

## Minutes for YNLHN Governing Board Meeting

05/05/2021 | 10.45 AM – 5.40 PM

### Attendees

John Voumard; Julianne Badenoch; Glenise Coulthard; Liz Malcolm; John O'Connor;  
Roger Kirchner; Vincent Bellifemini.  
Leeanne Peters (Executive Support)

### 1. Welcome, Acknowledgement of Country and Apologies

J. Voumard opened the meeting at 10.45 am and welcomed those present.

An apology was noted from G. Coulthard.

J. Voumard acknowledged the Traditional Owners of the Land on which the meeting was being held.

### 2. Conflict of Interest Declaration

No new Conflicts Of Interest were declared. The previous declaration from John O'Connor remains current.

### 3. In Camera

An In Camera session was held from 9.45 am - 10.30 am.

All Board members were present, and at the request of the Board, Roger Kirchner (CEO) and Michael Davis (ED People & Culture) were present.

### 4. Minutes of Previous Meeting: 07.04.2021

The minutes of the previous meeting held on 07.04.2021 were endorsed by consensus.

### 5. Action List: 07.04.2021

The Action List dated 07.04.2021 was reviewed and will be circulated to members.

## 6. Standard Agenda Items

### 6.1 Aged Care and Disability Services Board Committee meeting 4 May 2021

L. Malcolm provided a verbal update from the meeting.

The meeting summary and draft minutes will be circulated to Board members once finalised.

### 6.2 Audit and Risk Board Committee Meeting Summary and Minutes: 25.03.2021

J. Voumard provided a verbal update from the meeting held on 25.03.2021

The meeting summary and minutes were noted.

### 6.3 Clinical Governance Board Committee Meeting Summary and Minutes: 1.04.2021

J. Badenoch provided a verbal update about the meeting held on 01.04.2021.

There was considerable discussion about the issue of data provision and analysis was raised as a priority, with agreement that improvements are required to better support the Board Committees.

It was suggested that regular meetings be arranged between the Chairs of each rLHN Board Committee.

The meeting summary and minutes were noted.

### 6.4 Consumer and Community Engagement Board Committee meeting summary and minutes: 28.04.2021

J. Voumard and J. Badenoch provided a brief overview of the meeting held on 28.04.2021, in the absence of G. Coulthard.

The meeting summary and draft minutes from the meeting held on 28.04.2011 will be provided for the next Board meeting.

### 6.5 Finance and Performance Board Committee Meeting Summary and Minutes: 28.04.2021

J. O'Connor provided a verbal update about the meeting held on 28.04.2021.

The meeting summary and minutes from the meeting held on 28.04.2021 were noted.

### 6.6 Financial Reports: March 2021

V. Bellifemini provided a comprehensive overview of the Financial Reports for March 2021.

The projected EOY position has slightly improved.

2021-2022 Savings strategies should be identified and implemented by 1 July 2021.

Extensive discussion occurred about acute and inpatient activity and the impact of the locum medical model. Savings efficiency projects targets to be reviewed.

The Financial Reports for March 2021 were noted.

## 6.7 Balaklava Accreditation Update

L. Malcolm provided an update based on that provided by the EO/DON Balaklava at the Aged Care and Disability Services Board Committee meeting held on 4 May 2021. It was noted that the level of scrutiny has increased significantly.

The learnings and experience will be shared across the LHN.

## 6.8 Performance Report: April 2021

R. Kirchner provided a brief overview of the report and advised that work is underway to implement improvements in relation to the use of this information.

The Performance Report for April 2021 was noted.

## 6.9 CEO Report: April 2021

R. Kirchner provided an overview of the key issues in the report.

The CEO Report for April 2021 was noted.

## 6.10 YNLHN Health Advisory Councils

### 6.10.1 Lower North HAC - Minutes of the meeting held 22.03.2021

The minutes were noted.

## 6.11 Chair's update: verbal

J. Voumard gave a verbal update about key issues.

## **7. 12.30pm - 1.00pm: LUNCH**

## **8. Matters for Decision**

### 8.1 YNLHN Reconciliation Action Plan - for endorsement

There were several questions raised which will be followed up with the Communications Advisor.

Request for G. Coulthard to provide feedback about the Plan.

The consultation period closes on Friday 07.05.2021.

Members agreed that the draft Plan be approved Out Of Session.

### 8.2 Aged Care and Disability Services Board Committee Terms of Reference-for approval

MOVED: That the Aged Care and Disability Services Board Committee Terms Of Reference be approved.

APPROVED.

8.3 Risk Appetite Statement: for approval

moved: That the YNLHN Risk Appetite Statement be approved.

APPROVED.

Discussion occurred about the requirement for a Risk Tolerance Statement which will be followed up with P. Fahey.

8.4 Salaried Medical Model of Care

The information was discussed, and it was agreed that Stage 1 of the proposal be approved:

*“Employment of 3 Salaried Rural Generalists to work alongside current 2 locums. Timeline for stage one completion is 1 July 2021.”*

In principle agreement was given for Stage 2 of the model, pending review of the outcomes of Stage 1, particularly in regard to the analysis of actual costs and provision of an example roster.

Occupancy rates are also required.

MOVED: That Stage 1 of the Salaried Medical Model Medical model commence.

APPROVED.

## **9. Other Business**

9.1 Consumer and Community Engagement Strategy update

R. Kirchner advised that the YNLHN Consumer and Community Engagement Board Committee is progressing work to operationalise the Strategy.

The launch of the Strategy by the Minister for Health and Well Being in Maitland on 7 April was very successful.

9.2 YNLHN Strategic Plan Implementation update

An implementation framework is under development to support the operationalisation of the Plan.

A number of projects will be required and project plans will be developed to assist with the identification of resources required.

9.3 Aged Care Services Accreditation update

Nil further to report. Refer to Agenda Item 6.7.

9.4 YNLHN Accreditation update

Executive continue to meet weekly to monitor the progress of the action plan.

Awaiting formal notification about the reassessment visit.

#### 9.5 YNLHN Medical Services update

Refer to agenda item 6.9

Working with the Peterborough Council, Goyder's Line Medical Practice and the Mid North HAC to identify strategies to secure GP services at Peterborough.

#### 9.6 2021-2022 Commissioned Activity

Discussed and Noted.

#### 9.7 Circular Resolution 009: Organisational Structure Review (27.04.2021)

Discussion occurred about the proposal to undertake an organisational structure review.

Two members have indicated their approval Out Of Session.

MOVED: That the organisational structure review be progressed and the recommended provider be engaged.

APPROVED.

### **10. Presentation: DON Wallaroo & Director Corporate Services**

Susan Watkins, DON Wallaroo, and Paul Fahey, ED Corporate Services attended the meeting 2.05pm - 2.30pm as guests to provide an overview of their roles and current issues.

S. Watkins advised that work is need to upgrade the Emergency Department and CSSD.

Since the closure of the NYP Private Hospital, there has been a notable increase in inpatients using their private health insurance.

P. Fahey provided an overview of the key issues in relation to Corporate Services directorate.

### **11. Presentation: ISC Consulting: Board Evaluation**

Brian Cunningham and Tim Ridgway from ISC Consulting attended the meeting as guests from 2.30 pm - 3.00pm to provide an overview of the process for the evaluation of the Board, and the Performance Review of the CEO.

The process will now commence, with the outcome report to be presented to the Board at the meeting scheduled in July.

### **12. Matters for Noting**

12.1 Nil

### **13. Correspondence to the Board**

13.1 Nil

## **14. Meeting Evaluation**

14.1 Nil

## **15. Next Meeting**

The meeting was suspended from 3.15pm to 5.20pm for the Board/Executive Forum.

The meeting closed at 5.40pm.

15.1 Wednesday 2 June 2021. Burra Hospital

15.2 Agenda Items and Reports due 26 May 2021.