

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	V	All
Jamie Siviour	Member	P	All
Dr David Mills	Member	V	All
Christine Thyer	Member	V	All
Trevor Smith	Member	P	All
Chris Sweet	Member	V	All
Peter Auhl	Member	V	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	V	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Jenny Richter	Independent Chair Port Lincoln Security Review Oversight Committee	P	Item 2.1
Annetay Henderson-Sapir	Port Lincoln Oversight Committee Advisor & BDO Consultant	P	Item 2.1
Dr John Williams	Vice President Australian Medical Association South Australia	P	Item 3.1
Dr Susan Merrett	Executive Director Medical Services	P	All
Julie Marron	Executive Director Nursing and Midwifery Services EFNLHN	P	All
Sharon Ryan	Executive Director Community & Allied Health EFNLHN	P	Item held over

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 27/04/2023		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 12.30pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> Commenced 12.30pm, concluded 1.05pm.
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Acknowledgement of Country. No apologies from Board members.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Board agreed to review its Interests and Conflicts Log at the next meeting.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed. Board approved Board Member P. Auhl to conduct a half-day workshop on using digital technology to transform services, adjacent to the 6 July Board meeting, at no cost to the LHN.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Nil
	1.7 Patient Story	<ul style="list-style-type: none"> Board agreed to revisit at 6 July meeting.
2.	MATTERS FOR DECISION	
	2.1 Port Lincoln Security Review	<ul style="list-style-type: none"> Board formally accepted the final report of the Port Lincoln Security Review Oversight Committee from Independent Chair, Jenny Richter AM. Board noted key points: <ul style="list-style-type: none"> Staff across Port Lincoln Hospital feel safe to come to work while seeking visible leadership relating to site safety and security Independent security review identified facilities, governance and training improvements to be implemented over the next two or three years, which would also enhance the quality of services delivered Three highest priorities: 1) further staff training, 2) further clarity on the role of security guards onsite, 3) clear process for follow up after an incident. A robust Implementation Plan was required, designed with input from staff, industrial bodies and Health and Safety Representatives (HSRs); the biggest risk going forward was losing the momentum that had been generated by the Review process.

		<ul style="list-style-type: none"> • Board noted EFNLHN's plans to establish a time-limited working group to design and consult on an Implementation Plan, reporting to the Tier 2 Work Health and Safety (WHS) Committee. • Board sought that EFNLHN Executive Committee drive the delivery of the Implementation Plan with regular reporting to the Board, which would oversight key deliverables. • Board also noted that the Port Lincoln Security Oversight Committee had developed and approved a Decision-Making Framework which could be used at any health service in regional South Australia to assess what response would be appropriate in terms of security, including use of security guards.
	2.2 Coober Pedy Staffing Model	<ul style="list-style-type: none"> • Board noted a new staffing model being proposed for Coober Pedy Hospital, including Fly in Fly Out (FIFO) arrangements for the Director of Nursing and Registered Nurses, creation of a Business Manager position to manage the business aspects of the site so the Director of Nursing could focus on clinical and patient care, and recruitment and retention incentives for all staff. • Board approved the staffing model for two years, to be evaluated at that point. • Board also approved seeking approval from the Department for Health and Wellbeing to implement proposed new attraction and retention incentives at Coober Pedy.
	2.3 Far North Health Services Plan	<ul style="list-style-type: none"> • Item held over to 6 July meeting.
	2.4 Streaky Bay Medical Practice	<ul style="list-style-type: none"> • Board discussed the proposal and agreed in-principle to EFNLHN taking over management of the Streaky Bay Medical Practice, contingent on the completion of a due diligence process and that contractual details would go back to the Board for approval and be sent to the Minister for final approval.
	2.5 Future of Medical Services	<ul style="list-style-type: none"> • Board approved that the three EFNLHN-owned and managed medical practices remain with EFNLHN, contingent on a performance improvement plan being implemented to improve the management and financial performance of those practices. • Board noted the vital role that these practices will play in supporting the development of a locally trained medical workforce, which has already started with five junior doctors commencing Rural Generalist training at Port Lincoln Hospital this year.
3.	GUEST PRESENTER	
	3.1 Dr John Williams, Vice President Medical Association Australia, South Australia	<ul style="list-style-type: none"> • Board noted a presentation by Dr Williams, including: <ul style="list-style-type: none"> ○ Single Employer Model and the potential benefits to the Eyre and Far North LHN, allowing junior doctors to take their benefits and entitlements with them when they transition from hospital training to GP practice, and not lose them, which has proved a barrier to retaining registrars in regional settings. ○ Rollout of the Voluntary Assisted Dying Program locally ○ Opportunities for collaborative working on medical workforce issues.

4.	MATTERS FOR DISCUSSION	
	4.1 Health Round Table Update	<ul style="list-style-type: none"> Board noted that EFNLHN's Acting Chief Executive Officer and a Board Member had attended a Health Round Table in Kimba with Senator Karen Grogan, representing Federal Health Minister, the Hon Mark Butler MP, and that the meeting had been positive.
	4.2 NDIS Re-registration Update	<ul style="list-style-type: none"> Item held over to July Board meeting.
	4.3 Aged Care Governance Update	<ul style="list-style-type: none"> Item held over to July Board meeting.
	<p>4.4 Chief Executive Officer Report</p> <p>4.4.1 CEO Report April 2023</p> <p>4.4.2 EFNLHN Performance Report April 2023</p> <p>4.4.2.1 EFNLHN Performance Report April 2023 (Feb 2023)</p> <p>4.4.2.2. Traffic Light Reports</p> <p>4.4.3 Executive Committee Summary April 2023</p>	<ul style="list-style-type: none"> Board noted the Report, in particular: <ul style="list-style-type: none"> Lack of alignment between Commonwealth and State arrangements relating to NDIS and health consumers, which had surfaced in the NDIS re-registration process for all country LHNs, including EFNLHN. A new Commonwealth funding initiative for GPs on the Eyre Peninsula is being managed by the Rural Doctors Workforce Agency, who have been asked to take into account the recommendations of the Northern Eyre Peninsula Health Alliance (NEPHA) Report. Board noted improvements against a small number of performance KPIs that had been challenging to address during COVID, eg excess leave and Performance Review completion rates. Noted Noted Noted
	<p>4.5 Finance Report</p> <p>4.5.1 Finance Report April 2023</p>	<ul style="list-style-type: none"> Board noted: <ul style="list-style-type: none"> ongoing agency staff costs, particularly for nursing staff, had added \$1.2 million to the LHN's End of Year (EOY) financial forecast. EFNLHN had a new staff position in place specifically to manage the recruitment and employment of agency staff and seek to reduce agency costs competition for nursing staff was fierce and agency costs had

	4.5.2 EFNLHN Projected Funding (April 2023)	<p>risen in this competitive market.</p> <ul style="list-style-type: none"> Board noted analysis of EFNLHN's projected funding for 2023-24 and ongoing issues with the funding models being used to calculate that spending.
	<p>4.6 Board Committees</p> <p>4.6.1 Finance and Performance Committee</p> <p>4.6.1.1 Observers</p> <p>4.6.2 Clinical Governance Committee</p> <p>4.6.2.1 Medical Credentialling</p> <p>4.6.3 Audit and Risk Committee</p> <p>4.6.3.1 A&R Committee Chair Update</p> <p>4.6.4 Consumer, Community and Clinical Engagement Committee</p>	<ul style="list-style-type: none"> Board noted confirmed minutes. Board considered a proposal for observers from the Health Advisory Councils to sit in on Finance and Performance Committee meetings, discussed the confidential status of data/information presented to that Committee which could not be shared, and sought that the Committee consider how to manage this, including use of confidentiality agreements. Board noted unconfirmed minutes and EFNLHN's plans to bring some of the medical credentialling function in-house temporarily, while the Rural Support Service (RSS) made changes to its credentialling function. Board discussed credentialling processing and mitigating strategies in place to ensure payments to locum GPs were made within contractual arrangements. Board asked to be informed if a GP notified of their intention to leave before the end of their contract. Board noted the unconfirmed Minutes and that the Committee would host a cyber security presentation at its August meeting. Noted. Board noted a verbal update by Co-Chair, J Siviour, including that EFNLHN Health Advisory Councils are working on staff accommodation registers using grassroots knowledge of arrangements in local towns.
	4.7 Chairperson Update	<ul style="list-style-type: none"> Noted.
5.	MATTERS FOR NOTING	
	<p>5.1 Major Correspondence</p> <p>5.1.1 Minister Response re Ceduna Birthing Service Compliment</p> <p>5.1.2 Meeting Minutes Joint Board Chairs and</p>	<ul style="list-style-type: none"> Noted. Noted

	CEOs Meeting February 2023 5.1.3 RSS Governance Committee Minutes 8 Feb 2023	<ul style="list-style-type: none"> Noted
6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> Board noted a recent visit by students as part of the Study Adelaide initiative and asked for a letter of thanks to be prepared for the EFNLHN organiser (E. Bayly).
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> Noted.
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> Completed.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> Noted.
	7.4 Meeting Close	<ul style="list-style-type: none"> Meeting closed.
Next Meeting: 6 July 2023 Elliston Hospital + Teams Midday to 3pm		

Minutes approved



Michele Smith.
 Chair, Eyre and Far North Local Health Network
 6 July 2023