

Eyre and Far North Local Health Network GOVERNING BOARD MEETING MINUTES

Thursday 26 March 2020, 4.00pm – 7.00pm
By Video Conference and Teleconference

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Dr David Mills	Member	V	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Shane Porter	A/Chief Finance Officer / Financial Business Advisor EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	Item 2.1

P = Present, A = Apology, X = Not Present, V= Virtual presence (VC/Phone)

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 26/03/2020		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Welcome, no apologies.
	1.1 In Camera Board Discussion	<ul style="list-style-type: none"> Nil.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil declared.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Board noted: <ul style="list-style-type: none"> Ceduna Birthing Service currently suspended; COVID-19 preparations had raised safety concerns about maintaining the service.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Chair left meeting at 4.25pm; B. Green took the Chair. Recruitment to Board vacancies. Letter from Pt Lincoln GP.
2.	COVID 19 UPDATE	
	2.1 COVID-19	<ul style="list-style-type: none"> Board noted an overview of progress to set up testing clinics and home testing, home monitoring and planning for a range of scenarios. Discussion about: <ul style="list-style-type: none"> Protection of residents of aged care units, given the co-location of hospital and aged care units at all facilities but Port Lincoln Availability of staffing, including locum GPs and retired nurses Logistics/accommodation Impact of COVID-19 preparedness on the EFNLHN budget Management of the Senator Rex Patrick meeting in Cummins; Senator Patrick had then tested positive for the corona virus. Chair rejoined the meeting at 5.00pm and resumed chairing the meeting.
3.	MATTERS FOR DECISION	
	3.1 Community and Consumer Engagement Framework 2020 - 23	<ul style="list-style-type: none"> Board approved the resolution: “The Governing Board approves the Eyre and Far North Local Health Network (EFNLHN) Consumer and Community Engagement Framework 2020-23, as recommended by the Board Consumer, Community and Clinician Engagement (CCCE) Committee”.

	3.2 EFNLHN Agency Statement 2020-21	<ul style="list-style-type: none"> Board agreed to postpone this item.
4.	MATTERS FOR DISCUSSION	
	<p>4.1 Chief Executive Officer Report</p> <p>4.1.1 CEO Report February 2020</p> <p>4.1.2 Performance Report December 2019</p>	<ul style="list-style-type: none"> Report noted. Board noted that the Department for Health and Wellbeing (DHW) had agreed to fund activity at Ceduna Hospital but that it was not yet clear how that funding model would work. Board welcomed feedback from the EFNLHN CEO's meeting with SA Dental Service that they would look at the local market and further consider the provision of dental services. Report noted. Board noted that the Board's March Finance and Performance Committee meeting had been cancelled to allow EFNLHN Executive to focus on COVID-19 preparations.
	<p>4.2 Finance Report</p> <p>4.2.2 Budget Development Update</p>	<ul style="list-style-type: none"> Board noted further improvement in the projected End of Financial Year position. Board noted an overview of the budget setting process for the financial year 2020-21.
	<p>4.3 Committee Minutes</p> <p>4.3.1 Finance and Performance Committee</p> <p>4.3.2 Clinical Governance Committee</p> <p>4.3.3 Audit and Risk Committee</p> <p>4.3.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> Board noted that the Finance and Performance Committee had not met in March. Board noted that the CGC had reviewed the work of the Executive Committees that feed into it. Board noted the unconfirmed Minutes of the February 2020 meeting Chair left the meeting at 5.35pm; B. Green took the Chair. Board noted the consideration and approval of the EFNLHN Consumer and Community Engagement Framework, as recommended by the Board Consumer, Community and Clinician Engagement Committee.

	4.4 Step Down Unit	<ul style="list-style-type: none"> Board expressed disappointment about confirmation by the Department for Health and Wellbeing of cessation of State funding to the Step Down Unit at Ceduna by 30 June 2020, and agreed to further lobbying to look at options.
	4.5 Chairperson's Update	<ul style="list-style-type: none"> Nil.
5.	MATTERS FOR NOTING	
	4.1 SA Health and Wellbeing Strategy	<ul style="list-style-type: none"> Board noted the Strategy.
	4.1 Streaky Bay Medical Practice	<ul style="list-style-type: none"> Board noted progress against budget and agreed to discuss the future of the Streaky Bay Medical Practice post 30 June 2020, at its next meeting.
	4.2 Ceduna Birthing Service	<ul style="list-style-type: none"> Board noted the Project Completion Report.
	4.4 Port Lincoln Services Planning Update	<ul style="list-style-type: none"> Board discussed three options – pausing the project meetings until the C-19 situation was clearer, continuing with meetings by phone or video conference, or continuing with meetings and cancelling as needed. Board agreed to suspend the project for three months while acknowledging its enthusiasm and support for the project. Chair rejoined the meeting at 5.55pm and resumed chairing the meeting.
	4.5 Major Correspondence	<ul style="list-style-type: none"> Board noted a letter and medical training survey summary from the SA Medical Education and Training Health Advisory Council. D. Mills provided a paper in response, recommending that the Board engage with the Council. Board agreed to a formal meeting with the Council, involving D. Mills, at a time to be determined.
	4.6 Board Calendar Update	<ul style="list-style-type: none"> No change.
5.	NOTIFICATION OF ANY OTHER BUSINESS	
	5.1 Any other Items	<ul style="list-style-type: none"> Board noted a letter from a local GP about managing aspects of medical services and COVID-19 and that EFNLHN had already attended to the main points in the letter.
6.	MEETING FINALISATION	
	6.1 Review actions to be taken	<ul style="list-style-type: none"> Completed.
	6.2 Decisions/items for public disclosure	<ul style="list-style-type: none"> Via published Minutes.
	6.3 Meeting Evaluation	<ul style="list-style-type: none"> Board passed on its congratulations to V. Paterson and her team for their management of

		COVID-19 planning and preparedness to date.
	6.4 Agenda items for next meeting	<ul style="list-style-type: none"> • COVID-19 Update. • Standard 8 Aged Care Governance Masterclass Follow Up.
	6.5 Meeting Close	<ul style="list-style-type: none"> • 6.15pm
Next Meeting: 23 April 2020 Via Video Conference		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
23/04/2020