

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 5

Wednesday 20 November 2019

Rural Support Service, 22 King William Street

Members	Name
Chair	Juliet Brown 1, 2.1- 2.4, 2.,6-2.9, 4.1-4.3, 4.5-4.11
Member	Pru Blackwell Chair for 2.5 & 4.4
Member	Roger Sexton
Member	Joe Ullianich
Member	Robert Zadow
Management	Name
Chief Executive Officer	Rebecca Graham
Chief Finance Officer	Steve Brown (1 & 2.1, 4.3)
Director Strategy and Governance	Kylie Williams
Executive Director Community & Allied Health	Alison King
Senior Project Officer Governance & Strategy	Kelly Schulze
Director Corporate Services	Daniel Panic (2.6, 4.6)
Director People & Culture	Mandy Palumbo (2.6, 4.6, 2.7, 2.8, 4.1-4.11)
Executive Director Nursing & Midwifery Services	Annie Price
Visitors	Name
Principal Project Manager, Rural Support Service	Jayne Westling (2.5)
Director Capital Projects, Infrastructure, Department of Health and Wellbeing	Tim Packer (2.9)
Project Team Leader, Capital Projects, Infrastructure, Department of Health and Wellbeing	Sam Felk (2.9)
Executive Director, Rural Support Service	Debbie Martin (4.4)
Clinical Director Renal, Rural Support Service	Stephen McDonald (2.5)
Apologies	Name
Member	Carol Gaston
Executive Director Medical Services	Jayanthi Jayakaran
Director Aboriginal Health	Peter Taylor
Clinical Director, Mental Health	Brian McKenny

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

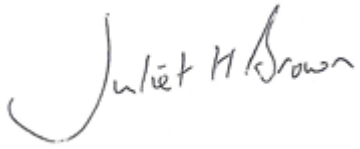
1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	JB on behalf of the Governing Board (“the Board”), made the Acknowledgment to Country.
1.3	Welcome & Apologies	Apology: C Gaston
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log. Nil conflicts of interest declared against agenda items. P Blackwell added Gawler Domestic Violence Network (Chair) to Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the October 2019 minutes be endorsed as an accurate record.
1.6	Actions Arising from Previous Meeting (Action List)	Noted
2	Strategic Discussion	Minutes
2.1	Budget Authorisations	The Board noted the BHFLHN Financial Management Plan 2019-20 and requested management make some amendments to the Introduction, Management Strategies, Aged Care and Private Patient Election sections.
2.2	Independent Commissioner Against Corruption – Looking Back Report – Response to DHW	The Board noted the key issues raised by the Independent Commissioner Against Corruption, in a letter sent to the CE, DHW, dated 24 October 2019 and the actions being undertaken by BHFLHN to ensure compliance. The Board requested a copy of the action plan prepared by management to be presented at the December meeting.
2.3	Kangaroo Island Service Plan	The Board noted the intent to publish the Kangaroo Island Service Plan online and requested management add a caveat acknowledging that the plan was developed prior to 1 July 2019 and include further information about the health needs of visitors.
2.4	Annual Public Meeting	The Board noted the agenda for the Annual Public Meeting scheduled for November and the subsequent cancellation of the meeting due to a catastrophic fire warning for most parts of BHFLHN. It was resolved to re-schedule the Annual Public Meeting to 18 December 2019.

2	Strategic Discussion	Minutes
2.5	Mobile Dialysis Unit Visit to Kangaroo Island	The Board noted that the Mobile Dialysis Unit will be visiting Kangaroo Island to provide 'holiday' dialysis from 18 November to 20 November 2019.
2.6	Review of Regional Local Health Networks Property Maintenance	The Board noted a report by the Auditor-General's Department following their review of regional LHNs property maintenance that will be tabled in the South Australian Parliament in November 2019 and the response from the CEO, BHFLHN to the key findings. The Board requested that management develop a plan to address the identified issues.
2.7	Aged Care Royal Commission – Interim Report – Neglect	The Board noted the contents of this brief regarding a summary of the Royal Commission into Aged Care Quality and Safety Interim Report and the actions underway by BHFLHN to improve governance and operational strategies for aged care services. The Board requested that management provide a monthly Aged Care Report. The Board also requested that management consider additional membership to the Tier 2 governance committee - Older Persons Services Committee.
2.8	Barossa Service Planning	The Board noted the progress of the development of a Barossa Hospital business case.
2.9	Strathalbyn Service Planning	The Board noted: <ul style="list-style-type: none"> • the changes to the 36 bed extension Concept Plan for the Strathalbyn & District Aged Care facility that was presented in August 2019; • work completed and in progress to validate the Concept Plan; • the planned Media Release for the Concept Plan; • the Public works Committee (PWC) requirements and milestones for the project; and • that discussion has commenced to produce a funding and staffing profile for the 92 bed Aged Care Facility.
3	For Decision	Minutes
	Nil	
4	For Noting	Minutes
4.1	Work Health and Safety Report	The Board noted the Work Health and Safety report.
4.2	CEO Report	The Board noted the CEOs report.
4.3	CFO Report	The Board noted the CFO report.

4 For Noting	Minutes
4.4 Rural Support Service Report	The Board noted the Rural Support Service 120 day report.
4.5 BHFLHN Governance Structure	The Board noted the current Governance Committee Structure for Barossa Hills Fleurieu Local Health Network and requested that it be reviewed by 30 June 2020.
4.6 Contract Management Report	<p>The Board noted:</p> <ul style="list-style-type: none"> • the current contract report for BHFLHN; • the current contract report for the Rural Support Service (RSS); • the mandated use of the Procurement Contract Management System (PCMS) for all procurements valued above \$33,000 (inc GST) and all contracts (regardless of amount); and • the Procurement and Contract Management Directive.
4.7 Performance Dashboard	The Board noted the Barossa Hills Fleurieu Local Health Network Performance Dashboard.
4.8 CCTV Pilot in SA Health Aged Care Facilities	<p>The Board noted:</p> <ul style="list-style-type: none"> • that the five sites identified to participate in the SA Health CCTV pilot project have been publicly announced; • Mt Pleasant Aged Care is one of the five identified pilot sites; and • residents and their family/representative and staff have been advised of the CCTV pilot project. <p>The Board noted potential concerns about privacy that need to be addressed.</p>
4.9 Rural Health Workforce Strategy – Kangaroo Island Feedback	The Board noted background material about the Kangaroo Island Medical Clinic and the feedback summary from the consultation on the Draft SA Rural Health Workforce Strategy Consultation Paper from Kangaroo Island Health Service.
4.10 Media & Communications	The Board noted the media and communications items.
4.11 Correspondence	Nil.
Governing Board Activities	
<ul style="list-style-type: none"> • Meeting with Dr Chris McGowan, Chief Executive, Department of Health and Wellbeing. 	

Meeting Close	
Next Meeting	Wednesday 18 December 2019

Minutes Approved



Juliet Brown
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
18 December 2019