback from the Wallaroo rehab being received via SLS

The Board noted the EDCAH Report

6. Matters for noting

6.1 Operational plan 2022-23 report

Director Strategy, Planning and Partnerships received feedback and questions from the Board.

The Board noted the updated 2022-23 YNLHN Operational Plan Final Report

6.2 YNLHN Performance report

The Board noted YNLHN KPI Report for May 2023 and June 2023

6.3 People and culture report

The Board noted the contents of the YNLHN People and Culture Directorate Quarterly Report

6.4 Service agreement

The Board noted the Draft 2023-24 Service Agreement, Feedback Response Table, Supporting detail regarding the Key Performance Indicators (KPIs), Commissioning and Funding allocation, Health Performance Agreement (HPA)

6.5 Strategic and operational risk report

The Board noted the Risk Summary and the Detailed Risk Summary

6.6 Incoming correspondence

6.6.1 DHW attendance at Audit and Risk

The Board noted the incoming correspondence

7. Meeting finalisation

7.1 New business

- Communication from the Board, all staff bulletin post meeting

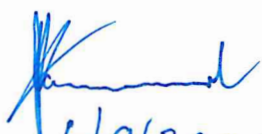
7.2 Agenda items for next meeting

- Aged care and maternity governance and reporting and future plan (EDNM via Clinical Governance Standing Committee)

7.3 Meeting close

Meeting closed at 4.23pm

8. Next Meeting: Wednesday 6 September, Central Yorke Peninsula Hospital (Maitland)


6/9/2023