



BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 2

Date: Thursday 22 August 2019
 Time: 9.15 am – 3.30 pm
 Location: Southern Fleurieu Health Service.
 56 Bay Road, Victor Harbor.

We acknowledge the Ngarrindjeri people as traditional custodians of the land on which we are meeting today. We wish to pay respect to their ancestors, their living culture and continuing spiritual relationship with their country.

Members	Name
Chair	Juliet Brown
Member	Pru Blackwell
Member	Carol Gaston
Member	Roger Sexton
Member	Joe Ullianich
Member	Robert Zadow

Management	Name	Note
Chief Executive Officer	Rebecca Graham	
Chief Finance Officer	Steve Brown	
Executive Director Medical Services	Jayanthi Jayakaran	
Executive Director Community and Allied Health	Alison King	
Clinical Director Mental Health Services	Brian McKenny	Item 3.2 only
Director Corporate Services	Daniel Panic	
Director Strategy and Governance	Kylie Williams	
Governance Reform Senior Project Officer	Kelly Schulze	
Director Aboriginal Health	Peter Taylor	
Deputy Executive Director Medical Services	Mau Wee	

In Attendance	Name	
Manager, Strategy and Projects, Rural and Remote Mental Health Service	Chris Dayman	
Director of Nursing, Strathalbyn and Districts Health Service	Maria Hoorenman	Item 2.1 only
Director Capital Projects Infrastructure, Department of Health & Wellbeing	Tim Packer	Item 2.1 only

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

Opening	Minutes
1.1 In-Camera Board Discussion	
1.2 Acknowledgement of Country	JB on behalf of the Governing Board “the Board” acknowledged the Ngarrindjeri people as traditional custodians of the land on which the Board are meeting today. The Board wish to pay respect to their ancestors, their living culture and continuing spiritual relationship with their country.
1.3 Welcome & Apologies	Nil apologies
1.4 Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log. Nil conflicts of interests declared for this meeting agenda.
1.5 Confirmation of Previous Minutes	It was agreed that the minutes of the previous meeting with suggested amendments would be circulated to board members out of session.
1.6 Actions Arising from Previous Meeting (Action List)	Noted
Opening (continued)	Minutes
1.7 Board Planner	The Board Planner was noted and approved by the Board.
Strategic Discussion	Minutes
2.1 Barossa Hills Fleurieu Service Planning	<p>The Board noted a presentation from MH and TP regarding the work completed to date to achieve a 36 bed extension to the existing Strathalbyn & District Aged Care Facility and in particular how the project has incorporated considerable consultation and engaged residents, families and the wider community in a co-design of the proposed facility.</p> <p>The Global Centre for Modern Ageing (G.C.M.A.) together with The Australian Centre for Social Innovation (T.A.C.S.I.) delivered a research report to the community on Wednesday 26 June 2019, detailing key design principles for the new Strathalbyn aged care precinct.</p> <p>The Concept Design Plans which have been developed based on this engagement and the key design principles.</p> <p>The project is on track.</p>
2.2 Country Health Connect	The Board noted the report presented by AK regarding Country Health Connect.

Strategic Discussion	Minutes
2.3 Service Agreement Update	The Board noted a verbal update from SB regarding progress toward completion of the Service Agreement for Barossa Hills Fleurieu Local Health Network. The Board noted that Barossa Hills Fleurieu Local Health Network is awaiting finalisation of the budget and provision of schedules.
2.4 Budget Update	The Board noted a verbal update from SB regarding the budget. Barossa Hills Fleurieu Local Health Network is awaiting confirmation of the budget from the Department of Health Wellbeing.
2.5 Saving Strategy	The Board noted a verbal update from SB regarding a Savings Strategy for Barossa Hills Fleurieu Local Health Network. The Board noted that an Efficiency Workshop was held with leadership staff on 16 August to identify potential saving strategies. A report on proposed savings strategies will be provided at the September meeting of the Board.
2.6 Rural Support Service	<p>The Board noted the progress report and in particular:</p> <ol style="list-style-type: none"> 1. The work that has occurred to investigate examples of shared governance models interstate and overseas. 2. The advice received from Catherine Blaikie, Senior Legal and Legislative Adviser, Department of Health and Wellbeing. 3. The intent of Management to undertake a program of work to identify and manage risks associated with the role of hosting the Rural Support Service.
2.6.1 Rural Support Service Resolutions	The Board discussed the paper presented by SB on a funding methodology for the Rural Support Service and the attached proposed budget.
2.6.2 Rural Support Service Proposed Budget	<p>The Board Resolved: Subject to all six Regional Local Health Network Governing Boards agreeing, the governing board of Barossa Hills Fleurieu Local Health Network agrees to:</p> <ul style="list-style-type: none"> • contribute 21.9% of the total Rural Support Service expenditure (net of revenue from other sources) in the 2019-20 financial year. • direct the Management Oversight Committee to provide a quarterly report to the Chairs Committee of financials, focusing on expenditure as against budget, and a report of the developing plan to reduce future expenditure, with the first report to be provided by December 2019. • direct the Management Oversight Committee to provide advice on the funding allocation methodology for next financial year.

For Decision	
3.1 Clinical Coding	<p>The Board discussed the paper presented by DP on Clinical Coding. The board noted:</p> <ol style="list-style-type: none"> 1. the current actions to improve the quality of clinical coding in Barossa Hills Fleurieu Local Health Network 2. that a business case inclusive of a proposed restructure and FTE increase is being developed and will be reviewed by the Chief Finance Officer. The business case will be inclusive of potential financial benefits and costs, and will be evaluated through comparison against the previous Country Health SA Local Health Network (CHSALHN) project, benchmarking against comparable services, and risk profiling against peers and competing Health Services. The business case is to be provided to the Board at its October 2019 meeting.
3.2 Mental Health Memorandum of Administrative Arrangement	<p>BM and CD presented their paper which was discussed by the Board. The Board :</p> <ol style="list-style-type: none"> 1. Noted the content of the proposed Memorandum of Administrative Arrangement (MoAA) between Barossa Hills Fleurieu Local Health Network as the host LHN of the Rural and Remote Mental Health Service (RRMHS) and the five regional LHNs setting out arrangements for the safe and effective delivery of mental health services across country South Australia. <p>The Board Resolved:</p> <ol style="list-style-type: none"> 2. To endorse the use of this MoAA as an instrument to establish roles and responsibilities in relation to provision of mental health services across all six regional LHNs, including Barossa Hills Fleurieu Local Health Network. 3. To approve the submission of this MoAA to the five regional LHNs proposed as parties to the MoAA for their endorsement and sign off.
3.3 Board Charter	<p>The Board noted a briefing regarding the Barossa Hills Fleurieu Local Health Network Draft Board Charter Volume Two. The Board agreed to further consider volume 2 at the October meeting of the Board once Board Committees are finalised.</p>
For Noting	
4.1 CEO Report	<p>The Board noted a verbal CEO report provided by RG for the period 3 July 2019 to 22 August 2019. Topics covered included:</p> <ul style="list-style-type: none"> • Strategic Priorities <ul style="list-style-type: none"> ○ Aboriginal Health Committee

- Meeting with Ken Whelan to discuss strategic planning
- The Chief Executive's Council
- Accreditation
- Communications Strategy
- Rural Health Workforce Strategy
- **Executive and Governance**
 - Executive news and updates
 - Renaming of the Secretariat to Strategy and Governance Directorate
- **Projects and Services**
 - The Peri-urban Review
 - Barossa Hospital Business Case
 - Closed Circuit Television in Aged Care, Department Health and Wellbeing Project
 - Service changes and updates, in particular,
 - commencement of renal dialysis at Mount Barker and Districts Soldiers' Memorial Hospital
 - increased opening hours of chemotherapy service at Mount Barker and Districts Soldiers' Memorial Hospital
 - expansion of chemotherapy services at Southern Fleurieu Health Service
- **People and Partners**
 - Borderline Personality Disorder Collaborative
 - Visits within the region and engagement with stakeholders
 - Upcoming events

For Noting	
4.2 Performance Dashboard	The Board noted Barossa Hills Fleurieu Local Health Network Performance Dashboard. The Dashboard illustrates performance of BHFLHN against Key Performance Indicators set by the Department of Health and Wellbeing. The Board was comfortable with the format of the Dashboard.
4.3 Correspondence and Media	The Board noted items of correspondence and media contained within their agenda pack.
Governing Board Activities	
<p>Tour of Southern Fleurieu Health Service</p> <p>Informal meetings with:</p> <ul style="list-style-type: none"> • local General Practitioners and Salaried Medical Officers • Philip Goode, the Board Chair, Victor Harbor Private Hospital • Michael McRae, the Presiding Member, Southern Fleurieu Health Advisory Council • local staff members 	
Meeting Close	
Next Meeting	Thursday 26 September

Minutes Approved



Juliet Brown
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
27 September 2019