

## SALHN Governing Board

**Location(s):** Flinders Medical Centre, Boardroom  
**Date:** 29 September 2022  
**Time:** 08:00 am - 01:30 pm

### Acknowledgement of Country

*"Ngadlu tampinhi, Kurna Miyurna yaitya yarta-mathanya Wama Tarntanyaku. Ngadlu tampinhi purkarna pukinangu, yalaka, tarrkaritya. Parnaku yaitya, parnaku tapa purruna, parnaku yarta ngadlu tampinhi. Yalaka Kurna Miyurna itu yaitya, tapa purruna, yarta kuma puru martinhi, puru warri-aminhi, puru tangka martulayinhi."*

*"We acknowledge the Kurna people are the traditional custodians of the Adelaide Plains and pay respects to Elders past, present and future. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today." Kurna Warra Karrpanthi*

### INVITEES

#### Board Members

Mr Mark Butcher (Chair)  
 Ms Virginia Hickey  
 A/Professor Tamara Mackean  
 Ms Julie Mitchell  
 Ms Jill Noble  
 Ms Jenny Richter  
 Professor Judy Searle  
 Dr Tony Sherbon

#### SALHN Executive

Dr Kerrie Freeman  
 Chief Executive Officer  
 Mr Wayne Gadd  
 Chief Finance Officer  
 Mr Michael Francese  
 Chief Workforce Officer  
 Ms Dulcey Kayes  
 Acting Chief Operating Officer  
 Ms Sarah McRae  
 Interim Executive Director of Strategy Planning  
 & Performance

#### Guests:

Ms Amy Hawke – Item 7.0  
 Principal Occupational Therapist  
 Ms Susan McLean – Item 7.0  
 A/Nursing Director Acute Services Mental  
 Health

#### Interim Board Secretariat:

Ms Karen Mugford

ITEM / TOPIC	PAPER	PRESENTER	APPROVAL REQUIRED
1. <b>Welcome/Apologies &amp; Acknowledgement of Country</b>	No	Chair	No
2. <b>Framing of meeting</b>	No	Chair/CEO	No
3. <b>Agenda Specific   Undisclosed Declarations of Interest</b>	No	Chair	Yes
4. <b>Starring of items</b>	No	Chair	Yes
5. <b>Approval of Previous Meeting Minutes</b> Meeting held 4 August 2022	Yes	Chair	Yes
6. <b>Actions Arising from the Previous Meeting</b>	Yes	Chair	No
7. <b>Spotlight – Sensory Modulation Room; Margaret Tobin Centre</b> <i>That the Board invite Ms Hawke and Ms McLean to provide an update on a safety and quality initiative – Sensory Modulation Room in the Margaret Tobin Centre.</i>	Yes	Ms Amy Hawke and Ms Susan McLean	No

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★ 8. <b>Chief Executive Officer (CEO) Report</b> <i>Recommendation:</i> That the Board note the CEO Report and invite Dr Freeman to discuss matters pertaining to the report.	Yes	CEO	No
★ 9. <b>SALHN Executive Portfolio Responsibilities</b> <i>Recommendation:</i> That the Board discuss the proposed organisational structure realigning Executive positions and preferred Executive attendance at Board meetings.	Yes	CEO	No
★ 10. <b>Excellence Framework</b> <i>Recommendation:</i> That the Board discuss the Excellence Framework being developed to provide a performance framework to clarify roles and responsibilities, drive accountability, and strengthen governance and assurance through self-managing teams across the organisation.	Yes	CEO	No
★ 11. <b>Board Governance Framework</b> <i>Recommendation:</i> That the Board approve the proposed SALHN Board Governance Framework 2022 including the remodeling of the Sub-committee structure.	Yes	CEO	Yes
★ 12. <b>Patient Journey Collaborative</b> <i>Recommendation:</i> That the Board note the initiatives under the Patient Journey Collaborative including the Demand Risk Collaborative.	Yes	CEO	No
★ 12.1 <b>Incident Reviews of Emergency Response</b> <i>Recommendation:</i> That the Board discuss the independent reviews of the local health networks emergency response system and subsequent recommendations.	Yes	CEO	No
★ 13. <b>SALHN Annual Report 2021-2022</b> <i>Recommendation:</i> That the Board approve the SALHN Annual Report 2021-2022 and its submission to the DHW.	Yes	CEO	Yes
14. <b>SALHN Performance</b>			
★ 14.1 SALHN Finance Report <i>Recommendation:</i> That the Board discuss the SALHN Finance Report for the period ending September 2022.	Yes	CFO	No
★ 14.2 SALHN Operational Performance Report <i>Recommendation:</i> That the Board note the SALHN Operations Performance Report and discuss the progress of strategic programs.	Yes	A/COO	No
★ 14.3 SALHN Worksite Safety Inspections <i>Recommendation:</i> That the Board note the progress on SALHN Worksite Safety Inspections.	Yes	CWO	No

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<b>15. Items from Sub-committees</b>			
15.1 Clinical Governance Sub-committee	Yes	Chair, Sub-committee	No
★ 15.1.1 <b>SALHN Board Attestation Statement 2021-2022</b> <i>Recommendation:</i> <i>The Board approve the SALHN Board Attestation Statement 2021-2022.</i>	Yes	Chair, Sub-committee	Yes
15.2 Asset & Infrastructure Planning Sub-committee	Yes	Chair, Sub-committee	No
★ 15.2.1 <b>Southern Health Expansion Plan (SHEP) and FMC Emergency Department (ED) Expansion Plan 'Lessons Learnt'</b> <i>Recommendation:</i> <i>The Board discuss the lessons learnt from the SHEP Phase 1 and FMC ED Expansion Plan.</i>	Yes	Deputy Chair	No
★ 15.2.2 <b>Southern Adelaide Health Direction Program (SAHD)</b> <i>Recommendation:</i> <i>The Board discuss the status of the SAHD Program.</i>	Yes	CFO	No
15.3 Community Engagement Sub-committee	Yes	Chair, Sub-committee	No
15.4 Audit & Risk Sub-committee	Yes	Chair, Sub-committee	No
★ 15.4.1 <b>Bi-Annual Risk Report Jan-June 2022</b> <i>Recommendation:</i> <i>That the Board approve the Biannual Risk Report Jan-June 2022 for submission to the Department of Health and Wellbeing.</i>	Yes	Chair, Sub-committee	Yes
15.5 Nominations & Remuneration Sub-committee	Yes	Chair, Sub-committee	No
<b>16. Items for Noting</b>			
16.1 COVID 19 Health System Response	Yes	CEO	No
16.2 Declarations of Interests Report	Yes	ED-SPP	No
16.3 Decisions made by Circular Resolution	Yes	ED-SPP	No
16.4 Clinical Incident Briefs	Yes	CEO	No
16.5 Media Report	Yes	ED-SPP	No
<b>17. Correspondence</b>	Yes	ED-SPP	No
<b>18. Integrated Engagement Opportunities</b>	Yes	ED SPP	Yes
<b>19. Evaluation of Meeting</b>	-	Chair	-
<b>20. Next meeting   3 November 2022   8.30 am – 1.30 pm</b>	-	Chair	-
<b>21. Meeting close</b>	-	Chair	No
<b>22. Glossary</b>	Yes	-	No