

Riverland Mallee Coorong (RMC) Local Health Network Governing Board Meeting

Day / Date: Thursday 25 June 2020
Time: 12.30 pm – 4.30 pm (with lunch prior – 12.00 – 12.30)
Location: Berri Board Room

Membership:

- | | | | |
|---------------------|--------|--------------------------|--------|
| • Peter Joyner (PJ) | Chair | • Elaine Ashworth (EA) | Member |
| • Fred Toogood (FT) | Member | • Claudia Goldsmith (CG) | Member |
| • Mel Ottaway (MO) | Member | • Shane Mohor (SM) | Member |

Attendees:

- | | |
|-----------------------|-------------------------|
| • Wayne Champion (WC) | Chief Executive Officer |
| • Craig Lukeman (CL) | Chief Finance Officer |
| • Jeanette Brown (JB) | Secretariat |

Acknowledgement:

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting on here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia/Australia present here.

LUNCH				12.00 pm
Item	Member	Pages	Timing	
1. IN-CAMERA DISCUSSION				12.30 pm
				10 min
2. MEETING OPENING				12.40 pm
2.1 Acknowledgement	PJ			
2.2 Present and Apologies	PJ			
2.3 Interests and Conflicts Disclosure	All	3 - 4		
2.3.1 Board Disclosure Log				
2.4 Confirmation of Minutes from previous meeting	PJ	5-10		
2.5 Review Actions log	PJ	11-12		
3. MATTERS FOR NOTING				12.50 pm
3.1 Chairperson Report	PJ	13-14	5 mins	
3.2 Chief Executive Officer Report	WC	15 – 18	5 mins	
4. MATTERS FOR DISCUSSION				1.00 pm
4.1 RMCLHN Accreditation NSQHS and Aged Care Update	WC	Verbal	5 mins	
4.2 Board Evaluation Survey	PJ	19 - 26	10 mins	
4.3 Policy and Procedure Framework – CHSALHN Policies	WC	27 - 30	5 mins	
4.4 Vulnerable Clients – assurance of appropriate management	WC	31 – 32	5 mins	
4.5 RMCLHN Awards	WC	33 – 34 Presentation	10 mins	
4.6 RMCLHN Risk Appetite Statement	WC	35 – 40	5 mins	
4.7 RMCLHN Legislative Obligations Compliance	WC	41 – 44	5 mins	

Item	Member	Pages	Timing
MATTERS FOR DISCUSSION cont.			
4.8 RMCLHN Biannual Risk Report	WC	45 – 50	5 mins
4.9 Internal Audit Charter and Three Year Internal Audit Plan	WC	51 – 52	5 mins
4.10 2020-21 Budget and Service Level Agreement	WC	53 – 114	15 mins
4.11 Other matters for discussion	All		5 mins
5. STANDARD AGENDA ITEMS FOR DISCUSSION			2.15 pm
5.1 Performance Reports 5.1.1 Finance and FTE Report- PPRC 5.1.2 KPI Monthly Performance Report 5.1.3 People and Culture Report 5.1.4 Quality and Safety Reports 5.1.5 Other	WC	115 - 118 119 - 122 123 - 124 125 - 178 179 - 218	20 min
5.2 RMCLHN Strategic Plan Update (Refer 8.2)	WC	Verbal	
5.3 Board Consumer and Community Engagement Strategy	WC	219 - 246	10 min
5.4 Board Clinician and Workforce Engagement Strategy	WC	247 - 270	10 min
6. MATTERS FOR DECISION			pm
6.1			
7. MATTERS FOR INFORMATION			2.55 pm
7.1 RMCLHN Board Finance Committee Minutes (Draft) –	WC	271 - 280	
7.2 RMCLHN Board Audit and Risk Committee Minutes (Draft)	WC	281 – 286	
8. PRESENTATION			3.00 pm
8.1 Diligent Board Management System at 3.00 pm via Webex Patrick Browne-Cooper, Diligent Sales Director (WA/SA/NT)	WC	Presentation	40 mins
8.2 Population Health Planning – RMCLHN at 3.40 pm Kerry Dix, A/Manager Planning Projects, Rural Support Service	WC	287 - 348 Presentation	40 mins
9. ITEMS APPROVED BY CEO FOR NOTING			
9.1 Nil			
10. CORRESPONDENCE			4.20 pm
10.1 Outgoing – RiverDocs	WC	349 - 350	
10.2 Outgoing – AGD re Risk of Fraud	WC	351 - 352	
11. MEETING FINALISATION			4.25 pm
11.1 Questions / Comments	ALL		
11.2 Review actions to be taken	PJ		
11.3 Meeting evaluation 11.3.1 Suggestions for next meeting Agenda items	ALL PJ		
11.4 Next meeting Date: 30 July Time: 11.00 am – 2.30 pm (tbc) Location: tbc			
11.5 Meeting Close	PJ		4.30 pm