

# AGENDA

## LIMESTONE COAST LOCAL HEALTH NETWORK BOARD MEETING

**Date:** 29 November 2021  
**Time:** 11:30am – 3:30pm  
**Venue:** Mount Gambier & MS Teams

**Membership:** Grant King (Chair), Glenn Brown, Lindy Cook, John Irving,  
Dr Anne Johnson, Dr Andrew Saies, & Andrew Birtwistle-Smith

Ngairé Buchanan, Chief Executive Officer  
Trevor Pearce, A/Chief Finance Officer  
Dr Elaine Pretorius, Executive Director of Medical Services  
Dr Darren Clarke, Executive Director Nursing & Midwifery  
Hannah Morrison, Regional Quality, Risk & Safety Manager  
Angela Miller, Director Governance & Planning  
Alexandra Govan, Senior Communications Adviser

**Guests:** Kelly Borlase, Project Manager, Keith & District Hospital Transition

**Minute taker:** Emily Baker, Senior Administration Officer, Governance & Planning

Limestone Coast Local Health Network acknowledges Traditional Custodians of Country throughout the region and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islander cultures; and Elders past and present.

Adelaide – Kurna (gar-na)

Bordertown – Potaruwutj (pod-aru-widch)

Keith – Ngarkat (nar-cat)

Traditional Owners & Custodians:

Kingston – Meintangk (me-in-tongue)

Millicent – Boandik (bow-an-dik)

Mount Gambier – Boandik (bow-an-dik)

Naracoorte – Bindjali (bin-ja-lee)

Penola – Pinchunga (pin-chun-ga)

<b>1.</b>	<b>IN CAMERA SESSION</b>		<b>11:30AM – 12:00PM</b>
<b>2.</b>	<b>MEETING OPENING</b>		<b>12:00PM – 12:10PM</b>
2.1	Acknowledgement of Country	Verbal	Chair
2.2	Apologies		
2.3	Introduction		
2.4	Director conflict of interest disclosures. <i>Directors must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda items or topic. Details of any conflict of interest should be appropriately minuted.</i>	Verbal	Chair/All
2.5	Confirmation of previous meeting minutes & actions	Paper	Chair/All
<b>3.</b>	<b>GOVERNING BOARD CHAIR REPORT</b>		<b>12:10PM – 12:20PM</b>
3.1	Report from Grant King, Governing Board Chair	Verbal	Chair

<b>4.</b>	<b>LIMESTONE COAST LHN REPORTS</b>		<b>12:20PM – 12:45PM</b>
4.1	Chief Executive Officer Report a) General update b) Performance Reporting Summary September 2021 c) Key Performance Indicator (KPI) Summary September 2021	Paper Paper Paper	N Buchanan T Pearce/All
<b>5.</b>	<b>COVID-19 UPDATE</b>		<b>12:45PM – 12:55PM</b>
5.1	COVID-19 Preparedness & Response	Verbal	N Buchanan/All
<b>6.</b>	<b>KEITH &amp; DISTRICT HOSPITAL TRANSITION</b>		<b>12:55PM – 1:05PM</b>
6.1	Health Care Hub Transition Plan	Paper	K Borlase/All
	<b>BREAK</b>		<b>1:05PM – 1:35PM</b>
<b>7.</b>	<b>ENGAGEMENT STRATEGIES</b>		<b>1:35PM – 1:40PM</b>
7.1	Engagement Strategy Update	Verbal	A Johnson/All
<b>8.</b>	<b>GOVERNING BOARD COMMITTEE UPDATES</b>		<b>1:40PM – 1:50PM</b>
8.1	Audit & Risk Committee Summary	Verbal	G Brown/H Morrison
8.2	Clinical Governance Committee Summary	Verbal	A Saies/E Pretorius
8.3	Finance & Performance Committee Summary	Verbal	J Irving/T Pearce
<b>9.</b>	<b>STRATEGIC PLANNING</b>		<b>1:50PM – 1:55PM</b>
9.1	LCLHN Strategic Plan 2021-2025 Update	Verbal	A Miller/All
<b>10.</b>	<b>TOPIC OF THE MONTH</b>		<b>1:55PM – 2:50PM</b>
10.1	Strategic Planning: <ul style="list-style-type: none"> <li>• Aged Care</li> <li>• Aboriginal Health</li> <li>• Mental Health</li> </ul>	Verbal	N Buchanan/All
<b>11.</b>	<b>MATTERS FOR APPROVAL</b>		<b>2:50PM – 3:10PM</b>
11.1	LCLHN Financial Delegations Procedure – Interim Review	Paper	T Pearce
<b>12.</b>	<b>MATTERS FOR NOTING</b>		<b>3:10PM – 3:15PM</b>
12.1	LCLHN Payment Performance Report October 2021	Paper	Chair/All
12.2	LCLHN Late Payments of Interest (LPI) October 2021	Paper	
12.3	Rural Support Service (RSS) Governance Committee Minutes 22 September 2021 (approved)	Paper	
12.4	Rural Support Service (RSS) Governance Committee Minutes 27 October 2021 (draft)	Paper	
12.5	Finance & Performance Committee Agenda 29 November 2021	Paper	
12.6	Audit & Risk Committee Agenda 29 November 2021	Paper	
12.7	Finance & Performance Committee Minutes 25 October 2021	Paper	
12.8	Clinical Governance Committee Minutes 25 October 2021	Paper	
12.9	rLHN Board Chairs & CEO Committee Minutes 20 October 2021	Paper	
12.10	Ministerial Correspondence – Board agendas and papers	Paper	
12.11	Governing Board & Committee Calendar 2022	Paper	
<b>13.</b>	<b>OTHER BUSINESS</b>		<b>3:15PM – 3:25PM</b>
13.1	Any other business	Verbal	Chair/All

14.	MEETING EVALUATION AND CLOSE		3:25PM – 3:30PM
14.1	Meeting Evaluation		
14.2	Next Meeting, Location and Requirements	Verbal	Chair/All
14.3	Meeting Close		

<b>Next Meeting Date:</b>	31 January 2022, MS Teams
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