

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 23 February 2023 9am - midday
Ceduna Hospital + Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Leanne Dunchue	Member	P	All
Jamie Siviour	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
Chris Sweet	Member	P	All
Peter Auhl	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Hudson Vieira	Chief Finance Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Mark Chilvers	Executive Director, SA Dental	P	Item 5.1
Dr Susan Merrett	Executive Director Medical Services	P	Item 2.1
Julie Marron	Executive Director Nursing & Midwifery EFNLHN	P	All
Sharon Ryan	Executive Director Community & Allied Health EFNLHN	P	Item 4.2
Kathryn Cronin	Director Mental Health EFNLHN	P	Item 4.3
Mal Watson	Director Corporate Services EFNLHN	P	Item 6.1.1 – not called
Michael Wright	Director People and Culture EFNLHN	P	Observer All

We

acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 23/02/2023		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 9.00am, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> 9am – 9.25am
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Acknowledgement of Country. Apologies: D. Mills and C. Thyer.
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> Nil declared.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed, seconded by C. Sweet, agreement to Minutes being signed by the Chair.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Reviewed and confirmed. Discussion noted about a planned visit by Department for Health and Wellbeing officials to Coober Pedy to look at infrastructure. Board agreed that P. Auhl to design an agenda for a half-day digital transformation workshop for the Board's consideration.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> Streaky Bay Medical Practice Update. SA Employment Tribunal Update.
	1.7 Patient Story	<ul style="list-style-type: none"> T. Smith referred the Board to a letter of thanks to the Ceduna birthing services team from a local family.
2.	MATTERS FOR DECISION	
	2.1 S19 (2) Exemptions for Medical Practices	<ul style="list-style-type: none"> Board noted options for managing a potential risk posed by having locums working in EFHLHN-owned medical practices paid simultaneously by the medical practice (State) and claiming Medicare benefits (Commonwealth), exposing EFNLHN to a potential financial risk of having to repay Medicare. Board agreed with the EFNLHN Audit and Risk Committee recommendation that the LHN work with the SA Department for Health and Wellbeing (DHW) to seek to expedite S 19 (2) exemptions from the Commonwealth for the three EFNLHN-owned Medical practices, which would eliminate that risk. Board noted that S 19 (2) submissions could take 6-12 months to process, that the Governing Board Chair and Chief Executive had discussed this matter with the SA Department for Health and Wellbeing and the Minister, and that processes were in train to expedite this matter.
	2.2 EFNLHN Financial Delegations Six-Monthly Review	<ul style="list-style-type: none"> Board reviewed updates to the delegations, which had been endorsed by the Tier 1 Finance and Performance Committee and approved the current EFNLHN Financial Delegations Schedule.

3.	STRATEGIC DISCUSSION	
	3.1 WA Governance Review, Lessons for SA Health	<ul style="list-style-type: none"> • Board noted the paper and discussed local governance arrangements, particularly relating to the Rural Support Service (RSS). • Discussion noted a preference by Board Chairs and regional LHN Boards that they be involved in the strategic framework for significant RSS pieces of work, including renegotiating the country GP Contract.
	3.2 Positioning EFNLHN For the Future	<ul style="list-style-type: none"> • Board reviewed the paper, noting an analysis of the LHN's risks and strategic priorities and the proposed resources needed to manage both effectively. • Board discussed: <ul style="list-style-type: none"> ○ a resource proposal which would create a \$1 million cost pressure to manage the LHN's highest risks and deliver strategic priorities ○ that EFNLHN is the best performing LHN in the State and had earned a reputation for being well managed and financially careful ○ that EFNLHN had been encouraged to be transparent about its costs and work with the Department towards closing the budget gap over coming years. • Board agreed that it had set the LHN an ambitious agenda focused on delivering safe and quality care for patients and consumers, and in-principle supported management of the LHN's highest risks as proposed but sought that each case be assessed on its merits, by the Board's Resource Allocation Panel.
1m	MATTERS FOR DISCUSSION	
	4.1 EFLHN Recruitment and Retention Plan	<ul style="list-style-type: none"> • Board discussed the paper, noting that if EFNLHN continued to reduce agency costs and reduce staff turnover, then the proposals within the Plan could be paid for. • Board endorsed the direction of travel set out in the Plan.
	4.2 NDIS Six-Monthly Report	<ul style="list-style-type: none"> • Board noted the report and that EFNLHN continued to refine its NDIS business model, to better understand what level of activity would trigger recruitment and to what positions.
	4.3 Mental Health Six-Monthly Report	<ul style="list-style-type: none"> • Board noted the report, congratulated the Mental Health team on its performance.
	4.4 Aged Care Update 4.4.1 EFLHN Aged Care Quarterly Report Oct- Dec 2022	<ul style="list-style-type: none"> • Board noted the report. • Board discussed the issue of physical restraints noting that EFNLHN met the national and state requirements; however, the Board sought details in future reporting about how consumers were restrained and evidence of consent, to ensure the Board was meeting its governance requirements, including oversight of NDIS practice standards. • Board also noted work to adopt a more consistent approach to food modification; the Board sought reporting from all sites on weight loss, to be included in the next report to the Board.

	4.4.2 EFNLHN Aged Care Reform Project Update	<ul style="list-style-type: none"> Board noted that a consolidated report about the six regional LHN aged care business plans had been submitted to the Minister with no response to date.
	4.5 Port Lincoln Security Review Update	<ul style="list-style-type: none"> Board noted the Review's Mid-Term Report and invited Oversight Committee Independent Chair, Jenny Richter, to present to the Board.
	<p>4.6 Chief Executive Officer Report</p> <p>4.6.1 CEO Report February 2023</p> <p>4.6.2 EFNLHN Performance Report February 2023 (December 2022 data)</p> <p>4.6.2.2. Traffic Light Report</p> <p>4.6.2.3. Trending data Q1 & Q2 22-23</p> <p>4.6.2.4. Minute from DCE DHW to CEO EFN</p> <p>4.6.2.5. EFNLHN KPI Performance Q2 22-23 Assessment</p> <p>4.6.3 Executive Committee Summary February 2023</p>	<ul style="list-style-type: none"> Board noted the report, including ongoing discussions about the Streaky Bay Medical Practice and medical recruitment. Noted. Noted. Noted. Noted. Noted.
	<p>4.7 Finance Report</p> <p>4.7.1 Finance Report February 2023</p>	<ul style="list-style-type: none"> Noted.
	<p>4.8 Board Committees</p> <p>4.8.1 Finance and Performance Committee</p> <p>4.8.1.1 F&P Committee Chair</p> <p>4.8.1.2 Board Member Roster</p> <p>4.8.2 Clinical Governance Committee</p> <p>4.8.3 Audit and Risk Committee</p> <p>4.8.3.1 A&R Committee Chair</p> <p>4.8.4 CCCE Committee</p>	<ul style="list-style-type: none"> Board approved L. Dunchue to continue as Chair of the Tier 1 Finance and Performance Committee for 12 months. Board Member observer roster noted. Minutes noted. Candidates for independent Chair of the Audit and Risk Committee discussed. Minutes Noted.
	4.9 Chairperson Update	<ul style="list-style-type: none"> Noted.
5.	GUEST PRESENTER	

	5.1 Mark Chilvers, SA Dental	<ul style="list-style-type: none"> Board noted presentation.
6.	MATTERS FOR NOTING	
	6.1 Major Correspondence	
	6.1.1 Ventia Letter Response	<ul style="list-style-type: none"> Noted.
	6.1.2 Wellbeing SA: Confidence in the SA Health System Oct-Dec 22	<ul style="list-style-type: none"> Noted
	6.2 Far North Service Planning Progress Report	<ul style="list-style-type: none"> Noted
	6.3 EFNLHN Disability Access and Inclusion Plan	<ul style="list-style-type: none"> Noted
7.	OTHER BUSINESS	
	7.1 Other Business from Item 1.6	<ul style="list-style-type: none"> Board noted an SA Employment Tribunal matter about payment of Executive Directors of Medical Services across SA Health, which could pose a financial risk to the LHN.
8.	MEETING FINALISATION	
	8.1 Review actions to be taken	<ul style="list-style-type: none"> Noted.
	8.2 Meeting Evaluation	<ul style="list-style-type: none"> Completed.
	8.3 Agenda items for next meeting	<ul style="list-style-type: none"> People and Culture to resume reporting Discussion about Board visiting remote Aboriginal communities in 2024.
	8.4 Meeting Close	<ul style="list-style-type: none"> 3.04pm
Next Meeting: 27 April 2023 Tumby Bay Hospital + Teams Midday to 3pm		

Minutes approved



Michele Smith.
Chair, Eyre and Far North Local Health Network
27 April 2023