

# LIMESTONE COAST LOCAL HEALTH NETWORK Governing Board Meeting

## AGENDA

**Date:** 28 March 2022  
**Time:** 11:45am – 4:00pm  
**Venue:** Bordertown Memorial Hospital

**Membership:** Grant King (Chair), Glenn Brown, Lindy Cook, John Irving,  
 Dr Anne Johnson, Dr Andrew Saies, & Andrew Birtwistle-Smith

Ngaire Buchanan, Chief Executive Officer  
 Akhil Kapoor, Chief Finance Officer  
 Dr Elaine Pretorius, Executive Director of Medical Services  
 Dr Darren Clarke, Executive Director of Nursing & Midwifery  
 Hannah Morrison, Regional Quality, Risk & Safety Manager  
 Angela Miller, Director of Governance & Planning  
 Nina Parletta, A/Senior Communications Adviser  
 Tjaart Van der Westhuizen, Director of Corporate Services

**Guests:** Kelly Borlase, Project Manager, Keith & District Hospital Transition  
 Peta-Maree France, Director of People & Culture  
 Melanie Halton, Project Officer Service Excellence  
 Jayel van den Hurk, Performance & Operations Analyst  
 Jennie Jacobs, Aged Care Project Lead  
 Melissa Perry, Executive Officer/Director of Nursing, Bordertown Memorial Hospital

**Minute taker:** Emily Baker, Senior Administration Officer, Governance & Planning

Limestone Coast Local Health Network acknowledges Traditional Custodians of Country throughout the region and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures; and Elders past and present.

Traditional Owners & Custodians:

Adelaide – Kaurna (gar-na)  
 Bordertown – Potaruwutj (pod-ar-u-widch)  
 Keith – Ngarkat (nar-cat)

Kingston – Meintangk (me-in-tongue)  
 Millicent – Boandik (bow-an-dik)  
 Mount Gambier – Boandik (bow-an-dik)

Naracoorte – Bindjali (bin-ja-lee)  
 Penola – Pinchunga (pin-chun-ga)

1. IN CAMERA SESSION		11:45AM – 12:15PM	
2. MEETING OPENING		12:30PM – 12:40PM	
2.1	Acknowledgement of Country		
2.2	Apologies	Verbal	Chair
2.3	Introduction		
2.4	Director conflict of interest disclosures. <i>Directors must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda items or topic. Details of any conflict of interest should be appropriately minuted.</i>	Verbal	Chair/All
2.5	Confirmation of previous meeting minutes & actions	Paper	Chair/All

<b>3. GOVERNING BOARD CHAIR REPORT</b>			<b>12:40PM – 12:50PM</b>
3.1	Report from Grant King, Governing Board Chair	Verbal	Chair
<b>4. LIMESTONE COAST LHN REPORTS</b>			<b>12:50PM – 1:15PM</b>
4.1	Chief Executive Officer Report a) General update b) Performance Reporting Summary January 2022 c) Key Performance Indicator (KPI) Summary January 2022	Paper Paper Paper	N Buchanan A Kapoor/All
<b>5. COVID-19 UPDATE</b>			<b>1:15PM – 1:25PM</b>
5.1	COVID-19 Update & Response	Verbal	N Buchanan/All
<b>BREAK</b>			<b>1:25PM – 1:45PM</b>
<b>6. KEITH &amp; DISTRICT HOSPITAL TRANSITION</b>			<b>1:45PM – 1:55PM</b>
6.1	Health Care Hub Transition Plan	Paper	K Borlase/All
<b>7. ENGAGEMENT STRATEGIES</b>			<b>1:55PM – 2:00PM</b>
7.1	Engagement Strategy Update	Verbal	A Johnson/All
<b>8. GOVERNING BOARD COMMITTEE UPDATES</b>			<b>2:00PM – 2:10PM</b>
8.1	Audit & Risk Committee Summary	Verbal	G Brown/H Morrison
8.2	Clinical Governance Committee Summary	Verbal	A Saies/E Pretorius
8.3	Finance & Performance Committee Summary	Verbal	J Irving/A Kapoor
<b>9. MATTERS FOR DISCUSSION / TOPIC OF THE MONTH</b>			<b>2:10PM – 3:10PM</b>
9.1	LCLHN Performance Reporting Review	Paper	Chair/Guests/All
<b>10. MATTERS FOR APPROVAL</b>			<b>3:10PM – 3:25PM</b>
10.1	Community Paramedic Program Funding	Paper	A Miller / All
<b>11. MATTERS FOR NOTING</b>			<b>3:25PM – 3:35PM</b>
11.1	LCLHN Payment Performance Report February 2022	Paper	Chair/All
11.2	LCLHN Late Payments of Interest (LPI) February 2022	Paper	
11.3	Engagement Strategy Oversight Committee Agenda 29 March 2022	Paper	
11.4	Audit & Risk Committee Minutes 28 February 2022	Paper	
11.5	Finance & Performance Committee Minutes 28 February 2022	Paper	
11.6	RSS Governance Committee Minutes 23 February 2022 (draft)	Paper	
<b>12. OTHER BUSINESS</b>			<b>3:35PM – 3:50PM</b>
12.1	Any other business	Verbal	Chair/All

13. MEETING EVALUATION AND CLOSE			3:50 PM – 4:00PM
13.1	Meeting Evaluation		
13.2	Next Meeting, Location and Requirements	Verbal	Chair/All
13.3	Meeting Close		

**Next Meeting Date:** 26 April 2022

### For more information

Limestone Coast Local Health Network  
Governance and Planning

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