

## Central Adelaide Local Health Network Governing Board

Meeting: 1 February 2023 | 10.30am – 4.10pm

Venue: Royal Adelaide Hospital

# MINUTES

Item No.	Item	Discussion	Action Ref No.
	Acknowledgement of Country	<i>We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people in the Adelaide region. We respect their spiritual relationship with their country. We also acknowledge that they are the custodians of their regions and that their cultural, linguistic and heritage beliefs are still important to the living Kurna people today.</i>	
1.	<b>Kurna Acknowledgment Workshop</b>	<i>Ms Ngara Keeler (Senior Project Manager, Aboriginal Strategy), Lenore Bagnara (Principal Aboriginal Workforce Consultant) &amp; Mr Jack Buckskin attended for this item.</i> The Board participated in a Kurna Acknowledgment Workshop, facilitated by Kurna language expert and cultural educator, Mr Jack Buckskin.	
2.	<b>Executive Session</b>	The Board held an Executive Session.	
3.	<b>Meeting Business</b>		
3.1	Welcome  Attendance of Board members:  In attendance:   Invited Guests:  Apologies:	The Chair welcomed members and attendees to the meeting.  Mr Raymond Spencer (Chair), Professor Judith Dwyer, Professor Justin Beilby, Ms Jane Yuile, Mr Gavin Wanganeen & Dr Peter Subramaniam (Observer).  Professor Lesley Dwyer (CEO), Dr Kathryn Zeitz (ED, Clinical Governance), Mr Andrew Collins (I/ED, Finance & Business Services), Ms Helen Rodwell (Manager, Board & Government Relations), Ms Ngara Keeler (Senior Project Manager, Aboriginal Strategy), Lenore Bagnara (Principal Aboriginal Workforce Consultant), Ms Nicole Kelly (Nursing Director, Trauma Services) & Ms Keryn Kondoprias (Manager, Improvement and Project Management).  Mr Jack Buckskin ( <i>For Agenda Item 1</i> ).  Adj Professor Michael Reid, Ms Julia Knight (General Counsel & Corporate Secretary)	
3.2	Conflict of Interest Disclosures	No conflicts of interest were declared.	



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3.3	Confirmation of Agenda	The meeting agenda was confirmed by members.	
3.4	Confirmation of Previous Minutes	<p>The Board endorsed the minutes from the previous meeting held on 7 December 2022.</p> <p>The Board noted that under Item 4.4 of the minutes, a consumer story relating to the surgery of a consumer with disabilities, and the actions taken by the Behavioural Assessment and Response Team was to be scheduled for the Connection to Purpose item at this Board meeting. Due to a timing issue related to the Connection to Purpose item now listed for today, the consumer story will be scheduled for the April Board meeting.</p> <p><i>Action: The Board Secretariat to schedule consumer story relating to the surgery of a consumer with disabilities and the actions taken by the Behavioural Assessment and Response Team, as the Connection to Purpose item at the April Board meeting.</i></p>	01.
3.5	Action List	The action items were noted.	
4.	<b>Connection to Purpose</b>		
4.1	Trauma Verification	<p><i>The Nursing Director, Trauma Services and Manager, Improvement and Project Management attended for this item.</i></p> <p>The Nursing Director, Trauma Services presented on the upcoming Trauma Service Verification for the State, with CALHN scheduled for 23 – 24 March 2023.</p> <p>The Board were invited to attend any sessions of the program and it was agreed that Professor Beilby, as Chair of the Clinical Governance Committee, will attend on behalf of the Board.</p>	
5.	<b>Strategic Discussion</b>		
5.1	CEO Report	<p>The CEO Report was noted. The CEO reported on hospital demand over the Christmas period, including COVID admissions. The CEO further reported on the upcoming 90 Day Forum and recent Executive and senior clinical appointments.</p> <p>The CEO noted the commencement of the <i>Voluntary Assisted Dying Act 2021</i> (SA), noting CALHN is well prepared for its commencement. The CEO reported on the CALHN World-Class Care Quality and Improvement Showcase, to be held on Wednesday 15 February 2023.</p> <p>The Board discussed hospital avoidance strategies within CALHN and their impact on presentations, noting that this is scheduled for discussion at the next Board meeting.</p>	
5.2	Finance Report	The I/ED, Finance & Business Services presented the Finance Report (December 2022), including the forecast End of Year result. The Board noted the recent improvement in Length of Stay data.	
5.3	2023-24 Budget Planning	<p>The I/ED, Finance &amp; Business Services reported on current planning for the 2023-24 budget, including governance structure and high-level timeline. The Board noted the collaborative approach to the budget planning and requested an update on budget planning at the April meeting.</p> <p><i>Action: The Board Secretariat to include '2023-24 Budget Planning' on the agenda for the April Board meeting.</i></p>	02.

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5.4	Access to Care Taskforce	<p>Professor Beilby (Co-Chair) reported on the recent work of the Access to Care Taskforce, noting it was working well, with a number of positive outcomes arising from initiatives currently underway.</p> <p>The Board requested a regular one-page update on key indicators as part of this report going forward.</p> <p><i>Action: A one-page update on key indicators to be provided to the Board as part of the Access to Care Taskforce Report.</i></p>	03.
<b>6.</b>	<b><i>Matters for Discussion/Decision</i></b>		
6.1	Performance Reporting	<p>The ED, Clinical Governance reported on CALHN's clinical performance, noting the recent improvements in Length of Stay and overdue elective surgeries.</p> <p>The Board discussed the performance dashboard and requested that it be updated to be clearer in the breakdown of Length of Stay and patient cohort, for reporting back to the April Board meeting.</p> <p><i>Action: The ED, Clinical Governance to review the Board Performance Dashboard and report back to the April meeting.</i></p>	04.
6.2	Committee Reports	<p><i>Clinical Governance Committee (CGC).</i></p> <p>The CGC Chair reported on the recent CGC meeting, including the following:</p> <ul style="list-style-type: none"> <li>• The CGC endorsed the 2023 Clinical Audit Plan.</li> <li>• The CGC noted that Accreditation will move to a model of short notice surveys from 1 July 2023.</li> <li>• The Director, Prison Health, presented on progress against the National Safety and Quality Health Service Standards.</li> <li>• The Connection to Purpose was presented by Dr Aeneas Yeo (RAH Respiratory Service) on the adolescent transition from the Women's and Children's Health Network to CALHN for patients with complex respiratory care.</li> </ul> <p>Dr Subramaniam provided an update on the Clinical Council.</p>	
6.3	Board Gemba Program	<p>The CEO reported on planning for a 2023 Board Gemba program. It is planned to hold at least six Gembas across the year, with feedback sought from the Board on areas across the organisation that should be included. The Board agreed that each Gemba should include two Board members. An Expression of Interest will be sent out to Board members to seek their preference and availability.</p> <p><i>Action: The Board Secretariat to send out an Expression of Interest to Board members for the 2023 Board Gemba program.</i></p>	05.

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7.	<b>Matters for Noting</b>		
7.1	Workforce Report	The Board noted the paper.	
8.	<b>Meeting Close</b>		
		The meeting closed at 4.10pm.	

Signed:  .....

**Raymond Spencer, Chair**

Date: 05/04/2023 .....

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