Drugs of Dependence Unit

Monitored Drug Reports

Prescribers, Pharmacists, Sellers and Suppliers NOT connected to a PES¹

Prescribers and Pharmacists

From 1 April 2022 you must generate a Monitored Drug Report twice each month from your clinical software² and submit to the Drugs of Dependence Unit within 7 days of the final day of the fortnight.

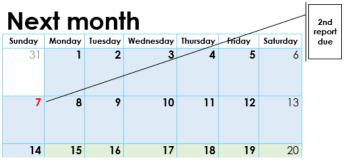
- 1st report: records from 1st to 14th day of the month
- 2nd report: records from 15th to final day of the month

Each fortnightly report must include **all monitored drugs** prescribed or dispensed at your practice or pharmacy, including Medication-Assisted Treatment for Opioid Dependence (MATOD).

If MATOD dosing is recorded using non-dispensing software (e.g. MethDA), each new prescription must be dispensed using regular dispensing software to ensure legal reporting obligations are met.

Month





Sellers and Suppliers

Sellers and Suppliers must provide a **monthly** report for **Schedule 8 drugs**³ by the 7th day of the next month.

Email your report to Health.DDReturn@sa.gov.au



² Contact your software provider for instructions.



³ Controlled Substances (Poisons) Regulations 2011: Regulation 40(1)

Requirements for reports

Prescription and dispensing records must be complete and accurate for all Monitored Drugs⁴

Prescribers and pharmacists

Date	Prescribed
	Dispensed
Patient	Full name
	Address
	Date of Birth
	Identifiers (e.g. AFHA for a nursing home) must be entered in the address field NOT patient name.
Prescriber	Full name
	Prescriber number
	Practice address
	Practice phone number
Drug	Name of drug (active ingredient/s)
	Form, strength and quantity
	Dose and frequency of administration
	Route of administration (if relevant)
	Directions for safe and proper use
	Number of times (and if appropriate, the intervals) the prescription may be
	dispensed
	Total amount of the drug to be supplied each time the drug is dispensed and
	the total number of times the drug may be dispensed.
	Any instructions about specialised supply of the drug (e.g. the name of a single
	pharmacy approved for dispensing, supervised dosing or collection restrictions)

Sellers and Suppliers

Date	Sold or supplied
Supplier	Name
	Business address
Receiver	Name
	Address
Drug	Name of drug (active ingredient/s)
	Amount and strength
	Invoice number for sale or supply

For more information

Drugs of Dependence Unit (DDU)
PO Box 6, Rundle Mall
Adelaide, SA 5000
1300 652 584
Health.RTPM@sa.gov.au
www.sahealth.sa.gov.au/scriptchecksa

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⁴ Controlled Substances (Poisons) Regulations 2011: Regulation 33(5) and 34(1) (for prescribers) and regulation 35(2) (for pharmacists)