

Minutes

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Date: 24 February 2022 **Time:** 1.30 pm **Venue:** TEAMS **Meeting Number:** #28

Riverland Mallee Coorong Local Health Network Governing Board Meeting

Present: Peter Joyner (PJ), Elaine Ashworth (EA), Fred Toogood (FT), Claudia Goldsmith (CG), Mel Ottaway (MO),
Attendees: Wayne Champion (WC) - CEO, Craig Lukeman (CL) - CFO

Guests: Louise Greenlees (LG) – Director People & Culture; Michael Rohde (MR) – Director Corporate Services; VoiceProject – Peter Ha (joined 2.45pm – 3:20pm)

Apologies:

Secretariat: Zia Earl (ZE)

Traditional Acknowledgement

We would like to acknowledge the Aboriginal custodians of the Land and waters that we are meeting upon today. We respect their spiritual relationship with their country and acknowledge that their cultural beliefs are an important focus of their past, present and future. We also pay respect to the cultural authority of Aboriginal people in attendance from other areas.

ITEM NO.	ITEM	DISCUSSION POINTS	OUTCOME / ACTIONS
1	IN CAMERA DISCUSSION		
		<ul style="list-style-type: none"> In-Camera discussion. 	
2	CONFIRMATION OF MINUTES & ACTION ITEMS		
2.1	Welcome & Acknowledgement	<ul style="list-style-type: none"> Chair welcomed members and attendees and provided acknowledgement. 	
2.2	Interests and Conflicts Disclosure	<ul style="list-style-type: none"> Nil conflicts of interest for meeting declared. Interests disclosure log noted. Note that Shane Mohor's details are to be removed 	ACTION: Remove Shane Mohor details from Interests and Disclosure log

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2.3	Confirmation of Minutes	<ul style="list-style-type: none"> ○ The minutes from the Board Meeting held 27 January 2022 were endorsed. ○ 	The Board endorsed the previous minutes.
2.4	Review Actions Log	<ul style="list-style-type: none"> ○ Actions Log reviewed. 	
3	MATTERS FOR NOTING		
3.1	Chairperson Report	<ul style="list-style-type: none"> ○ Report provided a summary of current issues. 	Chairperson's Report noted.
3.2	Chief Executive Officer (CEO) Report	<ul style="list-style-type: none"> ○ Report provided a summary of current issues, noting the following topics: <ul style="list-style-type: none"> ○ Noting that we are in caretaker mode, in the lead up to the State election. ○ Support that RMCLHN is providing to the Raukkan and Gerard Aboriginal Communities regarding COVID-19 response. ○ First interns have started in Riverland Academy of Clinical Excellence (RACE). ○ GP Contract Negotiations ongoing. ○ Riverland General Hospital (RGH) Extended Emergency Care Unit (EECU) development completed. ○ Community consultation regarding Aged Care Services in Mannum has now commenced. ○ Emergency Departments at Barmera and Tailem Bend have re-opened. ○ Re-opening of Barmera Health Service Acute Inpatient Admissions. ○ Aged Care Quality and Safety Commission (ACQSC) undertook and unannounced visit at Mannum earlier this week, recommendations will be managed through Clinical Governance Committee – some issues raised – went pretty well all things considered. 	CEO'S Report noted
3.3	COVID -19 Update	<ul style="list-style-type: none"> ○ CEO continues to provide COVID-19 updates to the Board by email as issues develop. 	The Board noted the COVID-19 update.

4		MATTERS FOR DISCUSSION		
4.1	Governing Board Membership	Board	<ul style="list-style-type: none"> ○ Noted the update regarding RMCLHN Governing Board Member reappointments. ○ EA and PJ reappointed for 1 year due to caretaker mode ○ Shane Mohor has advised the Minister that he has resigned due to work time pressures. ○ Board concerned regarding the lack of Aboriginal Health representative on the Governing Board. Will undertake the process to recruit an appropriate new member, noting that this could take some time due to the current caretaker mode, given governing Board members are appointed by the Minister. ○ Discussion regarding how the Governing Board can ensure that Aboriginal and Torres Strait Islander issues are adequately discussed. Suggested to invite Sharon Perkins in her capacity as a member of Executive - Director of Aboriginal Health to raise any specific Aboriginal Health issues until a Governing Board member can be recruited permanently. 	<p>The Board noted the information about Board membership.</p> <p>ACTION: Decommission Shane Mohor’s IT access and remove references on future Governing Board and sub-committee Agendas.</p> <p>ACTION: Provide a response to the Minister on Shane Mohor’s resignation letter.</p> <p>ACTION: Invite Sharon Perkins to the next meeting in her capacity as an Executive to raise Aboriginal Health specific issues for the Boards awareness.</p>
4.2	Murray Masterplan	Bridge	<ul style="list-style-type: none"> ○ Noted the Murray Bridge Soldiers’ Memorial Hospital (MBSMH) Site Planning report draft v4.0. ○ The purpose of providing the report is to gain feedback from Board then consult more widely with staff and community. ○ Once endorsed the plan will inform future funding. The project is planned over a 15-year time frame and is divided into four (4) stages ○ Discussion regarding incorporating The Rural City of Murray Bridge population projections for consideration in future planning 	<p>The Board noted the Murray Bridge Master Plan.</p>

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		<ul style="list-style-type: none"> – noting that the MBSMH also services population catchment areas outside of the Murray Bridge City. ○ The Governing Board highlighted the following priorities for consideration in the earlier stages of the proposed redevelopment plan <ul style="list-style-type: none"> ○ Helipad redevelopment ○ Redevelopment of Birthing Suites ○ Renal Dialysis ○ Flexibility and adaptability to be built in to accommodate future service modelling development and colocation of services on campus. ○ Agreed to keep Board informed of future iterations of plan. 	
4.3	Murray Bridge Soldiers Memorial Hospital Midwifery Proposal	<ul style="list-style-type: none"> ○ The paper requests that the Governing Board approves the addition of MBSMH as a midwifery caseload mode of care pilot site following consultation and the recent trial in Riverland General Hospital (RGH). ○ The Board agreed to support proposal noting that the move toward more contemporary midwifery services across the Region is important. 	The Board approved MBSMH Midwifery proposal
5	STANDARD AGENDA ITEMS FOR DISCUSSION		
5.1	Performance Report	<ul style="list-style-type: none"> ○ The RMCLHN February 2022 Performance Reports were noted. 	The Board noted the RMCLHN Performance Reports.
5.1.1	Finance and FTE Report- PPRC	<ul style="list-style-type: none"> ○ Noted the finance, activity and staff FTE report 	
5.1.2	KPI Monthly Performance Report	<ul style="list-style-type: none"> ○ Noted the Key Performance Indicators report for February 2022. 	
5.1.3	People and Culture Report	<ul style="list-style-type: none"> ○ Noted the People and Culture report for February 2022 with Louise Greenlees present for discussion. <ul style="list-style-type: none"> ○ Discussion occurred concerning areas with red flags, including Work Health and Safety Audit compliance and Mandatory Training Requirements. Strategies were identified to improve performance in those areas. The Governing Board will monitor improvements in these areas at future meetings 	
5.1.4			

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	Quality and Safety Reports	<ul style="list-style-type: none"> Noted the Quality and Safety for February 2022. 	
5.2	RMCLHN Planning Update	<ul style="list-style-type: none"> Noted the January 2022 Plan and Service Priority status report for the Operational Plan. 	The Board noted the Planning status report
5.2.1	Operational Plan Status Report	<ul style="list-style-type: none"> Noted the Executive Plan & Service Priority Status reporting for January 2022. 	
6	MATTERS FOR DECISION		
6.1	Aboriginal Primary Health Services in the Riverland Implementation Plan	<ul style="list-style-type: none"> The Board noted the Clinical Governance Committee had recommended to approve the Aboriginal Primary Health Services in the Riverland Implementation Plan. Approved. 	The Board approved the Aboriginal Primary Health Services in the Riverland Implementation Plan
7	MATTERS FOR INFORMATION		
7.1	RMCLHN Board Finance Committee Minutes	<ul style="list-style-type: none"> Noted the draft Minutes of 27 January 2022. 	The Board noted the draft Minutes
7.2	RMCLHN Board Clinical Governance Committee Minutes	<ul style="list-style-type: none"> Noted the draft Minutes of 27 January 2022. An update was provided from the Chair of the Clinical Governance Committee (CGC) on the RGH Plan for Continuous Improvement noting that the plan will be monitored through Executive Committee and the CGC ongoing. The CGC recommended that the Governing Board send a communication to staff at RGH in recognition of issues and supporting the leadership team to improve performance at the site. 	<p>The Board noted the draft Minutes.</p> <p>ACTION: Governing Board to send communication to staff at RGH recognising performance issues and encouraging improvement.</p>
8	PRESENTATION		
8.1	RMCLHN Staff Survey Results – Louise Greenlees	<ul style="list-style-type: none"> VoiceProject representative Peter Ha joined the meeting to present the results from the RMCLHN Staff Survey conducted between 22 November to 3 December 2021. Peter Ha highlighted areas in responses for RMCLHN follow up. 	<p>The Board noted the RMCLHN staff survey results</p> <p>ACTION: Update the Governing Board at future</p>

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		<ul style="list-style-type: none">○ Next steps are to present the results to Executive next week disseminate results to staff and develop an action plan to address issues raised in the survey.○ Governing Board to be updated on progress at future meetings.	meetings on strategies/actions undertaken to address the results received in the RMCLHN Staff Survey.
9	ITEMS APPROVED BY CEO FOR NOTING - Nil		
10	CORRESPONDENCE		
10.1	Incoming:	<ul style="list-style-type: none">○ Nil.	
10.2	Outgoing – Board Chair letter to Minister escalating replacement of legacy systems	<ul style="list-style-type: none">○ Noted the letter from PJ to Minister re escalation to mitigate risk posed by legacy Chiron Patient Administration System across RMCLHN.	The Board noted the outgoing letter to the Minister
11	MEETING FINALISATION		
11.1	Questions ./ Comments	<ul style="list-style-type: none">○ Nil	
11.2	Review actions to be taken	<ul style="list-style-type: none">○ Refer items: 2.2, 4.1, 7.2, 8.1	
11.3	Meeting evaluation	<ul style="list-style-type: none">○ PJ summarised the meeting.	

Meeting Close: 3.40pm

Next Meeting: **Date:** 31 March 2022
Time: 1.30 pm – 4.30 pm
Location: TEAMS / Murray Bridge

Apologies:

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Signed:



Peter Joyner

Chair

Date: 31/03/2022

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