

AGENDA

LIMESTONE COAST LOCAL HEALTH NETWORK BOARD MEETING

Date: 25 November 2019
Time: 11:30am – 2:45pm
Venue: Mount Gambier & Districts Health Service, Conference Room 2

Membership: Grant King (Chair), Glenn Brown, Lindy Cook, John Irving,
Dr Anne Johnson, Dr Andrew Saies, Kerri Reilly




Ngaire Buchanan, Chief Executive Officer
Kristen Capewell, Chief Finance Officer
Dr Jose Polong, A/Executive Director of Medical Services
Paul Bullen, Executive Director of Nursing & Midwifery
Hannah Morrison, Regional Quality, Risk & Safety Manager





Attendees: Pam Schubert, A/Director of Nursing & Midwifery Mount Gambier & Penola

Apologies:

Secretariat / Minute taker: Angela Miller, Director Governance & Planning

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

1.	MEETING OPENING		11:30AM – 11:40AM
1.1	Acknowledgement of Country		Chair
1.2	Apologies		
1.3	Introduction		
1.4	Director conflict of interest disclosures. <i>Directors must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda items or topic. Details of any conflict of interest should be appropriately minuted.</i>		Chair/All
1.5	Confirmation of previous meeting minutes, format & actions	Pg 1	Chair/All
2.	LIMESTONE COAST LHN REPORTS		11:40AM – 12:10PM
2.1	CEO Report a) General update b) Performance Reporting Summary c) Key Performance Indicator (KPI) Summary	Pg 9 Pg 12 Pg 29	N Buchanan & K Capewell
3.	ENGAGEMENT STRATEGIES		12:10PM – 12:20PM
3.1	Engagement Strategy Update		A Johnson/All
4.	MATTERS FOR APPROVAL		12:20PM – 12:40PM
4.1	Millicent Service Plan 2020-23 a) Governing Board Briefing – Millicent Service Plan b) Millicent Service Plan 2020-23	Pg 32 Pg 34	Chair/All
5.	LUNCH		12:40PM – 1:10PM

6.	TOPIC OF THE MONTH		1:10PM – 1:30PM
6.1	Service Agreement 2019-20 update a) LCLHN Service Agreement 2019-20 b) Letter to CE, DHW relating to Service Agreement	Pg 83 Pg 134	Chair/All
7.	STRATEGIC PLANNING		1:30PM – 2:00PM
7.1	Rural Health Workforce Strategy b) Rural Health Workforce Strategy – Communication Plan c) Draft Rural Medical Workforce Plan d) Rural Medical Workforce Plan – Strategies e) Limestone Coast Medical Workforce Profile f) Limestone Coast Consultation g) Limestone Coast ‘Zeetings’	Pg 138 Pg 145 Pg 154 Pg 190 Pg 204 Pg 218 Pg 223	Chair/All
8.	OTHER BUSINESS		2:00PM – 2:20PM
8.1 8.2	Pathology & Radiology Services – Confirmation of Funding Locum Medical Services Panel a) Locum Medical Services Panel Exemption b) Locum Panel Checklist	Pg 225 Pg 228 Pg 229	N Buchanan N Buchanan
8.2 8.3	Primary Health Network – Grants & Funding Standard 8: Organisational Governance a) RSS Standard 8 Masterclass – Brochure b) RSS Standard 8 Masterclass – Agenda	Pg 231 Pg 232	Chair/All Chair/All
9.	MATTERS FOR NOTING		2:20PM – 2:40PM
9.1 9.2 9.3 9.4 9.5 9.6 9.7 9.8	Management Oversight Committee (MOC) agenda & minutes Finance & Performance Committee Minutes – 28 October 2019 Finance & Performance Terms of Reference (TOR) Finance & Performance Agenda – 25 November 2019 LCLHN Invoice Payments October 2019 LCLHN Late Payments of Interest (LPI) October 2019 Clinical Governance Committee Agenda – 25 November 2019 a) Minute – Delegation of Functions & Powers related to Health Advisory Councils b) Instrument of Delegation – Delegation of Functions & Powers related to Health Advisory Councils	Pg 236 Pg 299 Pg 307 Pg 311 Pg 313 Pg 315 Pg 316 Pg 318	Chair/All
9.9 9.10	a) Governing Board Briefing - CCTV Pilot Project b) Fact Sheet – Your Guide to the SA Health CCTV Pilot Project a) Governing Board Briefing – Safety & Security Processes b) Security Audit Action Plan	Pg 324 Pg 326 Pg 329 Pg 334	
10.	SUMMARY AND CLOSE		2:40PM – 2:45PM
10.1 10.2	Next Meeting & Location Meeting Close		Chair/All

Next Meeting Date:

20 January 2019