

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 17

Friday 18 December 2020

Members	Name	Item
Chair	Carol Gaston	All
Member	Pru Blackwell	All
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Greg Russell	All
Member	Roger Sexton	1.2-3.2 and 7.2

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Clinical Director, Mental Health	Brian McKenny	1.2-6.2
Director Aboriginal Health	Peter Taylor	All
Director Medical Services	Sharon Morton	1.2-6.2
Director Service Development	Alison King	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	All
Executive Director Finance Services	Lis Wilson	All
Executive Director Nursing & Midwifery Services (acting)	Sue Renshaw	1.2-2.2, 3.4
Implementation Manager, Rural Health Workforce Strategy	Kelly Borlase	1.2-3.5, 4.1-4.2, 5.3-7.2

Visitors	Name	Item
Rural Support Service Executive Director	Debbie Martin	3.4
Disaster Resilience Coordinator	Aaron Hughes	4.3
Nurse Unit Manager, Metro Peri Urban Transfer Team	Dana Afford	7.1
Acting Clinical Senior Occupational Therapist	Amanda Gash	7.1
Managing Director, Destravivis	Gunther De Graeve	7.2
Associate Director, Destravivis	Georgie Kearney	7.2
Health Planner, Destravivis	Jodie Hallas	7.2
Director of Nursing & Midwifery, Mount Barker	Merridy Chester	7.2

Apologies	Name
Member	Kevin Cantley

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	CG on behalf of the Board, made the Acknowledgment to Country.
1.3	Welcome and Apologies	Nil apologies. C Gaston acknowledged that today is the funeral of M Reese, Facilities Manager at Eudunda Hospital. The Board acknowledged that Michael was a diligent and well respected member of our staff.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the November 2020 minutes be endorsed as an accurate record with the proposed amendment.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
2	Strategic Discussion	Minutes
2.1	Clinical Service Planning	The Board noted the proposed process and resources required for BHFLHN Clinical Service Planning. The Board approved the commencement of the clinical service planning process and requested that a 'purpose' be added to the Clinical Service Planning Framework.
2.2	Gawler Health Service Maternity and Gynaecological Services Review and Kapunda Hospital Maternity Services Review 2020	The Board accepted the recommendations in the Maternity and Gynaecological Services Gawler Health Service 2020 Review and the recommendations in the Kapunda Maternity Services Review 2020. The Board endorsed the establishment of a working group to develop an action plan, a detailed costing and a risk management plan.
3	For Decision	Minutes
3.1	Mount Barker Emergency Department Concept Design Report	The Board noted the Concept Design Report for the Mount Barker District Soldiers Memorial Hospital (MBDSMH) Emergency Department Redevelopment and the variation in cost estimates and budget. The Board approved the Concept Design Report for progression to Design Documentation without further value management at this stage, accepting the projected budget variance of 5.98% as an acceptable risk for the purposes of proceeding.

3 For Decision	Minutes
<p>3.2 Mount Barker Emergency Service – Workforce</p>	<p>The Board noted the paper about the Mount Barker District Soldiers' Memorial Hospital (MBDSMH) Emergency Service Medical.</p> <p>The Board noted various options regarding the Mount Barker District Soldiers' Memorial Hospital Emergency Service Medical Models.</p> <p>The Board approved detailed planning and implementation for a flexible model, pending subsequent approval by DHW.</p> <p>The Board requested a detailed implementation plan, including costed options and a risk management plan. The Board requested to view the documentation that is presented to the 2020-21 DHW Commissioning process.</p>
<p>3.3 Kangaroo Island Recruitment – Medical</p>	<p>The Board noted the actions taken to support the medical model at Kangaroo Island Health Service.</p> <p>The Board approved, in principle, the planned service model change to Obstetric Services at Kangaroo Island Health Service, acknowledging that a full costing will be provided upon completion of negotiations with the South Australian Rural Medical Fee Agreement.</p> <p>The Board requested that legal advice be sought on the possibility of a shared payment arrangement.</p>
<p>3.4 Rural Support Service – Governance Committee Terms of Reference</p>	<p>The Board noted the Rural Support Service (RSS) Governance Committee Terms of Reference and that further discussion is required, noting that the Committee is likely to commence in February 2021.</p> <p>The Board endorsed that K Cantley is the BHFLHN representative on the Committee.</p>
<p>3.5 Bi-Annual Risk Report</p>	<p>The Board endorsed the Bi-Annual Strategic Risk Report December 2020 for submission to the SA Health Group Director, Risk and Assurance Services (for information) and SA Health (the System Leader).</p>
<p>3.6 Rural and Remote Mental Health Service – Memorandum of Administrative Agreement</p>	<p>The Board approved an extension of the Memorandum of Administrative Agreement (MoAA) between Rural and Remote Mental Health Service (RRMHS) as part of Barossa Hills Fleurieu LHN and, Eyre Far North LHN, Flinders Upper North LHN, Yorke and Northern LHN, Limestone Coast LHN and Riverland Mallee Coorong LHN until June 2022.</p>

4 For Noting	Minutes
4.1 CEO Report	The Board noted the CEO report.
4.2 Finance Report	The Board noted the Finance Report for November 2020.
4.3 Fire Safety Engineering Assessments	<p>The Board noted that the BHFLHN bushfire risk assessment has been a thorough process to identify risk to the five sites considered to be most vulnerable to bushfire.</p> <p>The Board noted the reports of WSP consultants and the BHFLHN assessment of the WSP reports, in particular the further WSP assessments of the Gumeracha and Angaston sites.</p> <p>The Board noted the advice that the 'as built' buildings at the five sites which have been studied are compliant.</p> <p>The Board agreed to the recommendations in the summary document.</p> <p>The Board noted that action is underway at the five sites to address the priority issues identified in the WSP reports and requested that regular progress reports be provided to the Audit and Risk committee and to the Board.</p> <p>The Board requested that management undertake a financial analysis of the priority recommendations.</p>
4.4 Southern Fleurieu Heath Service Site Development Plan	<p>The Board noted the receipt of the final Southern Fleurieu Health Service (SFHS) Site Development Plan and Report and the actions taken to progress the intent for proceeding with the Emergency Department and the actions taken to progress the intent for proceeding with the Emergency Development as Phase 1.</p> <p>The Board noted the requirement for securing additional funding for Phases 2 and 3.</p>
4.5 Work Health and Safety Report	The Board noted the information contained in the Work Health Safety and Injury Management due diligence quarterly data report as at 30 September 2020.
4.6 Annual Board Calendar	The Board noted the Annual Board Calendar and 2021 Meeting Schedule.
4.7 Rural Support Service	The Board noted the Rural Support Service KPI Report.
4.8 Performance Report	The Board noted that there is no Performance Report for December due to reporting timelines.
4.9 Media	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.

4	For Noting	Minutes
4.10	Correspondence	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
5	Tier 1 Committees	Minutes
5.1	Audit and Risk	The Board noted the verbal summary.
5.2	Clinical Governance	The Board noted the verbal summary.
5.3	Consumer and Community Engagement	The Board noted the meeting summary.
6	Tier 2 Committees	Minutes
6.1	Clinical Governance	Nil.
6.2	Operations	Nil.
7	Deep Dives	Minutes
7.1	Care Pods	The Board noted the Care Pods presentation and thanked the team for their efforts in establishing an innovative patient flow response.
7.2	Mount Barker – Strategic Development Plan	The Board noted the presentation from Destraavis about the Mount Barker Strategic Development Plan.
Governing Board Activities		
<ul style="list-style-type: none"> • Nil. 		
Meeting Close		
Next Meeting	Friday 26 February 2021.	

Minutes Approved



Carol Gaston AM
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
INSERT DATE