

OFFICIAL

SA Health

Policy

Clinical Placement for Student Health Professionals

INFORMAL COPY WHEN PRINTED

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Government
of South Australia

SA Health

1. Name of Policy

Clinical Placement for Student Health Professionals.

2. Policy statement

Clinical education and placements are integral to the training of student health professionals, facilitating the integration of theory and practice. SA Health is committed to providing teaching and training opportunities across the Local Health Networks (LHNs). This policy outlines the mandatory requirements that SA Health staff must follow to facilitate student clinical placements. Non-compliance with this policy could have legal and insurance implications and may result in a placement being cancelled or delayed.

3. Applicability

This policy applies to all employees and contracted staff of SA Health; that is all employees and contracted staff of the Department for Health and Wellbeing, Local Health Networks (including state-wide services aligned with those Networks) and SA Ambulance Service.

Out of scope of this policy are clinical placements for the purpose of professional development in accordance with the Performance Review and Development Policy, and clinical placements for student health professionals from international Education Providers.

4. Policy principles

SA Health's approach to student clinical placement management is underpinned by the following principles:

- > We apply a state-wide strategic approach to clinical placement management.
- > We ensure strong and healthy collaborative relationships between SA Health and Education Providers.
- > We are committed to educating and supporting the future workforce.

5. Policy requirements

Clinical Placement Agreement

- > A Clinical Placement Agreement (Agreement) must be executed between SA Health and all Education Providers for clinical placements to occur in SA Health facilities.
- > LHNs must not accept a placement until an Agreement has been executed between SA Health and the Education Provider.
- > The SA Health Better Placed Team arrange execution of Agreements. The Agreements must be:
 - inclusive of all professional entry level health professional students; and
 - for a fixed period of time, with extension periods able to be negotiated.
- > The Clinical Placement Request Form (Form 5.2) must be used to document contractual arrangements between an SA Health site and an Education Provider.

Compliance with pre-placement requirements

- > Students and external Clinical Facilitators coming on-site must be informed of the requirement to comply with SA Health policies and procedures and provide evidence of the required pre-placement training.
- > SA Health staff will conduct random compliance audits of student's and external facilitator's pre-placement requirements documentation at any time during clinical placements.

Clinical Placement Management System - Placeright

- > Placeright must be used to book and manage all clinical placements in SA Health facilities.
- > Placeright must be used to record student details and Sunrise Electronic Medical Record (EMR) pass score to enable activation of necessary IT access.
- > Placeright must be used to record clinical placement activity, including student rostering and attendance to ensure transparent and accurate data recording.

6. Mandatory related documents

The following documents must be complied with under this Policy, to the extent that they are relevant:

- > [Addressing Vaccine Preventable Disease: Occupational Assessment, Screening, and Vaccination Policy](#)
- > [Criminal and Relevant History Screening Policy](#)

7. Supporting information

- > [Clinical Placement Requirements for Healthcare Students](#)
- > [Better Placed website](#)
- > [Hand Hygiene Clinical Guideline](#) (for SA Health internal use only)

8. Definitions

- > **Clinical Placement:** means a period of time during which student/s attend a clinical setting for a training experience.
- > **Education Provider:** means a university; or a tertiary education institution, or another institution or organisation that provides vocational training; or a specialist medical college or other health profession college.
- > **Placeright:** means online Clinical Placement Management System.
- > **SA Health / Placement Provider:** means an SA Health site which is a provider of clinical placements.
- > **Statewide services:** means Statewide Clinical Support Services, Prison Health, SA Dental Services, Breast Screen SA and any other state-wide service that falls under the governance of the Local Health Networks.

9. Compliance

This policy is binding on those to whom it applies or relates. Implementation at a local level may be subject to audit/assessment. The Domain Custodian must work towards the establishment of systems which demonstrate compliance with this policy, in accordance with the requirements of the [Integrated Compliance Policy](#).

Any instance of non-compliance with this policy must be reported to the Domain Custodian for the Teaching and Training Policy Domain and the Domain Custodian for the Risk, Compliance and Audit Policy Domain.

10. Document ownership

Policy owner: Chief Allied & Scientific Health Officer as Domain Custodian for the Teaching and Training Policy Domain

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11. Document history

Version	Date approved	Approved by	Amendment notes
1.0	14/07/2023	Chief Executive DHW	Original

12. Appendices

Nil