

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 26

Thursday 3 November 2021

Tanunda

Members	Name	Item
Chair	Carol Gaston	All
Member	Pru Blackwell	All
Member	Kevin Cantley	Remote
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Greg Russell	All
Member	Roger Sexton	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Director Aboriginal Health (Acting)	Rebecca Kimlin	All
Director Corporate Services	Daniel Panic	5.2-5.9 and 6.1-6.4
Director Operations	Bronwyn Masters	All
Director People and Culture	Mandy Palumbo	All
Director Service Development	Alison King	All
Director Strategy and Governance	Kylie Williams	All
Director Medical Services	Sharon Morton	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services (Acting)	Rose Dickinson	All
Executive Director Nursing & Midwifery Services	Annie Price	All

Visitors	Name	Item
Guest	Kane van Dierman	All

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	CG on behalf of the Board, made the Acknowledgment to Country.
1.3	Welcome and Apologies	Apologies noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the October 2021 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Risk Appetite Statement	Noted.
2	Strategic Discussion	Minutes
2.1	COVID Preparedness	The Board noted the presentation and the work that is occurring to ensure BHFLHN is COVID ready.
2.2	Kangaroo Island – Service Model	<p>The Board noted that the Kangaroo Island (KI) Obstetric locum roster is complete until 20 December 2021 and work is proceeding to fill beyond this date.</p> <p>The Board noted that most of the additional support has come from specialist Obstetrician Gynaecologists.</p> <p>The Board noted that there is an ongoing risk to services on Kangaroo Island with the Kangaroo Island Medical Centre (KIMC) and work is underway to develop alternate options.</p> <p>It was agreed that the Board will undertake a ‘deep dive’ about Kangaroo Island to gain a whole service perspective which will enable the design and consideration of sustainable long term strategies.</p>
3	For Decision	Minutes
3.1	Gawler Health Service Emergency Department Redevelopment Concept Design Report	<p>The Board approved the Gawler Health Service Emergency Department Redevelopment Concept Design to proceed to Design Documentation.</p> <p>The Board noted the cost estimate and the value-add features.</p>

3	For Decision	Minutes
3.2	Southern Fleurieu Service Redevelopment – Emergency Department Concept Design	<p>The Board noted the progress in design development for the Southern Fleurieu Health Service (SFHS) redevelopment including the preferred location of the new Renal Dialysis unit, which is dependent on a Helipad upgrade.</p> <p>The Board noted the proposal to design for a larger renal dialysis unit, which can be operationalised with confirmation of funding. It was also noted that there may be a claim of \$1million from the Asset Sustainment Fund for the progression of the helipad upgrade and a new renal dialysis unit.</p> <p>The Board endorsed the Emergency Department (ED) and Central Sterile Supply Department (CSSD) components of the capital redevelopment works to proceed to Design Development phase.</p> <p>The Board requested a paper on the Asset Sustainment Fund, the notional claims made against the Fund in last 12 months and the outcome if the claims were realised.</p>
4	Deeper Dives	Minutes
		Nil.
5	For Noting	Minutes
5.1	CEO Report	<p>The Board noted the CEO report.</p> <p>The Board noted the summary provided after the visit from Aged Care Quality and Safety Commission on 12 October -15 October 2021 and the work undertaken by staff to implement the Performance Improvement Plan and the monitoring of progress.</p>
5.2	Finance Report	<p>The Board noted the Finance Report for September 2021.</p> <p>The Board sought clarification about the Community and Allied Health budget position and FTE. It was noted that finalised budget loads are planned and there is a strategy to increase revenue through the Commonwealth programs.</p>

5 For Noting	Minutes
5.3 Circular Resolution #5 – Strategic Plan	<p>The Board ratified a decision by Circular Resolution made by the Board on 2 November 2021.</p> <p><i>That the BHFLHN Strategic Plan 2021-2025 be approved and launched at the 2021 BHFLHN Annual Public Meeting.</i></p> <p>The Board Resolved: To approve the BHFLHN Strategic Plan 2021-2025.</p>
5.4 Contract Management Report	<p>The Board noted the current contracts for BHFLHN and the current contracts for the Rural Support Service (RSS). The Board also noted the mandated use of the Procurement Contract Management System (PCMS) for all procurements valued above \$55,000 (inc GST) and all contracts (regardless of amount).</p> <p>The Board requested consideration be given to an Indigenous Procurement Strategy.</p>
5.5 Work Health Safety and Injury Management Report	<p>The Board noted the Work Health Safety and Injury Management quarterly data report as at 30 September 2021.</p>
5.6 Quality Report January-June 2021	<p>The Board noted the comprehensive Quality Report January – June 2021.</p>
5.7 Performance Report	<p>The Board noted the Performance Report.</p>
5.8 Media	<p>The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.</p>
5.9 Correspondence	<p>The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.</p>
6 Tier 1 Committees	Minutes
6.1 Audit and Risk	<p>No meeting.</p>
6.2 Clinical Governance	<p>No meeting.</p>
6.3 Consumer and Community Engagement	<p>The Board noted the meeting summary.</p>
6.4 Governance	<p>No Meeting.</p>
6.5 Rural Support Service Governance	<p>The Board noted the verbal summary from the CEO and the BHFLHN Board representative.</p>
7 Other Business	Minutes

Nil.

Governing Board Activities

- Annual Public Meeting
- Site Tour – Tanunda
- Site Tour - Angaston

Meeting Evaluation

- The Board completed a meeting evaluation.

Meeting Close

Next Meeting

Thursday 2 December 2021 - Adelaide.

Minutes Approved



Carol Gaston AM
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
2 December 2021