

**Eyre and Far North Local Health Network  
GOVERNING BOARD MEETING MINUTES**

**Wednesday 30 June 2022 1.30pm – 4.30pm  
Coober Pedy Hospital + Teams**

<b>Name</b>	<b>Position/Title</b>	<b>Attendance</b>	<b>Item</b>
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
Chris Sweet	Member	P	All
<b>Attendees</b>			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
<b>Guests</b>			
Julie Marron	Executive Director Nursing and Midwifery Services EFNLHN	P	All

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.  
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.  
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

<b>Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 30/06/2022</b>		
	<b>Agenda Item</b>	<b>Discussion Points</b>
<b>1.</b>	<b>OPENING</b>	<b>Meeting opened at 1.30pm, with quorum</b>
	1.1 In Camera Discussion	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> <li>• Acknowledgement of Country.</li> <li>• No apologies.</li> </ul>
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> <li>• Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair.</li> </ul>
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> <li>• Reviewed and confirmed.</li> </ul>
	1.6 Notification of Other Business	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
	1.7 Patient Story	<ul style="list-style-type: none"> <li>• L. Dunchue spoke about a Streaky Bay resident, pregnant with her third child, who was able to birth locally in Ceduna, stay near her family and not have to interrupt schooling for her other children nor the farming schedule.</li> <li>• Board noted that numbers of births at Ceduna were increasing.</li> </ul>
<b>2.</b>	<b>MATTERS FOR DECISION</b>	
	2.1 Ceduna Service Plan	
	2.1.1 Ceduna District Health Services (CDHS) Service Plan 2022	<ul style="list-style-type: none"> <li>• Board unanimously approved the Ceduna District Health Services (CDHS) Services Plan for publication, noting that it was ambitious.</li> </ul>
	2.1.1 CDHS Service Plan Summary 2022	
	2.2 Financial Delegations Bi-Annual Review	
	2.2.1 EFNLHN Financial Delegations and Schedule July 2022	<ul style="list-style-type: none"> <li>• Board unanimously approved the Financial Delegations Schedule July 2022.</li> </ul>
	2.3 HR Delegations	

	<p>2.3.1 HR Delegations and Authorisations June 2022</p> <p>2.3.2 Minute from DHW Chief Executive</p>	<ul style="list-style-type: none"> <li>• Board unanimously approved the HR Delegations and Authorisations Schedule June 2022.</li> <li>• Board noted the Minute.</li> </ul>
	<p>2.4 Audit and Risk Committee Chair</p> <p>2.4.1 Draft Letter of Reappointment</p>	<ul style="list-style-type: none"> <li>• Board unanimously approved the reappointment of the Independent Audit and Risk Chair and approved the Chair to sign a letter of reappointment.</li> </ul>
	<p>2.5 Regional LHNs Internal Audit Charter</p>	<ul style="list-style-type: none"> <li>• Board unanimously approved the Regional Local Health Networks' Internal Audit Charter and approved the Chair to sign the Charter on behalf of the Board.</li> </ul>
<b>3.</b>	<b>MATTERS FOR DISCUSSION</b>	
	<p>3.1 Medical Services Update</p> <p>3.1.1 Medical Services at Wudinna</p> <p>3.1.2 Rural GP Contracts</p> <p>3.1.3 Surgical Services Contracts</p>	<ul style="list-style-type: none"> <li>• Board noted that the Chair and Chief Executive Officer would discuss the future of the Wudinna Medical Practice with the Minister in the near future.</li> <li>• Board noted that negotiations were still underway to finalise contract details with local GPs and that the LHN would honour sign-on bonuses even though the 30 June deadline had passed.</li> <li>• Board expressed a preference to not vary the Statewide overarching GP contract agreement but rather to deal with variation issues via separate negotiations.</li> <li>• Board directed the Chief Executive Officer to prepare a formal letter setting out next steps for the practice in question.</li> <li>• Board noted that the Central Adelaide Local Health Network would organise interim arrangements to cover staffing issues.</li> </ul>
	<p>3.2 COVID 19 Transition to Business as Usual</p>	<ul style="list-style-type: none"> <li>• Board noted that the LHN was having to stand up arrangements that it had stood down to transition to business as usual, as part of Statewide management of the latest COVID outbreak.</li> <li>• The LHN management arrangements include moving the testing clinic in Port Lincoln from Ravendale to a clinic based at Port Lincoln Hospital, seeking that patients scheduled for surgery conduct self-testing, and reducing the burden on staff re close contact arrangements and Personal Protective Equipment, to improve staff wellbeing.</li> <li>• Board noted that recruitment and retention of staff was still an extreme risk, and that agency staff were becoming more challenging to secure.</li> </ul>

	<p>3.3 Aged Care Update</p> <p>3.3.1 Commonwealth Aged Care Reform Update</p> <p>3.3.2 Aged Care Strategy Project Update – Verbal</p> <p>3.3.3 Aged Care Quality Indicators Quarterly Report Jan – March 2022</p>	<ul style="list-style-type: none"> <li>• Board noted that the Statewide Aged Care steering group would meet again in the near future.</li> <li>• Board unanimously agreed to defer discussion of the SA Health Regional Aged Care Strategy response to a later meeting, when new data would be available.</li> <li>• Board reviewed the quarterly report on the five clinical quality indicators for aged care, noting that EFNLHN had met or exceeded all five benchmarks.</li> </ul>
	<p>3.4 Coober Pedy Overview</p>	<ul style="list-style-type: none"> <li>• Board noted a discussion held earlier with the Coober Pedy Hospital Director of Nursing, and the Regional Team Leader (Community Health), including the Board's support to fund a monthly airfare for the newly appointed Nurse Unit Manager, to support staff retention.</li> <li>• Board agreed that while the LHN worked up a new medical business model at Coober Pedy, the LHN would continue to support the current rotation of doctors, acknowledging that this arrangement would create a cost pressure.</li> <li>• Board also noted that security was a growing issue at the hospital, with increasing rates of patient and community verbal abuse and physical threats.</li> </ul>
	<p>3.5 Chief Executive Officer Report</p> <p>3.5.1 CEO Report June 2022</p> <p>3.5.2 Performance Report June 2022</p> <p>3.5.2.1 DHW EFNLHN Q3 Performance Report</p> <p>3.5.2.2 EFNLHN Performance Report June 2022</p> <p>3.5.3 Executive Committee Summary June 2022</p>	<ul style="list-style-type: none"> <li>• Board noted the Report, including pressure on the asset sustainment program budget due to competing State demands and that the Audit and Risk Committee would look more closely at this issue and provide advice to the Board.</li> <li>• Board noted that the Department had written to EFNLHN to say that it was the best performing LHN in SA Health at this time.</li> <li>• Board complimented the CEO and Executive team for this achievement, particularly at such a challenging time.</li> <li>• Board noted the Summary.</li> </ul>
	<p>3.6 Finance Report</p> <p>3.6.1 2022-23 Commissioning and Funding Allocation</p>	<ul style="list-style-type: none"> <li>• Board noted that the 2022-23 allocation would increase funding by a total of \$13 million, or \$9 million if the cost of the GP contract uplift was taken out.</li> </ul>

	<p>3.6.2 Finance Report June 2022</p> <p>3.6.3 Unaudited Financial Statements Update</p>	<ul style="list-style-type: none"> <li>• In particular, Ceduna Hospital would be funded as if it were an Activity Based Funding unit, which would significantly increase funding for that site.</li> <li>• Board noted that EFNLHN might be in a position to achieve a balanced budget position in 2022-23, although funding arrangements for COVID-19-related cost pressures were unknown at this time.</li> <li>• Board noted the report.</li> <li>• Board noted that the financial statements process was on track.</li> </ul>
	<p>4.7 Board Committees</p> <p>4.7.1 Finance and Performance Committee</p> <p>4.7.2 Clinical Governance Committee</p> <p>4.7.3 Audit and Risk Committee</p> <p>4.7.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> <li>• Board noted the unconfirmed Minutes and Committee Chair L. Dunchue, briefed the Board about concerns about the impact of a 15% fee on Health Advisory Council (HAC) Gift Fund Trust funds under the Ventia contract. The Board noted that this fee had been waived by the previous provider, which had been a Government Department rather than a private provider.</li> <li>• Board noted the unconfirmed Minutes and Committee Chair, D. Mills, briefed the Board about subordinate committee arrangements, and that SA Pharmacy's lead pharmacist for EFNLHN had resigned and that the acting lead had agreed to replace them.</li> <li>• Board noted the unconfirmed Minutes and Committee Member C. Sweet briefed the Board about the risk discussion held at that meeting.</li> <li>• Board noted the unconfirmed Minutes and Committee Co-Chair C. Thyer, briefed the Board about the committee's stronger focus on sharing examples of good practice of consumer and clinician engagement.</li> </ul>
	<p>4.8 Chairperson Update</p>	<ul style="list-style-type: none"> <li>• Board noted the Chair's Update, including a meeting with the new Minister for Health and Wellbeing and preparation for the start of regular meetings between the LHN Chair, Chief Executive Officer and Minister.</li> </ul>
<p><b>5.</b></p>	<p><b>MATTERS FOR NOTING</b></p>	
	<p>5.1 Major Correspondence</p> <p>5.1.1 Options for Establishing the RSS as an Independent Entity</p>	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>

	5.1.2 Rural Support Service Governance Committee Minutes	<ul style="list-style-type: none"> <li>• Noted</li> </ul>
<b>6.</b>	<b>OTHER BUSINESS</b>	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> <li>• Board discussed Executive team staffing arrangements to cover extended leave.</li> </ul>
<b>7.</b>	<b>MEETING FINALISATION</b>	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> <li>• Completed.</li> </ul>
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> <li>• Presentation about culture and Teamgage performance.</li> </ul>
	7.4 Meeting Close	<ul style="list-style-type: none"> <li>• 4.30pm</li> </ul>
<p><b>Next Meeting:</b>  1 September 2022  Rural Support Service Conference Room  Level 14, 25 Grenfell Street, Adelaide  3.00pm – 6.00pm</p>		

**Minutes approved**


Michele Smith.  
Chair, Eyre and Far North Local Health Network  
1 September 2022