2019 SA Health Nursing and Midwifery CATSINaM Conference Scholarship

Key Dates
Applications Open: 18 March 2019
Applications Close: 12 April 2019
Applicants Notified: May 2019

Applications to be submitted by email to:
Health.NursingandMidwiferyOfficeScholarships@sa.gov.au

Introduction
The Congress of Aboriginal and Torres Strait Islander Nurses and Midwives (CATSINaM) is the sole representative body for Aboriginal and Torres Strait Islander nurses and midwives in Australia. CATSINaM’s primary function is to implement strategies to increase the recruitment and retention of Aboriginal and Torres Strait Islander Peoples into nursing and midwifery professions.

The 2019 CATSINaM Professional Development Conference brings together delegates to share information while working towards an integrated approach to improving the outcomes for Aboriginal and Torres Strait Islander Peoples.

The Nursing and Midwifery Office (NMO) is committed to building a valued and sustainable nursing and midwifery workforce and is providing up to four (4) scholarships for SA Health employed, Aboriginal or Torres Strait Islander nurses and midwives to attend the 2019 Conference in Sydney. The 2019 CATSINaM Professional Development Conference will be held at the Sheraton Grand Sydney, Hyde Park, from 24-26 September 2019.

The aims of the SA Health Nursing and Midwifery CATSINaM Conference Scholarship are to assist in fostering and strengthening relationships between Aboriginal or Torres Strait Islander nurses and midwives and their peak body CATSINaM and to build the capacity and capabilities of Aboriginal or Torres Strait Islander nurses and midwives so they may deliver best care, first time, every time within the context of person centred care.

It is imperative for scholarship applicants to submit all required documentation in full and within the specified timelines. Failure to comply may result in the scholarship application being declared incomplete and therefore ineligible.

Considerations
How many Scholarships are being offered?
Up to four (4) scholarships will be offered in 2019.
Who is eligible to apply for a Scholarship?

Nurses and midwives who:

- Identify as and are recognised within their community as Aboriginal or Torres Strait Islander.
- Are currently employed by SA Health and working permanently, either full-time or part-time (not casual) as a nurse and/or midwife.
- Hold current registration with the Nursing and Midwifery Board of Australia.
- Are within any of the following nursing/midwifery classifications; EN, RN, RM.

Who is not eligible to apply?

Nurses and midwives who:

- Are not SA Health employees.
- Have conditions/undertakings or limitations on their registration.
- Are receiving funding support to attend the CATSINaM Conference through any other scholarship program.
- Are the subject of any disciplinary processes at the point of application.
- Have received a SA Health Nursing and Midwifery CATSINaM Conference Scholarship within the previous 3 years.

What is covered by the Scholarship?

The SA Health Nursing and Midwifery CATSINaM Conference Scholarship will cover travel, accommodation and registration, including official conference events up to a predetermined cap.

What is not covered by the Scholarship?

- Salaries and Wages paid as study leave for the three days of the conference.
- Personal leave associated with traveling before and after the conference will not be covered by the Scholarship.
- Any other expenses, including meals, taxis etc. are not covered by the scholarship.
- Applicants are responsible for negotiating all leave with their employer prior to submitting their application.

What is required of applicants who are awarded a Scholarship?

- Attend the 2019 CATSINaM Conference.
- Advise the NMO of any unforeseen circumstances that result in the applicant being unable to attend all or part of the conference.
- Agree to participate and share any learnings in a feedback process within their workplace and more broadly to the Nursing and Midwifery Advisory and Leadership Forums.
- Sign a “talent release” form providing their permission for SA Health to use any photographs or recordings of them in relation to their conference attendance.
- Sign and comply with the terms and conditions of the scholarship, outlined in the Terms and Conditions (Form 3).
- Complete the relevant LHN’s HR leave application forms and have them approved by your relevant manager prior to undertaking travel to the conference.
- Promote the Scholarship through professional networks in future years.
- Mentor future applicants through the application process.
Applying for a Scholarship

What do I need to do prior to submitting an application?

- Go to the CATSINaM website and browse the information there, particularly their Mission and Vision Statement. Read through the Conference information on their website and look for particular areas of the program that might be of interest to you and/or of benefit to your practice or workplace.
- Discuss your scholarship application with your line manager and seek their commitment to support your application.

How do I apply for a Scholarship?

Fill out the forms available on the NMO website:

> Application and Demographic Information Form (Form 1). This includes a statement outlining your reasons for applying for the scholarship.
> Health Unit Endorsement Form (Form 2). This needs to be signed by your line manager and authorised by your Executive Director of Nursing/Midwifery.

The completed and approved forms are to be scanned and attached individually in PDF format when emailed. Photographs or screen shots of documents will not be accepted and may result in the application being deemed incomplete.

- Send the forms together in one email to: Health.NursingandMidwiferyOfficeScholarships@sa.gov.au
- If you have any questions that are not addressed by this FAQ, email the SA Health Nursing and Midwifery CATSINaM Conference Scholarship Coordinator at Health.NursingandMidwiferyOfficeScholarships@sa.gov.au
- Alternatively visit the Nursing and Midwifery Office website: www.sahealth.sa.gov.au/nursingandmidwifery or call the NMO office on 8226 0749

Who needs to approve my application?

- Applicants must complete in full the required application forms and have these endorsed by both their direct line manager and Executive Director of Nursing/Midwifery. In approving your application your line manager and Executive Director of Nursing/Midwifery are confirming that the health service agrees to release you and provide paid study leave for the duration of the conference. Leave days before and after are not covered by the scholarship and will need to be negotiated with your employer.

Scholarship Application Selection

- Applications will be reviewed by the Scholarship Selection Panel and scholarships awarded against the selection criteria taking into consideration your 250 word statement on your application form.

What if I am a successful applicant? (Scholarship recipient)

- Successful applicants will be notified in writing which will include all relevant information on the next steps and specific conditions of the Scholarship including additional forms that are required to be completed and returned.
• Failure to submit all required documentation in full and within the required timelines may result in the scholarship being rescinded so that the monies can be re-allocated to other applicants.

What if I am an unsuccessful applicant?
• Unsuccessful applicants will be notified in writing.

What are the obligations of my employer?
• The applicant’s employer must agree to support their application and approve three days of study leave to cover the period of the Conference. The applicant will be required to negotiate with their employer as to the most suitable leave to accommodate travel days either side.

Scholarship Funding

How will the scholarship funds be paid?
• Successful applicants will not receive any monies direct. The Scholarship covers travel, accommodation, conference registration and official conference events. The associated bookings will be managed by the NMO who will contact the successful applicants directly.

Applicants Obligations If Successful
• When first considering your application, give thought to how your attendance at the Conference may benefit your workplace and your community, in addition to your own personal/professional benefits.
• On return from the Conference you are responsible for providing feedback session(s) appropriate for your workplace. Discuss this with your line manager prior to your application.
• Scholarship recipients are strongly encouraged to seek independent financial advice on how receipt of scholarship funding can impact on their personal circumstances and how they can ensure compliance with all relevant taxation requirements.