

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 39

Thursday 1 June 2023

Strathalbyn

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Carol Gaston	All
Member	Greg Russell	All
Member	Helena Williams	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Chief Information Officer	Abdel Bassal	All
Co-Director Aboriginal Health	Rebecca Kimlin	All
Director Corporate Services	Daniel Panic	7.1
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health	Brett Webster	3.4 – 7.2
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	All
Executive Director Nursing & Midwifery Services	Annie Price	3.2 – 3.3 and 5.3
Executive Director Operations	Bronwyn Masters	All

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	J Hazel made an Acknowledgment to Country.
1.3	Welcome and Apologies	Noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the May 2023 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	Noted.
1.7	Risk Appetite Statement	Noted.
2	Workshop	Minutes
2.1	First Nations Language Workshop	A workshop was facilitated about pronunciation of First Nations groups within BHFLHN and the difference between a Welcome to Country and Acknowledgment to Country.
2.2	#BlackOut Campaign	An overview of the background to the campaign was provided and an update of events held to date, acknowledging that BHFLHN is the first to implement such an initiative.
3	For Decision	Minutes
3.1	Aboriginal Health Strategy	<p>The Board approved the BHFLHN Aboriginal Health Strategy.</p> <p>The Board approved the commencement of consultation with First Nations leaders to co-design a Tier 1 First Nations Governance Committee as per recommendations in Section 4 of the Aboriginal Health Strategy and noted that this work will commence after the appointment of a First Nations board member.</p> <p>It was confirmed that a First Nations map is likely be launched during #BlakOut listing clans within each BHFLHN First Nation.</p> <p>It is planned to launch the Strategy during NAIDOC Week in July 2023.</p>

3	For Decision	Minutes
3.2	Annual Safety and Quality Account 2022-23	The Board approved the Safety and Quality Account for submission to the Department for Health and Wellbeing, with minor amendments, in accordance with its obligations under the Service Agreement.
3.3	Rural Support Service – Host Arrangements	<p>The Board approved the Host Arrangements for the Rural Support Service – a summary of key roles and responsibilities.</p> <p>The Board requested that a schedule be developed to ensure appropriate reporting against all Board obligations.</p> <p>The Board requested that consideration be given to additional host representation on the RSS Governance Committee.</p>
3.4	Strategic Plan – Medical Education 2023-25	The Board approved the Strategic Plan – Medical Education 2023-2025 that provides vision for clinical training in BHFLHN.
4	Strategic Discussion	Minutes
4.1	2023-24 Service Agreement	<p>The Board noted the response sent to the Department for Health and Wellbeing in regard to the draft 2023-24 Service Agreement and Commissioned Baseline start position release.</p> <p>The Board requested an options paper as part of the 2023-24 budget presentation.</p>
5	For Noting	Minutes
5.1	CEO Report	<p>The Board received the CEO report and noted the additional discussion about:</p> <ul style="list-style-type: none"> • Focus Week • Nurse Led Clinics – Gumeracha and Strathalbyn • Obstetrics and Gynaecology Services – Gawler • Mount Barker New Hospital • Aboriginal Health Roundtable • Regional Aged Care Forum Summit • Kangaroo Island Health Service • Environmental, Social and Governance • Quarter 3 Performance Assessment • Strategic Risk – System Overview • FlourishDX <p>The Board noted the exceptional work the team has undertaken to operationalise the new Mount Barker Emergency Department.</p>

5.2	Finance Report	The Board received the Finance report.
5.3	ACHS Accreditation Pathway	<p>The Board received the Australian Council on Healthcare Standards (ACHS) Accreditation Assessment Rating report.</p> <p>The Board noted the actions being implemented against the Not Met and Met with Recommendation ratings and were satisfied with progress to date.</p> <p>It was confirmed that a return visit from Assessors will occur on 30 June 2023.</p>
5.4	Board Reflection Summary	The Board noted the summary from the Board Reflection undertaken at the May 2023 board meeting.
5.5	Correspondence	The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.
5.6	Media	The Board noted the media that has occurred in the past four weeks relevant to BHFLHN.
5.7	Health Advisory Councils	The Board welcomed Ben Brazzalotto, Presiding Member of the Hills Area Health Advisory Council (HAHAC) who provided an overview of issues from a HAHAC perspective.
5	Tier 1 Committees	Minutes
5.1	Audit and Risk	No meeting.
5.2	Clinical Governance	<p>The Board received the written summary and the verbal summary from the Committee Chair. The Board noted the request for formal Consumer Representation on the Clinical Governance Committee and referred the decision to the CEO for consideration.</p> <p>The Board noted the risk related to anesthetic machines and requested that Executive ensure the risk is reflected in the risk register and reported at the June Audit and Risk Committee meeting.</p>
5.3	Consumer and Community Engagement	No meeting.
5.4	Rural Support Service Governance	The Board received the written summary and the verbal summary provided by the Committee Member.

7 Other Business		Minutes
7.1 Across Government Facilities Management Agreement Transition	<p>The Board approved that the full scope of services as mandated by Government and through the Across Government Facilities Management Agreement (AGFMA) be transitioned by BHFLHN to Ventia, effective from 1 July 2023.</p> <p>The Board requested a quarterly Facilities Management report detailing performance with the Ventia contract and that it be forwarded to the Board through the Audit and Risk Committee.</p>	
7.2 Community and Aged Care Accreditation Outcome	<p>The Board received a verbal update on the outcome of the Accreditation undertaken in May 2023 and the likely positive outcome.</p>	
Governing Board Activities		
<ul style="list-style-type: none"> • Lunch with Hills Area Health Advisory Council Presiding Member and Strathalbyn Site Leadership. • Tour of Mount Barker Emergency Department. 		
Meeting Evaluation		
<ul style="list-style-type: none"> • The Board completed a meeting process evaluation and also participated in a self-evaluation. 		
Meeting Close		
Next Meeting	Thursday 6 July 2023	

Minutes Approved



Jim Hazel
 Chair - Barossa Hills Fleurieu Local Health Network Governing Board
 6 July 2023