

BAROSSA HILLS FLEURIEU LOCAL HEALTH NETWORK MINUTES

GOVERNING BOARD MEETING NUMBER 33

Thursday 6 October 2022

Remote

Members	Name	Item
Chair	Jim Hazel	All
Member	Pru Blackwell	All
Member	Judy Curran	All
Member	Jeff Fuller	All
Member	Carol Gaston	All
Member	Greg Russell	All
Member	Helena Williams	All

Executive	Name	Item
Chief Executive Officer	Rebecca Graham	All
Chief Information Officer	Abdel Bassal	All
Director Aboriginal Health – Cultural Lead	Peter Taylor	3.2
Director Aboriginal Health – Strategy & Operations	Rebecca Kimlin	1.2-3.3, 4.1 and 5.1
Director People and Culture	Mandy Palumbo	All
Director Strategy and Governance	Kylie Williams	All
Executive Director Community & Allied Health (Acting)	Jolie Thomas	2.1-3.3 and 4.1
Executive Director Finance Services	Rose Dickinson	All
Executive Director Medical Services	Sharon Morton	3.3-3.4, 4.1-4.3-5.1
Executive Director Operations	Bronwyn Masters	All

Visitors	Name	Item
DS Consultancy – Principal Consultant	Dana Shen	3.2
Rural Health Workforce Strategy Implementation Manager	Vanessa Ryan	3.4
Director Service Development, Capital & Innovation	Donna Shotton	4.5, 5.2-5.3 and 6.1
Independent Chair, Audit and Risk Committee	David Powell	5.1

All resolutions recorded in these minutes were carried unanimously unless stated otherwise.

1	Opening	Minutes
1.1	In-Camera Board Discussion	
1.2	Acknowledgement of Country	RK made an Acknowledgment to Country.
1.3	Welcome and Apologies	Apologies noted.
1.4	Interests and Conflicts Disclosure Log	The Board noted the Interests and Conflicts Disclosure Log.
1.5	Confirmation of Previous Minutes	The Board resolved that the September 2022 minutes be endorsed.
1.6	Actions Arising from Previous Meeting (Action List)	<p>The Board noted that work is occurring with Executive and the Rural Support Service (RSS) to develop a document which will describe the relationship between the RSS and the 'host' LHN, including roles and responsibilities.</p> <p>The Board noted that the Asset summary presented at the September 2022 board meeting was referred to the Audit and Risk Committee (ARC) as requested, and that further discussion will occur with Executive.</p>
1.7	Risk Appetite Statement	Noted.
2	For Decision	Minutes
2.1	Risk Appetite Statement	<p>The Board approved the Risk Appetite Statement.</p> <p>The Board approved that the Risk Appetite Statement be reviewed once every two years.</p>
3	Strategic Discussion	Minutes
3.1	2022-23 Service Agreement	<p>The Board reviewed and provided feedback about the following documents:</p> <ul style="list-style-type: none"> • 2022-23 Service Agreement. • Commissioning and Funding Approach. • Key Performance Indicators. <p>The Board recommended that a response be provided to the Department for Health and Wellbeing seeking confirmation of:</p> <ul style="list-style-type: none"> • National Efficient Price allocation. • Self-sufficiency target. • Agreed variances.

3 Strategic Discussion	Minutes
3.2 Aboriginal Health Strategy	<p>The Board discussed the Aboriginal Health Strategy and the recommended areas:</p> <ul style="list-style-type: none"> • Culturally responsive, equitable and locally tailored services. • Culturally safe and welcoming services. • Supporting the social and emotional wellbeing of Aboriginal communities. • Partnering with local Aboriginal communities. • Partnering to provide holistic responses. • Working with Aboriginal families and children. • Leading and growing Aboriginal health knowledges and evidence. <p>The Board requested that the strategy be operationalised with priority areas identified for Board approval.</p>
3.3 2022-23 Budget	<p>The Board approved the 2022-23 budget allocation in line with the Service Agreement – Part E.</p> <p>The Board noted the current 2022-23 end of year forecast, noting the impact of receiving only 86% of the National Efficient Price (NEP) on the overall budget.</p> <p>The Board endorsed the financial management strategy, including explained variances of acute demand support provided to the metropolitan health system, with savings strategies, which will inform reporting to DHW.</p>
3.4 Workforce – Current and Future State	<p>The Board received a presentation which focused on current global workforce issues and challenges and initiatives providing a foundation for future workforce development.</p> <p>The Board requested that the data presented be provided in a paper at the December 2022 meeting, with further exploration of the issues via discussion at the December meeting.</p>
4 For Noting	Minutes
4.1 CEO Report	<p>The Board received the CEO report.</p>
4.2 Finance Report	<p>The Board received the Finance report.</p>

4 For Noting	Minutes
<p>4.3 Circular Resolution #6 – 2021-22 Final Audited Financial Statements</p>	<p>The Board ratified a decision by Circular Resolution made by the Board on 13 September 2022.</p> <p>That the final audited 2021-22 financial statements be approved and be submitted to the Auditor General with signature from the Board Chair, CEO and Executive Director Finance Services sign the certification of financial statements and forward to the Auditor General. The Governing Board recommends that the Management Representation Letter include reference to the Shared Services SA Internal Controls report ‘partially’ effective Control Assurance Assessment of Payroll Services.</p> <p>The Board resolved: The Board approved the final audited 2021-22 financial statements.</p>
<p>4.4 Electronic Medical Record – Update</p>	<p>The Board noted that activation of the Electronic Medical Record (EMR) system at Mount Barker hospital was “Approved subject to Ministerial Approval” by the EMR Program Board on Thursday 15 September 2022.</p> <p>The Board noted that Digital Health SA took the action to seek Minister approval for the activation.</p> <p>The Board noted that Digital Health SA is preparing a cabinet submission seeking funding for EMR activation across all regional hospitals (including BHFLHN).</p> <p>The Board noted the activation will be funded initially through Asset Sustainment Program capital funding which will be reimbursed once the cabinet submission is approved.</p>
<p>4.5 Care for Older Persons Report</p>	<p>The Board noted the Aged Care Quality and Performance Report for January to June 2022 and any actions, recommendations and outcomes within it.</p>
<p>4.6 Performance Report</p>	<p>The Board received the Performance Report.</p>
<p>4.7 Correspondence</p>	<p>The Board noted the correspondence received, addressed to the Board Chair in the past four weeks and sent from the Board Chair.</p>
<p>4.8 Media</p>	<p>The Board noted the media that has occurred in the past eight weeks relevant to BHFLHN.</p>
5 Tier 1 Committees	Minutes
<p>5.1 Audit and Risk</p>	<p>The Board received the meeting summary and noted the verbal summary from the Committee Chair.</p>
<p>5.2 Clinical Governance</p>	<p>The Board received the meeting summary and noted the verbal summary from the Committee Chair.</p>

5	Tier 1 Committees	Minutes
5.3	Consumer and Community Engagement	The Board received the meeting summary and noted the verbal summary from the Committee Chair.
5.4	Rural Support Service Governance	The Board received the meeting summary.
6	Other Business	Minutes
6.1	New Barossa Hospital and Health Service – Functional Design Brief and Schedule of Accommodation	The Board noted the Schedule of Accommodation work undertaken by Johnstaff which informs the Functional Design Brief and agreed to consider authorising the Functional Design Brief, which will inform the Master Planning process and Full Business Case, via circular resolution.
Governing Board Activities		
<ul style="list-style-type: none"> Lunch with Rural Support Service (RSS) Leadership Team. 		
Meeting Evaluation		
<ul style="list-style-type: none"> The Board completed a meeting evaluation. 		
Meeting Close		
Next Meeting		Thursday 3 November 2022 – Annual Public Meeting.

Minutes Approved



Jim Hazel
Chair - Barossa Hills Fleurieu Local Health Network Governing Board
5 December 2022