

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 6

Wednesday 18 December 2019
(Glenside)

Members	Name
Chair	Juliet Brown
Member	Carol Gaston
Member	Roger Sexton
Member	Joe Ullianich
Member	Robert Zadow

Management	Name
Chief Executive Officer	Rebecca Graham
Chief Finance Officer	Steve Brown
Director People & Culture	Mandy Palumbo
Director Strategy and Governance	Kylie Williams
Clinical Director, Mental Health	Brian McKenny (2.2)

Visitors	Name
Executive Director, Rural Support Service	Debbie Martin (4.5)
Acting Risk Management Consultant, Rural Support Service	Rhett Flavel (4.5)
Acting Director of Nursing, Strathalbyn Hospital	Cathy Kelly (4.3)
	Bron Venning (2.1)

Apologies	Name
Member	Pru Blackwell
Director Corporate Services	Daniel Panic
Executive Director Medical Services	Jayanthi Jayakaran
Director Aboriginal Health	Peter Taylor
Executive Director Community & Allied Health	Alison King
Senior Project Officer Governance & Strategy	Kelly Schulze
Executive Director Nursing & Midwifery	Anne Price
Chief Clinical Advisor, Rural Support Service	Hendrika Meyer

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1 Opening	Minutes
1.1 In-Camera Board Discussion	
1.2 Acknowledgement of Country	JB on behalf of the Governing Board ("the Board"), made the Acknowledgment to Country.
1.3 Welcome & Apologies	Apology: P Blackwell
1.4 Interests and Conflicts Disclosure Log	<p>The Board noted the Interests and Conflicts Disclosure Log.</p> <p>Nil conflicts of interest declared against agenda items.</p> <p>The following amendments were made to the Interests and Conflicts Disclosure Log:</p> <ul style="list-style-type: none"> - C Gaston added Director, Alexinvest Community Services Ltd. - J Ullianich removed Director, Independent Gambling Authority and Chair, Risk Management and Audit Committee Chair, State Emergency Relief Fund and Independent Chair, Correctional Services Risk Management and Audit Committee. - R Zadow amended Australian Council on Healthcare Standards Honorarium 'Surveyor' to 'Assessor'. - R Sexton removed Rural GP locum with the Rural Doctors' Workforce Agency SA, Rural GP clinician for the SA Virtual Emergency Service (SAVES), Board Member of NPS MedicineWise and changed Australian College of Rural and Remote Medicine and Royal Australian College of General Practitioners 'Member' to 'Fellow'. - J Brown removed Member of the Australian Institute of Superannuation Trustees.
1.5 Confirmation of Previous Minutes	The Board resolved that the November 2019 minutes be endorsed as an accurate record with one amendment to the CCTV in Aged Care item.
1.6 Actions Arising from Previous Meeting (Action List)	Noted.
1.7 Annual Board Calendar	The Board noted the Annual Board Calendar and requested management amend dates.

2	Strategic Discussion	Minutes
2.1	BHFLHN Strategic Plan	The Board noted the progress of the development of the Barossa Hills Fleurieu Local Health Network Strategic Plan, Consumer and Community Engagement Strategy and Clinician and Workforce Engagement Strategy.
2.2	Mental Health Services Plan	The Board noted the release of the Mental Health Services Plan and the issues identified by the Rural and Remote Mental Health Service (RRMHS).
2.3	Independent Commissioner Against Corruption (ICAC) Report Into SA Health	<p>The Board noted the key issues raised by the Independent Commissioner Against Corruption, in the report; <i>Troubling Ambiguity: Governance in SA Health</i> and the action plan developed by BHFLHN to address the key issues.</p> <p>The Board requested that management add consortia GP practices providing Accident and Emergency Services to the action plan and review the action plan target dates.</p>
2.4	CEO Report	The Board noted the CEOs report.
2.5	CFO Report	The Board noted the CFO report.
3	For Decision	Minutes
3.1	Smoking in Aged Care	<p>The Board noted that aged care sites in Barossa Hills and Fleurieu Local Health Network are not yet totally smoke-free as required by the 2010 SA Health smoke-free policy directive.</p> <p>The Board supported the implementation of the proposed strategies to be smoke free in 12 months.</p>
3.2	Key Service Strategies	<p>The Board noted that further reconciliation is required between the BHFLHN and RSS budgets in response to a potential unfavourable budget position. Further action will be taken once the extent of the cost pressures are clarified.</p> <p>The Board noted the paper detailing four options for additional savings totalling \$1million to assist in achieving a balanced budget. The Board requested that management review the options presented and develop an implementation plan for one of the options presented.</p> <p>The Board also requested that management develop a Voluntary Separation Package strategy and offer staff an opportunity to reduce their FTE which will result in a FTE reduction.</p>

	The Board noted email correspondence (page 70 of 262) where a request was made to the Minister to change the scope of the Barossa Hospital Business Care to potentially achieve savings and the response that at this stage a change in scope will not be considered.
3.3 Governing Board Committee – Finance	The Board noted that the finance and performance function is a critical governance function and therefore, agreed not to create a separate Board Committee, but rather retain it as a matter for the whole Board to be considered by way of a standing agenda item on the board agenda.
3.4 Executive Director Medical Services Recruitment	The Board noted and agreed that the position of Executive Director Medical Services was required as a full time role and agreed an increase in funding for the role from 0.6 FTE to 1.0 FTE.
4 For Noting	Minutes
4.1 Work Health and Safety Report	The Board noted the Work Health and Safety report.
4.2 Barossa Service Planning	The Board noted the progress of the development of a Barossa Hospital business case and the status update provided by Hartfield Health Planning.
4.3 Strathalbyn Service Planning	The Board noted the progress of Strathalbyn Service Planning.
4.3 Care of the Older Persons Report	The Board noted the Barossa Hills Fleurieu Local Health Network Care of the Older Persons (Aged Care) report for October 2019.
4.5 Rural Support Service	The Board noted the Rural Support Service KPI report, the work undertaken on RSS risk and the Consultation Paper, Building Self-Sufficiency in Regional LHNs.
4.6 Kangaroo Island Service Plan – Amendments	The Board noted the minor amendments to the service plan as requested at the November Governing Board meeting and its online location.
4 For Noting	Minutes
4.7 Performance Dashboard	The Board noted the Barossa Hills Fleurieu Local Health Network Performance Dashboard.
4.8 Media & Communications	The Board noted the media and communications items.
4.9 Correspondence	The Board noted the correspondence items.

5 Board Committees	Minutes
5.4 Audit and Risk Management Committee	The Board noted the verbal update provided in relation to the Audit and Risk Management Committee meeting held on 17 December 2019.
6 Other Business	Minutes
6.1 Board Briefing Template	The Board requested that management amend the board briefing template to include conflict of interest, risk management and alignment with strategic directions sections.
6.2 ICAC Investigation Insurance Correspondence	Correspondence was tabled, a letter from the Chief Executive and two letters from the Minister for Health and Wellbeing related to Independent Commissioner Against Corruption investigation legal costs reimbursement.
Governing Board Activities	
<ul style="list-style-type: none"> • Tour of Rural and Remote Mental Health Service • Tour of Borderline Personality Disorder Collaborative • Annual Public Meeting 	
Meeting Close	
Next Meeting	Wednesday 26 February 2020

Minutes Approved



Carol Gaston
Acting Chair - Barossa Hills Fleurieu Local Health Network Governing Board
26 February 2020