

# AGENDA

## LIMESTONE COAST LOCAL HEALTH NETWORK BOARD MEETING

**Date:** 2 September 2019  
**Time:** 10:15am – 3:15pm  
**Venue:** Naracoorte Health Service, Conference Room

**Membership:** Grant King (Chair), Glenn Brown, Lindy Cook, John Irving,  
Dr Anne Johnson, Dr Andrew Saies, Kerri Reilly

Ngaire Buchanan, Chief Executive Officer  
Kristen Capewell, Chief Finance Officer  
A/Prof Robert Pegram, Director of Medical Services  
Paul Bullen, Executive Director of Nursing & Midwifery  
Hannah Morrison, Regional Quality, Risk & Safety Manager  
Jemima Kemp, Senior Communications Adviser

**Attendees:** Anne Jefferies, A/Director of Nursing & Midwifery – Naracoorte Health Service  
Paul Harris, Financial Business Adviser  
Peta-Maree France, Director People & Culture

**Apologies:**  
**Secretariat / Minute taker:** Angela Miller, Secretariat

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

<b>IN CAMERA</b>		<b>10:15AM – 10:30AM</b>
<b>1. MEETING OPENING</b>		<b>10:30AM – 10:45AM</b>
1.1	1.1.1 Acknowledgement of Country 1.1.2 Apologies 1.1.3 Introduction	Chair
1.2	1.2.1 Director conflict of interest disclosures. <i>Directors must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda items or topic. Details of any conflict of interest should be appropriately minuted.</i>	Chair/All
1.3	1.3.1 Confirmation of previous meeting minutes, format & actions	Chair/A Miller
<b>2. LIMESTONE COAST LHN REPORTS</b>		<b>10:45AM – 11:15AM</b>
2.1	2.1.1 CEO Report a) General update b) Performance Reporting Summary c) Budget Update	N Buchanan  K Capewell

<b>3. TOPIC OF THE MONTH - STRATEGIC PLANNING</b>		<b>11:15AM – 12:15PM</b>
3.1	3.1.1 Strategic Planning a) Approach to strategy: vision, values & strategic direction b) Limestone Coast LHN Engagement Strategies c) Service Planning Framework	P-M France/All Chair/All
<b>4. LUNCH</b>		<b>12:15PM – 1:00PM</b>
<b>5. LOCAL PRESENTATIONS</b>		<b>1:00PM – 1:30PM</b>
5.1	5.1.1 Dr Brian Norcock, Kincaig Medical Clinic 5.1.2 Barrie Moyle, Presiding Member, HAC	B Norcock B Moyle
<b>6. MATTERS FOR DISCUSSION</b>		<b>1:30PM – 2:30PM</b>
	6.1.1 Smoke Free Transition for Country Health Aged Care 6.1.2 Aged Care Bank & Investment Acct Communication Plan 6.1.3 Board Risk Appetite 6.1.4 Safety Processes 6.1.5 Board Reports 6.1.6 Workshop & Training Attendance 6.1.7 Board Operations - Meetings & Committee Schedule	Chair/All
<b>7. MATTERS FOR APPROVAL</b>		<b>2:30PM – 2:50PM</b>
7.1	7.1.1 Rural Support Service Resolutions 7.1.2 Consumer & Community and Clinician & Staff Engagement Working Group Terms of Reference (TOR)	Chair/All
<b>8. MATTERS FOR NOTING</b>		<b>2:50PM – 3:10PM</b>
8.1	8.1.1 Response Letter to Dr Brian Norcock 8.1.2 Escalation Matrix 8.1.3 HAC Reports 8.1.4 Registration & Scope of Clinical Practice update 8.1.5 List of Outstanding Capital Works 8.1.6 Key Performance Indicator (KPI) Summary 8.1.7 Rental Invoice Approval – Mount Gambier Hospital 8.1.8 Correspondence – Committee Remuneration 8.1.9 Strategic Risks - Assessment & Report	Chair/All
<b>9. SUMMARY AND CLOSE</b>		<b>3:10PM – 3:15PM</b>
9.1	Meeting evaluation	
9.2	Next meeting & location	
9.3	Meeting close	

**Next Meeting Date:** 30 September 2019