

## NORTHERN ADELAIDE LOCAL HEALTH NETWORK GOVERNING BOARD MEETING CONFIRMED MINUTES

Date: Wednesday, 9 February 2022

Time: 8.00am to 11.30am

Location: MS Teams

P = Present, A = Apology, X = Not Present, Pr = Proxy, T = Teleconference,  
V = Video Conference and \* = Extraordinary Meeting

Name	Position	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ray Blight	Chair	V										
Michael Forwood	Deputy Chair	V										
Anne Burgess	Member	V										
Francis Lampard, OAM	Member	V										
Mary Patetsos	Member	V										
Dr Carolyn Roesler	Member	V										
Linda South	Member	V										
<b>Executive</b>												
Maree Geraghty	Chief Executive Officer	V										
<b>Secretariat</b>												
Andrej Knez	Director, Executive Services and Governance	V										
Kellie Manson	Coordinator, Board Services	V										

ITEM NO.	ITEM	DISCUSSION
<b>1</b>	<b>STANDING ITEMS</b>	
1.1	Welcome, Apologies and Acknowledge Traditional Owners	The Chair provided the <i>Acknowledgement of Country</i> in the traditional Kaurna language and welcomed all members.
1.2	Continuous Disclosure	No conflicts of interest were declared by members. Statements of interests were noted, and the register amended.
1.3	Confirmation of Previous Minutes	The minutes of the previous meetings dated 8 December 2021 were accepted as a true and accurate record.
1.4	Action Items	The Action Items were noted.

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1.5 1.5.a	COVID-19 COVID-19 Programs update	<p>The Chief Operating Officer provided a verbal update on COVID-19 activities, noting the following:</p> <ul style="list-style-type: none"> <li>• On 10 January 2022, vaccinations commenced for 5-11-year olds at the Elizabeth Vaccination Clinic.</li> <li>• As of 28 January 2022, the Elizabeth Vaccination Clinic has provided 196,959 vaccinations (of which 2,944 comprise 5-11-year olds), the SA Produce Markets POP-UP Clinic has provided 13,522 vaccinations, and the Munno Para POP-UP Clinic has provided 13,678 vaccinations.</li> <li>• On 29 January 2022, the Emergency Management (COVID-19) (Healthcare Settings Workers Vaccination) Direction 2022 No 6 came into effect.</li> <li>• As of 7 February 2022, NALHN remains in CoSTAT 5, noting this status is being reviewed with the aim to move into the Recovery Phase and de-escalate back into CoSTAT 2 by March 2022.</li> <li>• As of 7 February 2022, the total number of COVID-19 cases in South Australia was 114,076, with 15,214 active cases.</li> <li>• As of 7 February 2022, COVID-19 Boosters are available to all staff that have had their 2<sup>nd</sup> dose 6 months prior, with 1,118 Booster doses provided to staff since commencement.</li> </ul> <p>The Governing Board acknowledged and thanked the Chief Executive Officer, Executive Team, Incident Management Team (IMT) and staff for their outstanding efforts and communication through such unprecedented times and the continued spread of COVID-19.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the NALHN COVID-19 update as at 7 February 2022.</li> </ol>
1.6	ACHS Accreditation	<p>The report for this item was taken as read. The Chief Executive Officer provided an ACHS Accreditation update.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the Australian Council on Healthcare Standards (ACHS), has advised that the Northern Adelaide Local Health Network has been awarded 3-years accreditation.</li> </ol>

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ITEM NO.	ITEM	DISCUSSION
1.7	Digital Health Update	<p>The report for this item was taken as read. The Executive Director, Digital Health was in-attendance and provided an update on Digital Health.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"><li>1. Noted the Digital Health update.</li></ol>
<b>2 GENERAL ITEMS</b>		
2.1	Chief Executive Officer's Report	<p>The report for this item was taken as read. The Chief Executive Officer provided a verbal update on strategic and high-level operational matters within the Local Health Network and across the health system.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"><li>1. Noted the Chief Executive Officer's Report.</li></ol>
2.2 2.2.a	Performance Report Monthly Performance Report	<p>The report for this item was taken as read. The Chief Operating Officer was in-attendance and spoke to the report cards to address areas for improvement against Key Performance Indicators.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"><li>1. Noted the December 2021 Monthly Performance Report reflecting October 2021 and November 2021 data on Tier 1 and 2 Key Performance Indicators as outlined within the NALHN Service Agreement (1 July 2021 to 30 June 2022).</li><li>2. Noted the January 2022 Monthly Performance Report reflecting November 2021 and December 2021 data on Tier 1 and 2 Key Performance Indicators as outlined within the NALHN Service Agreement (1 July 2021 to 30 June 2022).</li></ol>

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ITEM NO.	ITEM	DISCUSSION
2.2.b	Monthly Finance Report	<p>The report for this item was taken as read. The Chief Finance Officer was in-attendance and spoke to the Budget position and activity performance.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the Finance Report for the month of December 2021 from the meeting of the NALHN Performance and Finance Committee to the Board.</li> <li>2. Noted the Portfolio Performance Report prepared by the Department for Health and Wellbeing for the period ending December 2021.</li> </ol>
2.2.c	NALHN Performance Level 2021-22	<p>The report for this item was take as read. The Chief Executive Officer provided an update on NALHN's Performance Level for 2021-22.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted NALHN's Performance Level for 2021-22.</li> </ol>
<b>3 GOVERNANCE AND RISK ITEMS</b>		
3.1	Governance and Risk Items	Nil
<b>4 STRATEGY AND PLANNING</b>		
4.1	WCH Foundation	<p>The paper for this item was taken as read. The Chief Executive Officer spoke to the report.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the potential opportunity to partner in a project to improve the outcomes for birthing mothers and babies in the north.</li> </ol>

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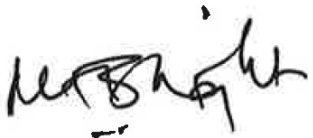
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4.2	My Home Hospital Update	The Chief Executive Officer provided an update on My Home Hospital. The Executive Director, Strategy and Innovation was in-attendance for items 4.2 to 4.4.
4.3	Annual Public Meeting	<p>The paper for this item was taken as read. It was agreed there is an opportunity to leverage support from our partners and key stakeholders to grow the Annual Public Meeting into a more community focussed event.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted planning for the 2022 Annual Public Meeting will commence in April 2022.</li> <li>2. Approved the nomination of Governing Board Champions, Ms Anne Burgess and Dr Carolyn Roesler to guide Communications and the Governing Board Secretariat in planning for the 2022 event.</li> </ol>
4.4	Staff Wellbeing Action Plan and Donations/Consumer Communications	<p>The paper for this item was taken as read.</p> <p><b>Recommendation(s)</b></p> <p>The NALHN Governing Board:</p> <ol style="list-style-type: none"> <li>1. Noted the summary of wellbeing initiatives put in place during the current COVID-19 outbreak for both staff and consumers.</li> </ol>
<b>5 INNOVATION UPDATE</b>		
5.1	Innovation update	Nil
<b>6 NOTING ITEMS</b>		
6.1	Confirmed Minutes of the Performance and Finance Committee to the Board	The Confirmed Minutes were taken as read.

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ITEM NO.	ITEM	DISCUSSION
6.2	Unconfirmed Minutes of the Audit and Risk Committee to the Board	The Unconfirmed Minutes were taken as read.
<b>7</b>	<b>ANY OTHER BUSINESS</b>	
7.1	Any Other Business	Nil
<b>8</b>	<b>EVALUATION AD IMPROVEMENT ITEMS</b>	
8.1	Meeting Feedback/Q&A	Meeting feedback was discussed.
<b>9</b>	<b>IN CAMERA</b>	
The meeting finished at 10.35am. Chair thanked the Chief Executive Officer and Secretariat for their contribution and attendance.		
<b>10</b>	<b>NEXT MEETING Wednesday, 9 March 2022   MS Teams</b>	

**CONFIRMED** that these Minutes constitute a true and correct record of the proceedings of the meeting.  
**DATED** this 9<sup>th</sup> Day of March 2022.



Ray Blight  
**Chair, NALHN Governing Board**  
**Northern Adelaide Local Health Network**

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