Flow Chart – Consumer on Clozapine admitted to ED

**Flow Chart:**

1. **Consumer on clozapine presents or admitted to ED**
   - ED staff advises community Clozapine Coordinator of admission – see Transfer Form for coordinator details

2. **Community coordinator sends completed transfer form and relevant clozapine documentation to ED**

3. **ED team where appropriate continues to complete relevant clozapine documentation during admission**

   - **When consumer is to be discharged**
     - ED staff contacts community Clozapine Coordinator
     - If discharged Community coordinator arranges doctors appointment and advises ED of appointment time
     - If required ED staff arranges appropriate amount of medication to be dispensed in consultation with pharmacy

   - **When consumer is to be transferred to inpatient unit**
     - ED staff contacts inpatient Clozapine Coordinator or CSC (non psychiatry unit)
     - ED staff advises Inpatient Pharmacy of admission
     - If transferring to inpatient unit ED staff advises inpatient Clozapine coordinator or CSC (non psychiatry) and ensures copies of all clozapine related documentation is sent to inpatient unit.

   - **OACIS Alert automatically generated from admission details and emailed to MHD staff**