

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 26 September 2019, 4.00pm – 7.00pm
Coober Pedy Hospital and by Video Conference**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Bruce Green	Member	P	All
Tina Miller	Member	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Chris Sweet	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Shane Porter	Financial Business Advisor EFNLHN	P	Items 1.2 to 5.2
Jane Robinson	Secretariat EFNLHN	P	All
Guests			
Dr Susan Merrett	Executive Director Medical Services EFNLHN	P	Item 4.1.1 & 4.1.2
Lyn Poole	Chief Executive Officer Rural Doctors Workforce Agency	P	Item 2.1

P = Present, A = Apology, X = Not Present, V= Virtual presence (VC/Phone)

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 26/09/2019

	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 4.00pm, with quorum
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> • Apologies: Nil
	1.1 In Camera Board Discussion	<ul style="list-style-type: none"> • Nil.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> • Nil recorded in relation to agenda items.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> • Minutes confirmed.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> • Action Items reviewed and confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> • Nil.
2.	PRESENTATIONS TO THE BOARD	
	2.1 Lyn Poole, CEO Rural Doctors Workforce Agency (RDWA)	<ul style="list-style-type: none"> • The Board noted an overview of the history, role and functions of the RDWA and discussed medical workforce challenges and planning in the context of the Eyre and Far North.
3.	STRATEGIC DISCUSSION	
	3.1 EFNLHN Budget 2019-2020	<ul style="list-style-type: none"> • The Board noted that regional Local Health Network 2019-20 budget allocations were awaiting approval by the Department for Health and Wellbeing. • The Board agreed to wait until the 2019-20 EFNLHN budget allocation has been finalised before approval of the 2019-20 Service Agreement. • The Board noted an overview of the current status of the 2019-20 EFNLHN Budget.
4.	FOR DECISION	
	4.1 For major strategic decision 4.1.1 Ceduna Birthing Services	<ul style="list-style-type: none"> • The Board approved new risk mitigation strategies to support birthing services at Ceduna to continue, including a project plan to identify a range of medical models for the provision of obstetric services at Ceduna, for the Board's consideration in February 2020.

	4.1.2 Rural Medical Workforce Plan Consultation Response	<ul style="list-style-type: none"> The Board approved the wording of a letter of response to the consultation on a Rural Medical Workforce Plan and for the Chair to sign that letter on behalf of the Board.
5.	MATTERS FOR DISCUSSION	
	<p>5.1 Chief Executive Officer Report</p> <p>5.1.1 Policy Framework</p> <p>5.1.2 Eyre and Far North LHN Performance Report</p> <p>5.1.3 Northern Eyre Peninsula Health Alliance (NEPHA)</p> <p>5.1.4 Strategic Plan Project Update</p>	<ul style="list-style-type: none"> Noted. The Board approved the EFNLHN Policy and Procedure Framework for implementation. Noted. The Board noted progress with EFNLHN's work as part of NEPHA, including that NEPHA had secured \$300K in Commonwealth funding to employ a Project Officer over two years to identify alternative medical models for the area. The Board approved the Strategic Plan Project Plan, including the nomination of Board Member Bruce Green to the Project Board.
	5.2 Finance Report	<ul style="list-style-type: none"> Noted.
	<p>5.3 Committee Minutes</p> <p>5.3.1 Finance and Performance Committee</p> <p>5.3.2 Audit and Risk Committee</p> <p>5.3.3 Clinical Governance Committee</p> <p>5.3.4 Community, Consumer and Clinician Engagement Committee</p>	<ul style="list-style-type: none"> The Board noted the committee minutes and reiterated its interest in evolving reporting to incorporate patient/consumer-centred indicators. The Board noted a verbal report by the temporary Committee Chair and that work would progress to map reporting flows into that Committee. The Board noted the committee minutes and that Executive committees would each provide summary reporting four times a year. The Board noted a verbal report by the Committee Co-Chairs, including that the Health Advisory Council Presiding Members had been invited to join the Committee and that the majority had attended the meeting.
	5.4 Chairperson's Update	<ul style="list-style-type: none"> Noted.

6.	OTHER BUSINESS	
	6.1 Items raised at 1.6	<ul style="list-style-type: none"> • Nil
7.	MATTERS FOR NOTING	
	7.1 Major Correspondence	<ul style="list-style-type: none"> • Noted.
	7.3 Board Calendar Update	<ul style="list-style-type: none"> • The Board discussed changing the start time of Board meetings going forward and agreed to further discuss out of session before finalising arrangements.
8.	MEETING FINALISATION	
	8.1 Review actions to be taken	<ul style="list-style-type: none"> • Action Items updated.
	8.2 Decisions/items for public disclosure	<ul style="list-style-type: none"> • The Board agreed that Minutes would form the record of the meeting.
	8.3 Meeting Evaluation	<ul style="list-style-type: none"> • The Board acknowledged the passing of Narungga elder and indigenous advocate, Tauto Sansbury; the Chair would attend his funeral and represent the Board.
	8.4 Agenda items for next meeting	<ul style="list-style-type: none"> • EFNLHN 2019-20 Budget and Service Agreement • Country Health SA Primary Health Network (PHN) Overview
	8.5 Meeting Close	<ul style="list-style-type: none"> • 7.00 pm.
<p>Next Meeting: Thursday 24 October 2019 By Video Conference 4.00pm – 7.00pm</p>		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
24 October 2019