

NORTHERN ADELAIDE LOCAL HEALTH NETWORK GOVERNING BOARD MEETING CONFIRMED MINUTES

Date: Wednesday, 9 February 2022
 Time: 8.00am to 11.30am
 Location: MS Teams

P = Present, A = Apology, X = Not Present, Pr = Proxy, T = Teleconference,
 V = Video Conference and * = Extraordinary Meeting

| Name | Position | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------------|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Ray Blight | Chair | V | V | | | | | | | | | |
| Michael Forwood | Deputy Chair | V | V | | | | | | | | | |
| Anne Burgess | Member | V | V | | | | | | | | | |
| Francis Lampard, OAM | Member | V | V | | | | | | | | | |
| Mary Patetsos | Member | V | V | | | | | | | | | |
| Dr Carolyn Roesler | Member | V | V | | | | | | | | | |
| Linda South | Member | V | V | | | | | | | | | |
| Executive | | | | | | | | | | | | |
| Maree Geraghty | Chief Executive Officer | V | V | | | | | | | | | |
| Secretariat | | | | | | | | | | | | |
| Andrej Knez | Director, Executive Services and Governance | V | V | | | | | | | | | |
| Kellie Manson | Coordinator, Board Services | V | V | | | | | | | | | |

| ITEM NO. | ITEM | DISCUSSION |
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| 1 | STANDING ITEMS | |
| 1.1 | Welcome, Apologies and Acknowledge Traditional Owners | The Chair provided the <i>Acknowledgement of Country</i> in the traditional Kaurna language and welcomed all members. |
| 1.2 | Continuous Disclosure | No conflicts of interest were declared by members. Statements of interests were noted, and the register amended. |
| 1.3 | Confirmation of Previous Minutes | The minutes of the previous meetings dated 9 February 2022 were accepted as a true and accurate record. |
| 1.4 | Action Items | The Action Items were noted. |

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| 1.5 1.5.a | COVID-19 COVID-19 Programs update | <p>The Chief Operating Officer provided a verbal update on COVID-19 activities, noting the following:</p> <ul style="list-style-type: none"> • As of 21 February 2022, the Elizabeth Vaccination Clinic has provided 205,575 vaccinations (of which 4,757 comprise 5-11-year-olds), the SA Produce Markets POP-UP Clinic has provided 13,522 vaccinations, and the Munno Para POP-UP Clinic has provided 16,096 vaccinations. • As of 22 February 2022, 245,155 vaccinations have been delivered by NALHN Vaccination clinics since 31 May 2021. • As of 27 February 2022, the total number of COVID-19 cases in South Australia was 146,341 with 15,367 active cases. • As of 28 February 2022, NALHN CoSTAT 5 was stood down across NALHN and the network began transitioning into Living with COVID-19. <p>Discussions were held regarding the uptake of vaccine rates for Aboriginal and Torres Strait Islander people in the North and the potential reasons for vaccine hesitancy.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the NALHN COVID-19 update as at 27 February 2022. |
| 1.6 1.6.a | ACHS Accreditation update ACHS Accreditation Report | <p>The report for this item was taken as read. The Executive Director, Nursing and Midwifery and the Director, Clinical Governance and Risk Services were in-attendance and provided an update on ACHS Accreditation.</p> <p>Discussions were held regarding the Accreditation Action Plan and the Short Notice Assessment Programs (SNAP) process, including the implications of SNAP for the Governing Board and the wider organisation.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the SWOT Analysis NALHN Accreditation Report 2021. 2. Noted the NSQHS Standards (2nd Edition) Organisation-Wide Assessment Final Report. |

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| 1.7 | Digital Health Update | The Executive Director, Digital Health was in-attendance and provided an update on Digital Health. |
| 2 | GENERAL ITEMS | |
| 2.1 | Chief Executive Officer's Report | <p>The report for this item was taken as read. The Chief Executive Officer provided a verbal update on strategic and high-level operational matters within the Local Health Network and across the health system.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Chief Executive Officer's Report. |
| 2.2 2.2.a | Performance Report Monthly Performance Report | <p>The report for this item was taken as read. The Chief Operating Officer was in-attendance and spoke to the report cards to address areas for improvement against Key Performance Indicators.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the January 2022 Monthly Performance Report, reflecting December 2021 and January 2022 data on Tier 1 and 2 Key Performance Indicators as outlined within the NALHN Service Agreement 2021-22. |
| 2.2.b | Monthly Finance Report | <p>The report for this item was taken as read. The Chief Finance Officer was in-attendance and spoke to the Budget position and activity performance.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Finance Report for the month of January 2022 from the meeting of the NALHN Performance and Finance Committee to the Board. 2. Noted the Portfolio Performance Report prepared by the Department for Health and Wellbeing for the period ending January 2022. |

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| 2.2.c | NALHN Mid-Year Review | The Chief Finance Officer spoke to the Mid-Year Review. |
| 3 | GOVERNANCE AND RISK ITEMS | |
| 3.1 | Clinical Governance and Risk Services Report | <p>The report for this item was taken as read. The Executive Director, Nursing and Midwifery and the Director, Clinical Governance and Risk Services were in-attendance for items 3.1 to 3.5.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Clinical Governance and Risk Service Report November to December 2021. |
| 3.2 | Risk Report Summary | <p>The report for this item was taken as read.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the NALHN Risk Report Summary. 2. Noted the Risk Review Schedule 2022. |
| 3.3 | Graduate Intake Increase | <p>The report for this item was taken as read.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted NALHN has increased graduate opportunities across the four clinical professions – Nursing and Midwifery, Allied Health and Medicine for the 2022 calendar year. 2. Noted NALHN has supported this increase in graduates to support graduates ongoing career opportunities and professional development as well as a response to workforce needs and COVID-19 impacts. |

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| 3.4 | Bi-Annual Risk Declaration Report | <p>The report for this item was taken as read.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Department for Health and Wellbeing Bi-Annual Risk Declaration Report for the period ending 30 December 2021. |
| 3.5 | Business Continuity Management/Disaster Recovery Planning update | <p>The report for this item was taken as read. The Executive Director, Corporate Services was in-attendance and spoke to the report.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Business Continuity Management/Disaster Recovery Planning Annual Update. |
| 4 STRATEGY AND PLANNING | | |
| 4.1 | Measuring Consumer Experience Report | <p>The paper for this item was taken as read. The Executive Director, Strategy and Innovation was in-attendance for items 4.1 to 4.4.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Measuring Consumer Experience Report July to September 2021. |
| 4.2 | Consumer and Community Feedback Report October to December 2021 | <p>The paper for this item was taken as read.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the Consumer and Community Feedback Report October to December 2021. |

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| 4.3 | NALHN Staff Awards | <p>The paper for this item was taken as read.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted the 2022 NALHN Staff Awards update. 2. Noted Nominations have been sought from Governing Board members to participate on the NALHN 2022 Staff Awards judging panels. |
| 4.4 | NALHN Visual Identity | <p>The Executive Director, Strategy and Innovation was in-attendance and provided an update on the NALHN Visual Identity, highlighting the progress and development of the Aboriginal version of the Visual Identity.</p> |
| 5 INNOVATION UPDATE | | |
| 5.1 | NALHN's visit to Westmead Precinct | <p>The Chief Executive Officer provided an update on NALHN's visit to Westmead Precinct. The Executive Director, Strategy and Innovation was in-attendance.</p> <p>Recommendation(s)</p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> 1. Noted representatives of NALHN visited Westmead Precinct on 17 February 2022 to explore opportunities and learnings to further assist in the establishment of the Northern Adelaide Health and Wellbeing Partnership. |
| 6 NOTING ITEMS | | |
| 6.1 | Confirmed Minutes of the Performance and Finance Committee to the Board | <p>The Confirmed Minutes were taken as read.</p> |
| 6.2 | Unconfirmed Minutes of Remuneration Committee to the Board | <p>The Unconfirmed Minutes were taken as read.</p> |

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| 7 | ANY OTHER BUSINESS | |
| 7.1 | Any Other Business | Nil |
| 8 | EVALUATION AND IMPROVEMENT ITEMS | |
| 8.1 | Meeting Feedback/Q&A | Meeting feedback was discussed. |
| 9 | IN CAMERA | |
| The meeting finished at 11.30am. Chair thanked the Chief Executive Officer and Secretariat for their contribution and attendance. | | |
| 10 | NEXT MEETING Wednesday, 13 April 2022 Main Board Room Level 5 Modbury Hospital | |

CONFIRMED that these Minutes constitute a true and correct record of the proceedings of the meeting.
DATED this 13th Day of April 2022.



Ray Blight
 Chair, NALHN Governing Board
Northern Adelaide Local Health Network

