

# BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

## GOVERNING BOARD MEETING NUMBER 38

Thursday 4 May 2023

Kapunda

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Jeff Fuller	All
Member	Carol Gaston	All
Member	Greg Russell	All
Member	Helena Williams	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Nursing & Midwifery Services	Annie Price	2.1 and 3.4
Executive Director Operations	Bronwyn Masters	All

Visitors	Name	Item
Aged Care and Disability Services Manager	Emily Archer	3.3
A/Child Health & Development Manager	Elizabeth Matthews	3.3
A/Restorative Ageing Lead	Alison Holt	3.3
Eudunda Kapunda Health Advisory Council – Presiding Member	Carolyn Absolom	4.3

Apologies	Name
Member	Judy Curran

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

<b>1</b>	<b>Opening</b>	<b>Minutes</b>
1.1	<b>In-Camera Board Discussion</b>	
1.2	<b>Acknowledgement of Country</b>	P Blackwell made an Acknowledgment to Country.
1.3	<b>Welcome and Apologies</b>	Noted.
1.4	<b>Interests and Conflicts Disclosure Log</b>	The Board noted the Interests and Conflicts Disclosure Log.
1.5	<b>Confirmation of Previous Minutes</b>	The Board resolved that the April 2023 minutes be endorsed.
1.6	<b>Actions Arising from Previous Meeting (Action List)</b>	Noted.
1.7	<b>Risk Appetite Statement</b>	Noted.
<b>2</b>	<b>For Decision</b>	<b>Minutes</b>
2.1	<b>Annual Attestation Statement</b>	<p>The Board noted the assurance mechanisms that verify the attestation statement.</p> <p>The Board approved the Board Chair to sign the attestation statement for 2023, with the addition of a statement reflecting that the Board and Executive have a process in place to escalate urgent issues as required.</p>
2.2	<b>Budget Principles</b>	The Board approved the proposed Budget Principles and notes the timetable for the 2023-24 budget allocation, acknowledging that 2023-24 will be fiscally challenged.
2.3	<b>Southern Fleurieu Health Service Capital Works – Funding</b>	<p>The Board noted that a commitment from the BHFLHN Asset Sustainment program (ASP) funds of \$1.1m was made at the Board meeting held 3 February 2022, for the development of a new and relocated Helipad as part of capital development works at Southern Fleurieu Health Service (SFHS); with the understanding funds would be returned to ASP in the event of successful budget bids.</p> <p>The Board approved the redirection of this \$1.1m ASP investment to the helipad for the Emergency Department (ED) redevelopment stage, in order to progress Southern Fleurieu Health Service (SFHS) capital works to tender.</p> <p>The Board noted that this \$1.1m ASP investment will not be returned to ASP due to the significant budget shortfall required to fulfill the scope of works.</p>
<b>3</b>	<b>Strategic Discussion</b>	<b>Minutes</b>

<b>3.1</b>	<b>2022-23 Financial Forecast</b>	The Board noted the projected 2022-23 end of year forecast and is assured that over expenditure predominately relates to approved strategies to support essential system demand and remote models of service. The Board was also assured that regular reporting is occurring with the Department for Health and Wellbeing with the financial forecast well understood.
<b>3.2</b>	<b>Quarter 2 Performance Result</b>	The Board received a presentation about 2022-23 Quarter 2 Performance. The Board noted the detail in the presentation about the draft Service Agreement and the proposed changes to key performance indicator architecture for 2023-24.
<b>3.3</b>	<b>National Disability Insurance Scheme and Community Aged Care Accreditation</b>	The Board received a presentation about the progress towards readiness for the National Disability Insurance Scheme (NDIS) assessment, scheduled 15-16 May 2023 and Community Aged Care Accreditation visit, scheduled 12 and 15 May 2023. The Board noted the potential risks identified and Executive's plan to manage these risks.
<b>3.4</b>	<b>ACHS Accreditation Pathway</b>	The Board noted the actions being taken against the not met and met with recommendation ratings from the Australian Council on Healthcare Standards (ACHS) survey held 27-31 March 2023.  The Board agreed that detailed action plans with traffic light reporting will be provided at the May 2023 Clinical Governance meeting, followed by further progress reporting to the Board at the June 2023 meeting.
<b>4</b>	<b>For Noting</b>	<b>Minutes</b>
<b>4.1</b>	<b>CEO Report</b>	The Board received the CEO report and noted the additional discussion about: <ul style="list-style-type: none"> <li>• Mount Barker Priority Care Centre</li> <li>• Kapunda Obstetrics</li> <li>• Gawler Obstetrics and Gynaecology</li> <li>• New Mount Barker Hospital</li> <li>• Kangaroo Island Election Commitment</li> <li>• Mount Barker Emergency Department</li> <li>• Electronic Medical Record (EMR) Rollout</li> </ul>
<b>4.2</b>	<b>Finance Report</b>	The Board received the Finance report.
<b>4.3</b>	<b>Health Advisory Councils</b>	The Board welcomed Carolyn Absolom, Presiding Member of the Eudunda Kapunda Health Advisory Council (EKHAC) who provided an overview of issues from a EKHAC perspective.
<b>4.4</b>	<b>Correspondence</b>	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
<b>4</b>	<b>For Noting</b>	<b>Minutes</b>

<b>4.5 Media</b>	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.
<b>5 Tier 1 Committees</b>	<b>Minutes</b>
<b>5.1 Audit and Risk</b>	The Board received the written summary and noted that a Strategic Risk Workshop will be facilitated shortly with the Board and Executive.
<b>5.2 Clinical Governance</b>	No meeting.
<b>5.3 Consumer and Community Engagement</b>	No meeting.
<b>5.4 Rural Support Service Governance</b>	The Board received the written summary and noted the following key topics: <ul style="list-style-type: none"> <li>• Rural Support Service Host Arrangements Agreement.</li> <li>• Expanding research footprint.</li> <li>• 'Fight the Bite' campaign management.</li> </ul>
<b>Governing Board Activities</b>	
<ul style="list-style-type: none"> <li>• Lunch with Eudunda Kapunda Site Leadership, Eudunda Kapunda Health Advisory Council and Medical Workforce.</li> </ul>	
<b>Meeting Evaluation</b>	
<ul style="list-style-type: none"> <li>• The Board completed a meeting process evaluation and also participated in a self-evaluation.</li> </ul>	
<b>Meeting Close</b>	
<b>Next Meeting</b>	<b>Thursday 1 June 2023.</b>

Minutes Approved



Jim Hazel  
Chair - Barossa Hills Fleurieu Local Health Network Governing Board  
1 June 2023