

**Eyre and Far North Local Health Network
GOVERNING BOARD MEETING MINUTES**

**Thursday 15 December 2022
1.30pm – 4.30pm
Via Teams**

Name	Position/Title	Attendance	Item
Michele Smith	Chair	P	All
Dr David Mills	Member	P	All
Jamie Siviour	Member	P	All
Christine Thyer	Member	P	All
Trevor Smith	Member	P	All
Chris Sweet	Member	P	All
Peter Auhl	Member	P	All
Attendees			
Verity Paterson	Chief Executive Officer EFNLHN	P	All
Jane Robinson	Director Governance and Strategy EFNLHN	P	All
Guests			
Julie Marron	Executive Director Nursing and Midwifery Services EFNLHN	P	All
Sharon Ryan	Executive Director Community & Allied Health EFNLHN	P	Item 4.1
Mal Watson	Director Corporate Services	P	Item 2.3
Sarah Browne	Chief Executive Officer Purple House	P	Item 3.1
Prof Stephen McDonald	Renal Clinical Director Rural Support Service	P	Item 3.1

Jayne Westling	Principal Project Officer Rural Support Service	P	Item 3.1
Cathy Teager	Manager Ageing and Disability Reform, Rural Support Service	P	Item 3.3
Anthony Ryan	Nursing Divisional Director – Older Persons EFNLHN	P	Item 3.3
Kim Maurits	Senior Project Officer EFNLHN	P	Item 3.3
Apologies			
Leanne Dunchue	Board Member	A	
Hudson Vieira	Chief Finance Officer EFNLHN	A	

P = Present, A = Apology, X = Not Present

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon today.
 We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country.
 We also pay respect to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia present here.

Eyre and Far North Local Health Network GOVERNING BOARD Meeting Minutes 15/12/2022		
	Agenda Item	Discussion Points
1.	OPENING	Meeting opened at 1.30pm, with quorum
	1.1 In Camera Discussion	<ul style="list-style-type: none"> In camera discussion 1.30pm - 2.00pm
	1.2 Welcome and Apologies	<ul style="list-style-type: none"> Acknowledgement of Country. Apologies: L. Dunchue and J. Marron
	1.3 Interests and Conflicts Disclosure Log	<ul style="list-style-type: none"> M. Smith declared that she and Board Member P. Auhl had been appointed as Directors of Cara.
	1.4 Confirmation of previous Minutes	<ul style="list-style-type: none"> Confirmed.
	1.5 Actions from previous Minutes	<ul style="list-style-type: none"> Confirmed.
	1.6 Notification of Other Business	<ul style="list-style-type: none"> C. Sweet: escalation process to the Minister for challenging issues.
	1.7 Patient Story	<ul style="list-style-type: none"> C. Thyer described the journey of an older lady who was admitted to Port Lincoln Hospital, found nursing care to be attentive and respectful, and nursing staff who went above and beyond to provide advice about aged care services. The patient had felt comfortable and supported and the family had been helped to discuss aged care services options. However, the family had also used the LHN's webpage and found navigating the information, particularly about Port Lincoln Hospital, challenging. V. Paterson briefed the Board that negotiations were occurring to replace the web page with an EFNLHN website.
2.	MATTERS FOR DECISION	
	2.1 Streaky Bay Locums Backpay	<ul style="list-style-type: none"> Board noted the paper VP. Discussion about lessons learned from the country GP contract negotiation process. Board restated its preference for managing issues within the contract arrangements but acknowledged that at least one issue was currently having to be managed out of contract because local circumstances fell outside the contract terms. Board noted that discussions would start soon on the development of the next contract, taking these learnings into account.

	2.2 Streaky Bay Accommodation	<ul style="list-style-type: none"> • Board noted that a key obstacle to staff recruitment was a shortage of rental accommodation across the Eyre and Far North and that the LHN had been exploring a purchase option in one location where there was a critical shortage of accommodation. • Board sought formal correspondence from the Department for Health and Wellbeing setting out the process for purchase of property by a Local Health Network. • Board expressed a preference for leasing property and discussed options for encouraging house building by partner organisations such as local government or developers.
	2.3 ANNUAL EFNLHN Risk Register Review	<ul style="list-style-type: none"> • Board noted the annual review of the EFNLHN Risk Register including improvements to risk management processes. • Board also noted that the State Government had approved the rollout of an Electronic Medical Records (EMR) system across regional Local Health Networks, which meant the CHIRON risk could be de-escalated.
3.	STRATEGIC DISCUSSION	
	3.1 Purple House Discussion	<ul style="list-style-type: none"> • Board noted a proposal by Purple House to expand renal dialysis services to Ceduna and Yalata and that the Rural Support Service's Renal Clinical Director was recommending further discussions to better understand the role and impact on EFNLHN renal services and staffing. • Board noted that Aboriginal Health Practitioners were currently involved in a trial at Ceduna Hospital to support dialysis, under the supervision of a Registered Nurse, and that this model also had the potential to expand to provide more dialysis on country.
	3.2 Holiday Season Workforce Planning	<ul style="list-style-type: none"> • Board noted planning to manage the workforce over the holiday season and agreed a notification process should the LHN be considering a significant service closure or interruption.
	3.3 Aged Care Business Plan	<ul style="list-style-type: none"> • Board noted the draft EFNLHN Aged Care Business Plan, including extensive consultation with local consumers, staff and clinicians to inform its recommendations. • Board also noted that the LHN was waiting for the outcome of a Commonwealth review of Multi-Purpose Service (MPS) site arrangements to inform further planning. • Board approved the Business Plan to be submitted to the Rural Support Service, with a minor editing change. • Board noted that all six regional LHN Business Plans would be combined to develop a submission for consideration by the Minister in 2023.
4.	MATTERS FOR DISCUSSION	
	4.1 Cessation of Care Partners Service	<ul style="list-style-type: none"> • Board noted that the Department of Human Services (DHS) had notified EFNLHN of the impending closure of the Care Partners Service and expressed concern about the impact on vulnerable clients who relied on that service to live in the community.

		<ul style="list-style-type: none"> Board sought that the LHN draft a letter on its behalf, to be signed by the Chair, and to establish whether other regional LHN Boards, through their Chairs, would be prepared to sign the letter.
	4.2 Medical Practices Update	<ul style="list-style-type: none"> Item held over to 23 February 2023 meeting.
	4.3 Chief Executive Officer Report	
	4.3.1 CEO Report December 2022	<ul style="list-style-type: none"> Noted.
	4.3.2 Performance Report December 2022	<ul style="list-style-type: none"> Noted
	4.3.2.1 SA Health Performance Framework KPIs October 2022	<ul style="list-style-type: none"> Noted
	4.3.2.2 EFNLHN Performance Report December 2022 (October data)	<ul style="list-style-type: none"> Noted
	4.3.2.3 Regional LHN Comparison Q1 2022-23	<ul style="list-style-type: none"> Noted
	4.3.4 Executive Committee Summary Nov 2022	<ul style="list-style-type: none"> Noted
	4.4 Finance Report	<ul style="list-style-type: none"> Board noted the LHN's budget was tracking as forecast, although GP locum and staff agency fees had continued to rise, offset by some savings on COVID costs.

4.5	<p>Board Committees</p> <p>4.5.1 Finance and Performance Committee</p> <p>4.5.2 Clinical Governance Committee</p> <p>4.5.2.1 RSS Adverse Events Committee Update</p> <p>4.5.3 Audit and Risk Committee</p> <p>4.5.4 Consumer, Community and Clinical Engagement Committee</p> <p>4.5.4.1 HAC Executive Representation</p>	<ul style="list-style-type: none"> • Minutes Noted. • Minutes noted, including that EFNLHN was doing well compared to Australian and country averages for the five Aged Care quality and safety indicators. • Noted. • Minutes noted. • Minutes noted, including that a review of the Consumer and Community Engagement Strategy was underway and broad consultation with consumers was planned. • Board noted current Executive support arrangements for each of the six Health Advisory Councils.
4.6	Chairperson Update	<ul style="list-style-type: none"> • Noted.
5.	MATTERS FOR NOTING	
	<p>5.1 Minute from DHW CE, Health Performance Council 4-Yearly Report</p> <p>5.2 RSS Governance Committee Minutes 26 October 2022</p> <p>5.3 Coober Pedy Service Planning Project Update</p> <p>5.4 Major Correspondence</p> <p>5.4.1 Government of WA Thank You to Ceduna District Health Services</p>	<ul style="list-style-type: none"> • Noted. • Noted • Noted • Noted, Board also approved to thank the Ceduna District Health Services team on their visit to Ceduna in February 2023.

6.	OTHER BUSINESS	
	6.1 Other Business from Item 1.6	<ul style="list-style-type: none"> Board discussed processes for escalating to and flagging issues of concern with the Minister; Chief Executive Officer to include a section in the monthly CEO Report about self-generated briefings.
7.	MEETING FINALISATION	
	7.1 Review actions to be taken	<ul style="list-style-type: none"> Noted.
	7.2 Meeting Evaluation	<ul style="list-style-type: none"> Completed.
	7.3 Agenda items for next meeting	<ul style="list-style-type: none"> Nil raised
	7.4 Meeting Close	<ul style="list-style-type: none"> 4.40pm
Next Meeting: 23 February 2023 Ceduna Hospital		

Minutes approved


Michele Smith.
Chair, Eyre and Far North Local Health Network
23 February 2023