

**WOMEN'S AND CHILDREN'S HEALTH NETWORK (WCHN)  
GOVERNING BOARD  
AGENDA**


















**Date** Thursday, 4 June 2020  
**Frequency** 1<sup>st</sup> Thursday Monthly  
**Time** 09:00am – 2.30pm  
**Location** Via Remote Access  
**Attendees:** Jim Birch AM (Chairperson), Stephen Christley, Karen Glover, Ross Haslam, Sandy Miller, Brenda Wilson AM, John Bastian AM, Susy Daw  
**Present:** Lindsey Gough (CEO), Sarah McRae (COO), Yvonne Warncken (CFCO), Kate Hawke (Board Secretary), Fiona Turner (Minute Taker)

**Invited Guests:**

**Apologies:**

**Please note: Members of the WCHN Executive will only attend to present their items due to the ongoing responsibilities associated with the COVID-19 situation.**

No.	Item		Time	Presenter
<b>ACKNOWLEDGEMENT TO COUNTRY</b>				
<i>We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the custodians of the greater Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today</i>				
<b>1. IN CAMERA</b>				
<b>2. MEETING OPENING</b>				
2.1	Welcome and Apologies			Jim Birch
2.2	Confirmation of Agenda / Any Other Business			Jim Birch
2.3	Conflict of Interest Disclosures			Jim Birch
2.4	Confirmation and Signing of Previous Minutes and/or Circular Resolutions			Jim Birch
2.5	Review of Action List			Jim Birch
2.6	Correspondence			Jim Birch
<b>3. MATTERS FOR ENDORSEMENT</b>				
3.1 ★	Action Plan to Improve Transparency and Feedback in the Consumer Incident and Risk Management System			James Rice
3.2 ★	Appropriateness of Care			James Rice
3.3 ★	Endorsement of Board Committee ToRs			Jim Birch
3.4 ★	People and Culture Committee			Jim Birch
3.5 ★	WCHN Governing Board Meetings Calendar 2021			Jim Birch
3.6 ★	Bi-annual Strategic Risk Report			Lindsey Gough

4. MATTERS FOR DISCUSSION				
4.1	Report from Chief Executive Officer			Lindsey Gough
4.2 ★	COVID -19 Update			Sarah McRae
4.3	Finance and Performance Report			Yvonne Warncken
4.4	Performance Report (Service Agreement 2019-20)			Sarah McRae
4.5	WCHN Risk Management Plan 2020-2022			Lindsey Gough
4.6	CTG programs			Sarah McRae
5. MATTERS FOR NOTING				
5.1	Strategy to Move to Short Notice Accreditation Assessments			Lindsey Gough
5.2	Infant Therapeutic Reunification Services Recommendations and Transition Plan			Sarah McRae
5.3	Aboriginal Health Cultural Identity			Sarah McRae
5.4	Acknowledgment of Country Statement			Sarah McRae
5.5	RN Delegation of Care Program			Sarah McRae
5.6	Year 1 Report and Year 2 Sustainability Plan			Yvonne Warncken
5.7	WABS Internal Audit			Sarah McRae
6. COMMITTEE MINUTES FOR NOTING (Draft)				
6.1	Audit & Risk Committee - 15.05.2020			Ross Haslam
6.2	Finance & Performance Committee 21.05.2020			John Bastian
6.3	Consumer & Community Engagement Committee - did not meet			Jim Birch
6.4	Clinical Governance Committee - did not meet			Susy Daw
6.5	COVID-19 Committee – 15.05.2020			Jim Birch
7. OTHER BUSINESS				
7.1				Jim Birch
8. SUMMARY AND CLOSE				
8.1	Meeting Evaluation (Diligent questionnaire)			Jim Birch
8.2	Risk Appetite Session – Wednesday 17 June			Jim Birch
8.3	Next Meeting: 6 August 2020			Jim Birch

★Matter for discussion all other agenda items will be dealt with by exception