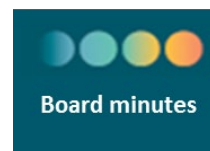


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**RECONVENED****SALHN GOVERNING BOARD****Confidential Minutes of the meeting****13 May 2021**

11:00 am – 1:00 pm (ACST)

Board room, Level 2, FMC

INVITEES:	
Board Members	SALHN Executive
Mr Mark Butcher (Chair)	Professor Susan O'Neill, Chief Executive Officer
Ms Virginia Hickey (<i>Departed 11:29 am</i>)	Mr David Morris, Chief Operating Officer (<i>late arrival at noon</i>)
Ms Julie Mitchell	Mr Wayne Gadd, Chief Finance Officer
Ms Jenny Richter	Ms Sarah Woon, I/Executive Director, Governance and Risk
	Mr Michael Francese, Chief Workforce Officer
APOLOGIES:	IN ATTENDANCE:
Ms Jill Noble	Ms Carole Lennon, Board Secretariat
A/Professor Tamara Mackean	

~ Following the meeting on 6 May 2021, the Board reconvened for the remainder of agenda items ~

1. Welcome/Apologies & Acknowledgement to Country

Mr Butcher opened the Board meeting with the Kurna Acknowledgement of Country.

Welcome

Mr Butcher welcomed Board members and all those in attendance to the meeting.

Mr Butcher also acknowledged,

- The pressures placed upon operations across SALHN;
- Stresses on management and staff, particularly concerning bed flow and high costs associated with additional bed capacity; and
- To ensure that patient care is the focus during times of high demand.

Apologies

The apologies of Ms Noble and A/Professor Mackean were noted.

The early departure of Ms Hickey was also noted.

2. Values Moment – Supporting our staff, our future leaders

Discussed at 6 May 2021 meeting.

3. 'Spotlight' – EY Capital Renewal Plan

Discussed at 6 May 2021 meeting.

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4. Agenda Specific | Undisclosed Declarations of Interest

There were no further Interests declared.

5. Starring of items

Mr Butcher highlighted key items for discussion and advised that all items will be taken as read.

6. Minutes of the previous meeting

The minutes were approved at the 6 May 2021 meeting as a true and accurate record of proceedings.

7. Actions arising from the previous meeting

Actions arising from previous meetings were noted as either completed, on track for delivery by the due date, or addressed for discussion in agenda Items.

DECISION: The Board noted the completed actions and items for discussion as per the agenda

8. Chief Executive Officer Report

The Chief Executive Officer, Professor O'Neill, highlighted:

- The short delay to the activation of Sunrise EMR Stage 2 across outpatients on 24 May 2021, due to stability issues with the EMR platform;
- COVID-19 vaccination program, and the progress on the setup and operations of the Community Vaccination Hub at the Noarlunga site;
- Progress on the commissioning of the Total Quality Care Program;
- Opening of the Paediatric Emergency Department expansion by the Minister for Health and Wellbeing;
- Positive feedback received following the South Australian Medication Education and Training (SAMET) Accreditation held on 10 and 11 May 2021; and
- Operations management and governance of Drug and Alcohol Service (DASSA).

~ Ms Hickey left the meeting at 11:29 am ~

The Board discussed,

- Acknowledging those staff who received a Local Heroes Award; and
- Recognising the Interns once the final report of the SAMET Accreditation is received.

DECISION: The Board noted the report

ACTION: Letters of congratulations to be prepared for winners of the Local Heroes Awards
(Assignee: C Lennon & S Woon; Due Date: 21 May 2021)

ACTION: Interns to be acknowledged once the final report of the SAMET Accreditation is received in September 2021
(Assignee: C Lennon & S Woon; Due Date: September 2021)

9. SALHN Performance

9.1 SALHN KPI Performance Report

The Chief Finance Officer, Wayne Gadd, provided an update on:

- The SA Health Performance Framework developed by the Department for Health and Wellbeing to monitor, assess and respond to SALHN's performance;
- Quarterly performance meeting on 12 May 2021 and KPIs to be achieved by SALHN, which focuses on delivering critical strategic objectives and state-wide targets.

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The Board discussed,

- The data provided by SA Health;
- Hospital-Acquired complication rates;
- Mental Health post-discharge community follow-up rates and integration into the Quality report; and
- The next meeting of the Finance Governance Oversight Committee.

DECISION: **Noted**

9.2 SALHN Finance Performance Report

The Chief Finance Officer and Chief Executive Officer provided an update on:

- The management account's end of month position for April 2021 and provided a verbal update on the Month 2021 end of month position;
- The management account's end of year forecast position for 2020-2021;
- Funding received for Neurobehavioural Unit, TVSPs, Palliative Care and the Paediatric Eating Disorder Service;
- Allocation of additional funding for Elective Surgery;
- Bed pressures and managing bed stock and capacity; and
- Financial pressures and activity relating to Medicine, Cardiac and Critical Care, and Surgery and Perioperative Medicine.

~ Mr Morris arrived at the meeting at noon ~

The Board discussed, amongst other items:

- Financial pressures impacting the Network.

DECISION: **Noted**

9.3 SALHN Workforce Performance Report

The Chief Workforce Officer, Mr Francese, provided an update on SALHN's Workforce Performance, the key highlights being:

- Progress of the Aboriginal Nursing Cadetship Program;
- Performance Review and Development;
- Mandatory Training;
- Medical Enterprise Bargaining and negotiations with SASMOA;
- Work bans imposed by the United Workers Union in April 2021, and the attendance by staff at the Tribunal;
- Safework SA inspections;
- Independent Commissioner against Corruption and the timing of investigations;
- White Ribbon;
- Challenging behaviours and behaviours of concern; and
- SALHN Safety Council and Workers Compensation Performance, and focus on having a good workplace safety culture.

The Board and Chief Executive Officer discussed,

- Acknowledging the attendance of staff at the Tribunal following the work bans imposed by the United Workers Union;
- Misconduct matters and heightened community awareness of sexual harassment in the workplace; and

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- Distribution of education material concerning the Board's role in preventing sexual harassment in the workplace.

DECISION: Noted

Action: Australian Institute of Company Director report on 'The Board's role in preventing workplace sexual harassment to be circulated to Board members (Assignee: C Lennon & S Woon; Due Date: 21 May 2021)

10. Items from Sub-committees

10.1 Clinical Governance Sub-Committee

DECISION: The Board noted the Clinical Governance Sub-committee Report

10.2 Capital Works Sub-committee

The Chair updated the Board on a request by Ms Richter to the Under-Treasurer and his team to attend a meeting with the SALHN Board to discuss "Trends in Future Healthcare". Other attendees will include some members of the SALHN Executive and the Chief Executive, SA Health and his team.

DECISION: Noted

DECISION: The Board noted the Capital Projects Sub-committee Report

Action: Meeting to be scheduled with the Governing Board, members of SALHN Executive, Under-Treasurer and Chief Executive, SA Health to discuss Trends in Future Healthcare"
(Assignee: C Lennon & S Woon; Due Date: 24 May 2021)

10.3 Audit and Risk Sub-committee

DECISION: The Board noted the Audit and Risk Sub-committee Report

10.4 Community Engagement Sub-committee

DECISION: The Board noted the Community Engagement Sub-committee Report

10.5 Nominations and Remuneration Sub-committee

The Chair provided an update on:

- Recent interviews to select two new members of the SALHN Governing Board;
- Further information being sought on candidates before a recommendation is made to the Governing Board, and ultimately the Minister for Health and Wellbeing; and
- Work underway to select a recruitment provider to assist in recruiting a new Chief Executive Officer.

DECISION: Noted

DECISION: The Board noted the Nominations and Remuneration Sub-committee Report

10.6 COVID-19 Board Response Team (CBRT)

The Chief Executive Officer, Professor Susan O'Neill, discussed:

- Progress in preparing the Community COVID Vaccination Clinic at Noarlunga;
- A final check of the facility to be undertaken before the official opening on 25 May 2021;
- Flinders Medical Centre COVID Clinic closing on 30 May 2021; and

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- Board members have been invited to take a Community COVID Vaccination Clinic tour on Thursday, 20 May 2021.

DECISION: Noted

Action: Meeting request to be sent to Board members for the Community COVID Vaccination Clinic on Thursday 20 May 2021
(Assignee: C Lennon & S Woon; Due Date: 19 May 2021)

11. Items for Noting

12.1 Declarations of Interest Report

DECISION: The Board noted the Interests Report

12.2 Decisions made by Circular Resolution

DECISION: The Board noted the decisions made by circular resolution

12.3 Media Report

DECISION: The Board noted the Media Report

12. Correspondence

13.1 Mental Health Bed Management Directive

DECISION: The Board noted the Mental Health Bed Management Report

13. Other Business

14. Meeting evaluation

15. Next Meeting

The next meeting was confirmed as 17 June 2021 | 09.00 am – 2.00 pm, at FMC.

16. Meeting Close

The meeting was formally closed at 12:48 pm.

The Chair thanked all in attendance for their contribution.



2 Jul 2021 9:40:01 AM GMT+9:30
Approved as an accurate record of proceedings
BOARD CHAIR

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